

WELCOME TO THE TOWN OF URBANNA!

We are glad you're here! We hope this packet of information will help to answer any questions you may have and assist you in getting all the services set up that you'll need in your new home.

Town Hall is open Monday-Fridays from 8:30am-4:30pm. We follow the same holiday schedule as the Commonwealth of Virginia and the same inclement weather closings and delays as Middlesex County. Town Hall employs three full-time staff members: Town Clerk, Treasurer, and Water Operations Manager; and several part-time staff members, including the Town Administrator & Zoning Administrator, Marina Manager, Facilities, and Marina and Museum staff members.



Town Hall Contact Information

Physical address: 300 Virginia Street
Mailing address: PO Box 179, Urbanna, VA 23175
Phone Number: 804-758-2613
Website: urbannava.gov
Facebook page: [Town of Urbanna, VA](https://www.facebook.com/TownofUrbanna,VA)

WATER & SEWER SERVICE

Water service is provided through the Town and the town sets the water rates. Sewerage services are provided by [Hampton Roads Sanitation District \(HRSD\)](http://www.hrsva.gov), who sets the rates for that service. HRSD bills for both water and sewer on a bi-monthly basis.

To set up water and sewer service, complete a **Town Water Service Application (attached)** and submit to the Town Office. The Town will coordinate with HRSD to create a billing account. All water users are automatically signed up for an Emergency Alert system which will allow the Town to alert users to service outages and other important notifications.

TRASH PICKUP

April through Mid-November (Friday after Oyster Festival)

Tuesdays & Fridays

Mid-November through March

Tuesdays only

- **Curbside refuse pick-up takes place between 8:00am and 5:00pm.** Inclement weather and other circumstances may delay or cancel pickup. Residents are encouraged to put their lidded cans out the night prior to pickup to ensure they do not miss early morning pickups. Trash containers not placed curbside will not be emptied.
- No more than 2 containers per residence, with a maximum weight limit of 50 lbs. Residents must purchase lidded containers of their choice. The Town does not provide containers.
- Only items placed inside a garbage can/container located curbside will be collected. Please note that the containers are emptied by hand, not by mechanical means. Therefore, all trash must be bagged. Loose yard and other waste will not be collected.

- Unacceptable items for collection include, but are not limited to:
 - Building materials
 - Brick
 - Masonry
 - Dirt
 - Drywall
 - Structural lumber
 - Furniture
 - Mattresses and/or box springs
 - Large appliances
 - Tires
 - Automotive batteries and/or parts
 - Sheet metal
 - Animal carcasses
 - Human or animal waste
 - Hazardous substances

The Town of Urbanna does not provide recycling collection. For more information on recycling options in the area, please visit the [VPPSA](#) website. (Site details & brochure attached.)

TOWN AMENITIES

Upton’s Point Marina: The town operates a transient marina at Upton’s Point on Urbanna Creek. Town residents can use the boat ramp and fishing pier free of charge. (Information attached.)

Golf Carts: Urbanna is a golf cart friendly town and it’s a great way to get around. Just like any other motorized vehicle there are rules and regulations. A Town Golf Cart decal must be purchased and displayed each year. (Forms and information attached.)

Taber Park: Located at the corner of Bonner Street and Rappahannock Avenue. Taber Park has benches, picnic tables, shade trees, a playground and lots of open space for running around and relaxing. The fenced playground has a jungle gym and swings and is cushioned with a thick layer of mulch. The park is open to the public during daylight hours. A portable toilet and a dog waste clean-up station are located at the Park.

Waterman’s Park: This riverfront pocket park in a residential area on Kent Street is the perfect spot to take a seat and enjoy the view down the Rappahannock River. The park is in a quiet, residential neighborhood and is open only during daylight hours. Please respect nearby homeowners’ privacy, peace, and quiet. A dog waste clean-up station is located at the Park.

Marshall Community Pool at Taber Park: Town residents enjoy membership discounts at the pool. Both individual and family memberships are available. The pool was completely rebuilt in 2024 and is normally open Memorial Day weekend through Labor Day weekend. The pool can also be rented for private functions. (Forms and information attached.)

Trolley Service: Bay Aging runs a free trolley service that runs throughout the Town and to Beth Page Campground. It’s a fun and convenient way to get around Town and not have to worry about parking. (2025 schedule attached.)

Urbanna Museum & Visitor’s Center – Scottish Factor Store: The Museum & Visitor Center is in a restored, 18th century Scottish Factor Store on a hill overlooking Urbanna Creek. Home to the Mitchell Map, considered the most important map in American history, a visit to the museum is a journey back into colonial America. Volunteers are on duty to answer questions and brochures, maps, and souvenir gifts are available. (Brochure attached.)

Museum in the Street Virtual Walking Tour: Take a walking tour to discover Urbanna's rich history. You'll learn how Urbanna's deep natural harbor allowed European merchants to dock their ships and trade their goods for tobacco. In the early 1900's steam ships were a common site in the harbor. We invite you to take a pleasant stroll around our community to learn more about this fascinating small town. **A printed guide is attached** and is available at locations around Town.

Other Local Amenities: Restaurants & Lodging options, Grocery Store (IGA), Post Office, ABC Store, Galleries & Shopping, Drug Store & Pharmacy, Hair Salons, Public Library, Private and Public Marinas, Farmers Market, Second Saturdays concerts at Taber Park, Festivals & Special Events including the Oyster Festival, and more!

LOCAL SERVICE PROVIDERS

Telephone & Internet Providers: [Verizon](#) and [Breezeline](#)

Electric Service Provider: [Dominion Energy](#)

Local Business Association: [Urbanna Business Association](#)

Historical Society: [Friends of Urbanna](#)

Radio Stations

- WCVE 89.1 ~ National Public Radio ~ Richmond
- WIGO 104.9 ~ Country ~ White Stone
- WKWI 101.7 ~ Adult Contemporary ~ Kilmarnock
- WNNT 100.9 ~ Mainstream Country ~ Warsaw
- WRAR 105.5 ~ Hot Adult Contemporary ~ Tappahannock
- WTYD 92.3 ~ Album Adult Alternative ~ Deltaville
- WXGM 99.1 ~ Adult Contemporary and Oldies ~ Gloucester

Newspapers

The [Southside Sentinel](#), our local weekly, comes out every Thursday except for the last one of the year. The paper also publishes The Rivah, a free, monthly guide to events and attractions throughout the Northern Neck and Middle Peninsula, from May through September. The Richmond Times-Dispatch and Norfolk's Daily Press can be purchased at newsstands in front of Marshall's Drug Store and the Urbanna Market, or you can have them delivered to your home.

GOVERNMENTAL INFORMATION, SERVICES, & TAXES

Town Council: The Town of Urbanna is governed by a seven-member Town Council. Six councilmembers and the mayor are elected by Town residents. All Council meetings are open to the public and residents are encouraged to attend to keep abreast of important things happening in the Town. Public comment periods are offered at every meeting to enable residents to share their concerns and preferences with their elected officials. To be notified of public meetings, sign up on the [Town website](#).

Town residents are entitled to both Town of Urbanna and Middlesex County services, elect both town and county officials, and pay both town and county taxes. The Town of Urbanna real estate and personal property are billed separately from Middlesex County. The Middlesex County Commissioner of the Revenue is responsible for assessing real estate and personal property values.

Town taxes are due December 5th. Town Real Estate Rate: \$0.21 per \$100 of assessed value
Town Personal Property Tax Rate: \$0.37 per \$100 of assessed value

Vehicle registration fees are paid to the Town and included on the personal property tax bill you'll receive from the Town: Cars, trucks, motor homes - \$20/year; Motorcycles - \$7.50/year; Trailers (utility, boat, cattle, horse, and travel trailers that are towed) - \$10/year.

Sheriff's Office: The [Middlesex County Sheriff's Office](#) provides police services to the Town of Urbanna and throughout the County, and operates the 911 emergency operations center.

Health & Welfare: The Town of Urbanna and Middlesex County are served by the [Three Rivers Health District](#) of the Virginia Department of Health. The [Middlesex County Department of Social Services](#) provides a variety of resources including Medicaid, SNAP, Adult Services, and more. The County also manages an emergency notification system concerning natural and manmade disasters. Visit the [Emergency Alert](#) webpage to sign up.

Middlesex County tax rates are set by the Board of Supervisors. The Commissioner of the Revenue is responsible for assessing property, fixing valuations, and administering tax relief programs. The Treasurer is responsible for sending the tax bills and collecting the amounts due. County real estate taxes are billed in two installments and are due June 5th and December 5th of each year. County personal property taxes are due annually on December 5th. For more information, visit the [County website](#).

Dog licenses are required for all dogs in the County. Tags can be obtained from the Middlesex County Treasurer's Office. Proof of rabies vaccination is required.



Post Office Box 179
Urbanna, Virginia 23175

WATER SERVICE AGREEMENT

Print Name _____ SSN _____

Property Address _____

() Property Owner () Tenant If Tenant, Owner's Name _____

Mailing (Billing) Address: _____

Primary Phone (____) _____ Cell Phone (____) _____

E-Mail _____

I hereby apply to the Town of Urbanna (herein known as "Town" for water service. I understand:

- That such service is to be provided subject to the rules, regulations, ordinances, terms and conditions as may be established now or in the future by the Town. I agree to provide a current mailing address and inform the Town in writing of any changes.
I agree to pay and all fees and charges associated with provision of such service in accordance with the rules, regulations, ordinances, terms and conditions as may be established now or in the future by the Town.
I understand that my water service may be discontinued for any of the following reasons:
o Nonpayment of water bill for sixty (60) days.
o Tampering with service connections.
o Failure to permit inspection of service connections or meter readings or interference or obstruction of the Town in rendering service or repairs.
o Noncompliance with any provision of Chapter 15.1 of the Urbanna Town Code (1973), as amended, relating to water and water utility service.
I further agree to pay any and all costs incurred by the Town including attorney fees, collection agency fees, and post-judgment interest at a rate of 12% (twelve percent) in the event the Town incurs any costs collecting any past due amount on my account.

Tenants are required to submit a security deposit. Deposits are returned upon payment in full of the final bill.

Deposit requirements: Residence - \$225.00, Restaurant - \$1,000.00 Commercial Other Than Restaurant - \$500

Date

Signature of Applicant

EMERGENCY NOTIFICATION SERVICE - ALL WATER SERVICE USERS ARE ENROLLED IN AN EMERGENCY NOTIFICATION SERVICE FOR WATER OUTAGES AND OTHER PUBLIC SERVICE MESSAGES. YOU MUST PROVIDE AT LEAST ONE CONTACT METHOD.

EMERGENCY PHONE NUMBER(S): _____

EMERGENCY EMAIL ADDRESS(ES): _____

Office Use: Deposit Amount _____ Receipt No. _____ Date Received _____



PROPERTY OWNER AUTHORIZATION FOR NEW TENANT

Property Information

Property/Service Address: _____

Date Lease Effective: _____

Provider Information

Water Services: Provided by the Town of Urbanna
Physical address: 390 Virginia St., Suite B, Urbanna, VA 23175
Mailing address: PO Box 179, Urbanna, VA 23175

Sewer Services: Provided by Hampton Roads Sanitation District (HRSD) – P.O. Box 71092, Charlotte, NC 28272
Mail Payments To: HRUBS, PO Box 37097, Boone, IA 50037

Tenant Information

New Tenant(s): (please list the full names of all tenants on the lease for the property)

<i>Print Name(s):</i>	<i>Social Security Number:</i>	<i>Address:</i>
_____	_____	_____
_____	_____	_____

Owner Authorization to waive the security deposit requirement from the tenant due to the tenant's receipt of rental assistance from local, state, or federal agencies. ***Supporting documentation must be provided and attached to this authorization form.

Property Owner Information

Property Owner(s): _____

Mailing Address: _____

Social Security Number: _____ E-mail: _____

Home Phone: _____ Cell Phone: _____

EMERGENCY NOTIFICATION SERVICE – ALL PROPERTY OWNERS ARE ENROLLED IN AN EMERGENCY NOTIFICATION SERVICE FOR WATER OUTAGES AND OTHER PUBLIC SERVICE MESSAGES. YOU MUST PROVIDE AT LEAST ONE CONTACT METHOD.

Authorization

The above person(s) have entered into a lease for the above property and is/are authorized to obtain water and sewer services at this address from the Town or Urbanna and/or its agent as my tenant/tenants.

(Signature of Property Owners)

(Date)

**MIDDLESEX COUNTY WASTE & RECYCLING DROP-OFF SERVICES LOCATIONS & HOURS
PROVIDED BY VIRGINIA PENINSULAS PUBLIC SERVICE AUTHORITY**

Questions? Call the site or 804-758-1900

SITES ► SERVICES ▼	Deltaville Convenience Center Recycle Dr Rte 660 (off Rte 33) Deltaville Open 9AM - 5PM Daily 804-776-7088	Hartfield Convenience Center Wood Brothers Rd Rte 730 (off Rte 33) Hartfield Open 7AM - 7PM Daily 804-776-7322	Jamaica Convenience Center Waterview Rd Rte 640 (off Rte 17) Church View Open 10:00AM - 6:00PM Daily 804-758-0006	Middlesex Transfer Station 371 Faraway Rd Rte 705 Saluda Open 7AM - 5PM Closed Thursdays 804-758-0542
Batteries	no	no	no	yes
Brush	no	no	no	yes
Cooking Oil				yes
Oil and Antifreeze	yes	yes	yes	yes
Rechargeable Batteries & Cell Phones	no	no	no	yes
Scrap Metal & White Goods	no	no	no	yes
Solid Waste	yes	yes	yes	yes
Tires	no	no	no	yes
RECYCLING- SCROLL TO BOTTOM OF PAGE FOR LIST OF ACCEPTED MATERIALS				
Cardboard	yes	yes	yes	yes
Metal, Glass & Plastic	yes	yes	yes	yes
Mixed Paper	yes	yes	yes	yes

Program Guidelines

Place your recyclables in the appropriate containers at the convenience center or transfer station...paper recyclables go into the paper container; cardboard goes into the cardboard collection container; plastic, glass, and metal containers go into the commingled materials container.

Keep paper recyclables separate from container materials such as glass, metals, and plastics... the materials must be kept separate for delivery to the processor.

Try to keep paper dry...store it in a sheltered location before recycling and protect it from the rain if necessary. Do not use plastic bags.

Only the items listed as recyclable in this brochure can be placed in the recycling containers...non-recyclable materials must not be included with recyclable materials. Ask the site attendant or call VPPSA administration if you have questions. Non-recyclables in the containers add to the cost your community pays for your recycling program.

Plastic #1 & #2 bottles and jugs are the only plastics collected in this program... motor oil bottles, other automotive fluid bottles, pesticide bottles, and Styrofoam products are not accepted.

PLASTIC BAGS ARE NOT RECYCLABLE THROUGH THIS PROGRAM!

Please check with your local grocery store for plastic bag recycling opportunities.

Please rinse food residue from recyclable items before bringing them to VPPSA for recycling...large amounts of food residue will reduce the recyclability of the items.

Don't put garbage, scrap metal, or yard waste in the recycling containers...this program is for household recyclables only.

Recycling Locations & Information

Essex County

Bray's Fork - Tidewater Trail, Rt. 17
Center Cross - Byrds Bridge Rd., Rt. 604
Champlain - St. Mathews Church Rd., Rt. 724
Transfer Station - Poor House Rd., Rt. 704

King & Queen County

Dahlgren - Dahlgren Rd., Rt. 692
Mascot - Lombardy Rd., Rt. 603
Owenton - Lyneville Rd., Rt. 640
Travellers Road - Travellers Rd., Rt. 658

King William County

Epworth - Epworth Rd., Rt. 610
Landfill - King William Rd., Rt. 30
VFW Road - 1091 VFW Rd., Rt. 636
Transfer Station - Recycle Rd., Rt. 30

Mathews County

Transfer Station & Convenience Center- Rt. 14

Middlesex County

Deltaville - Recycle Dr., Rt. 33
Hartfield - Wood Brothers Rd., Rt. 33
Jamaica - Waterview Rd., Rt. 640
Transfer Station - Faraway Rd., Rt. 705



**Virginia Peninsulas
Public Service Authority**
475 McLaws Circle, Suite 3B
Williamsburg, VA 23185

www.vppsa.org
(757) 259-9850

**Middle
Peninsula
Recycling**

**Virginia Peninsulas
Public Service
Authority
Drop-Off Recycling
Program**

**Serving the Counties of Essex,
King and Queen, King William,
Mathews, and Middlesex.**



www.vppsa.org



Recyclable Items

#1 and #2 Plastic Bottles and Jugs

Water and drink bottles; shampoo, soap, and detergent bottles

Please empty liquids and rinse out food residue. Remove and throw away lids.



Glass Bottles and Jars

All types and colors of glass bottles and jars.

Please empty liquids and rinse out food residue.

Remove lids - Metal lids can be recycled; Plastic lids should be thrown away.



Metal Cans

Steel and aluminum food and beverage cans.

Please empty liquids and rinse out food residue.

Metal lids can be recycled.



Mixed Paper

magazines, junk mail, catalogs, telephone books, paperback books, office paper, cards, stationary, paper grocery bags, school paper, computer paper, single layer paperboard such as cereal and tissue boxes, newspapers and advertising inserts.



Corrugated Cardboard

Flattened corrugated cardboard boxes, clean and dry, may be placed in the designated cardboard collection container.

Where does the recycling go?

Recycling collected at VPPSA sites goes to recycling processors. The container recyclables are delivered to a processor that separates the commingled materials through a series of sorting equipment in a facility known as a Materials Recovery Facility (MRF). The end results are individual bales of aluminum, plastic, and steel cans. These material bales are then shipped to markets where they are sold to manufacturers who, in turn, use them to make new products. The paper and cardboard recyclables are delivered directly to regional paper mills. This material is used to make a variety of paper products such as packaging material and toilet paper.

These items are NOT ACCEPTED for recycling:

- ✗ Plastic Bags– Grocery, Dry Cleaning, or Garbage, Sandwich Bags, Plastic Wrap
- ✗ Greasy Paper (pizza boxes)
- ✗ Wax–covered fiber (milk cartons & juice boxes, candy wrappers, some packing paper)
- ✗ Napkins, Paper Towels, Tissues
- ✗ Twine, String or Wire
- ✗ Ceramic Dishes or Ovenware
- ✗ Plate Glass (window panes, mirrors)
- ✗ Light Bulbs: Fluorescent and Regular
- ✗ Needles or Other Medical Waste
- ✗ Clothes Hangers, Lawn Chair Frames, Pots & Pans, or Other Scrap Metal
- ✗ Paint Cans and Aerosol Cans
- ✗ Plastic containers or plastics labeled #3 - #7
- ✗ Any plastic Pesticide, Poison, or Automotive Product Containers
- ✗ Foam Plastic Products– “Styrofoam®” Cups, Plates or Packing Materials
- ✗ Diapers, Other Personal Care Products

Please don't place these items in the recycling containers. They are considered contaminants and can actually increase the cost of the program!

Urbanna Town Marina



Everything you need is within easy walking distance of Upton's Point, the town marina on Urbanna Creek: grocery and liquor stores, a pharmacy, restaurants, playground, marine supplies and repairs, doctor, dentist, historic sites, shops and a public library where even out-of-towners can use the Internet and sign out books and movies.

Hours

In-season (mid-April through mid-November)

9:00am-5:00pm

Off-season

Hours vary-please call or [email](#)

Contact

Phone: (804) 758-5440

Address: 210 Oyster Road, Urbanna, Virginia 23175

Email: townmarina@urbannava.gov

The marina monitors VHS channel 16 or you can call (804) 758-5440

Location

Latitude: 37° 38N.056

Longitude: 76° 34W.295

Boat Slips

Over 15 transient slips

One, 27-foot wide mega-slip

Long dock for boats over 90 feet

Amenities

30 and 50 amp electrical service

WiFi

Water

Laundry

Bath House

Pump Out

Bicycles

Handicapped accessible

Depths

Approach: 6'

Transient dockage: 8'



TOWN OF URBANNA
390 VIRGINIA STREET, STE B,
PO BOX 179,
URBANNA, VA 23175
PHONE: 804-758-2613, FAX: 804-758-0389

RE: Golf Cart Registration

March 1, 2025

Dear Golf Cart Owner:

Golf Carts shall pass an annual safety inspection in order to be allowed to travel on Urbanna streets. The inspection shall be conducted by a licensed inspector, at an Official Virginia Vehicle Inspection Station. As designated in accordance with §46.2-1163 of the Code of Virginia, 1959, as amended, OR by a business which is engaged in the sale of golf carts. The owner of the golf cart shall be responsible for obtaining a certification from the inspection station verifying the golf cart meets all the required safety standards. Enclosed you will find the form you will need for the inspection.

Please review the enclosed Town Code, Chapter 14, Article 4, § 14.38-48. Operation of Golf Carts on Public Highways. This chapter is to keep you compliant with state and town codes.

The completed safety inspection form and a copy of your insurance certification are required in order to obtain a Town Golf Cart Permit which must be displayed on the Golf Cart in plain sight. The **2025** permit fee is \$25 and is **due April 30, 2025**. If you receive this mailing and no longer own a golf cart, please contact me to update our records.

Bring your completed application, proof of insurance, and check made payable to the Town of Urbanna to the Town office to receive your 2025 Golf Cart Permit. If you have any questions, please contact me at 804-758-2613.

Sincerely,

A handwritten signature in blue ink that reads "Michele C. Hutton". The signature is written in a cursive style.

Michele C. Hutton
Treasurer
m.hutton@urbannava.gov

CHAPTER 14.

VEHICLES AND TRAFFIC

ARTICLE 4. Operation of Golf Carts on Public Highways

- § 14- 38. **Authority to Regulate.**
- § 14- 39. **Definitions.**
- § 14- 40. **Required Safety Equipment.**
- § 14- 41. **Safety Inspection.**
- § 14- 42. **Insurance Required.**
- § 14- 43. **Operation on Public Highways.**
- § 14- 44. **Local Vehicle License.**
- § 14- 45. **Official Golf Carts.**
- § 14- 46. **Registration and Licensing Fees.**
- § 14- 47. **Compliance with Article, General Penalty for Violations**
- § 14- 48. **Liability Disclaimer.**

Section 14- 38. **Authority to Regulate.**

Pursuant to section §46.2-916.1 et seq. of the Code of Virginia, 1950, as amended, the Town of Urbanna is authorized, by ordinance, to impose limitations and restrictions on the operation of golf carts upon public highways within its boundaries.

Section 14- 39. **Definitions.**

The following terms, whenever used herein, shall have the respective meanings assigned to them unless a different meaning clearly appears from the context:

“Golf Cart” means any self-propelled vehicle which is designed to transport persons playing golf and their equipment on a golf course.

“Official Golf Cart” means any golf cart used for (1) official business during a festival event, (2) police purposes within the Town of Urbanna, and/or (3) activities conducted by the fire department and rescue squad, consistent with §14- 45 of this Article.

“Festival Event” means the Oyster Festival or similar festival event held by a qualified sponsoring organization in the Town of Urbanna, as more fully described and in compliance with Article IV of the Urbanna Town Code.

July 1, 1998

Section 14- 40.

Required Safety Equipment.

In addition to any safety equipment required by the Code of Virginia for golf carts, such shall have the following safety equipment installed:

- A. Speed governor if gasoline powered.
- B. Safety lap belts.

Section 14- 41.

Safety Inspection.

Golf carts shall pass a safety inspection at least once yearly. Such safety inspections shall be conducted by an official inspection station as such are designated in accordance with §46.2-1163 of the Code of Virginia, 1950, as amended, or by a business which is engaged in the sale of golf carts. Such safety inspection shall only cover the following items:

- A. Headlights, tail lights and turn signals, if the golf cart is driven between sunset and sunrise.
- B. Rubber or equivalent tires.
- C. Windshield wipers, if the golf cart is equipped with a permanent windshield.
- D. Horn, adequate steering gear, brakes, emergency or parking brake, one mirror, and an adequately fixed driver's seat.
- E. All other factory installed safety or mechanical systems, including checking for gasoline or propane leaks.
- F. Speed governor if gasoline powered.
- G. Safety lap belts.

The owner of the golf cart shall be responsible for obtaining a certification from the inspection station that the golf cart passed the inspection.

Section 14- 42.

Insurance Required.

Every golf cart and driver thereof shall be covered by an insurance policy. Such policy shall meet the minimum liability amounts contained in §46.2.472 of the Code of Virginia, 1950, as amended, and provide coverage during the operation of the golf cart on public highways.

Section 14- 43.

Operation on Public Highways.

No person shall operate a golf cart on or over any public highways in the Town of Urbanna unless they satisfy all of the following conditions:

- A. The person is licensed to drive upon highways of the Commonwealth of Virginia and then, only in accordance with such driver's license.
- B. Every golf cart, whenever operated on a public highway, shall display a slow-moving vehicle emblem in conformity with §46.2-1081 of the Code of Virginia, 1950, as amended.
- C. Golf carts shall be operated upon public highways only between sunrise and sunset, unless equipped with such lights as are required in Article 3 of Chapter 10 of Title 46.2 of the Code of Virginia, 1950, as amended.
- D. The operation of golf carts shall be in such a manner so as not to impede the safety and efficient flow of motor vehicle traffic.
- E. Golf carts must be operated in accordance with all applicable state and local laws and ordinances, including all laws, regulations and ordinances pertaining to the possession and use of alcoholic beverages.
- F. Only the number of people the golf cart is designed to seat may ride on a golf cart. Additionally, passengers shall not be carried on the part of a golf cart designed to carry golf bags.
- G. Golf carts must be operated to the extreme right of the roadway and must yield to all vehicular and pedestrian traffic.
- H. Golf carts shall not be operated during inclement weather, nor when visibility is impaired by weather, smoke, fog or other conditions.
- I. The Sheriff of Middlesex County, Virginia, or his designee, may prohibit the operation of golf carts on any highway if the Sheriff determines that the prohibition is necessary in the interest of safety.

Notwithstanding anything contained herein to the contrary, the Town of Urbanna reserves the right to restrict the operation of golf carts on the public highways within its jurisdictional limits during Festival Events more fully described under §7.1- 17 et seq. of the Urbanna Town Code or during other events when the public roads are closed to vehicular traffic. All restricted uses shall be included in the Master Plan submitted by the sponsoring organization and approved by the Town Council for the Town of Urbanna or by separate Resolution of the Town Council for other events when the public roads are closed to vehicular traffic.

Section 14- 44.

Local Vehicle License.

No golf cart shall be used on the public highways unless it has obtained from the Town of Urbanna a vehicle license. No vehicle license shall be issued until the owner of the golf cart presents evidence that the golf cart is insured in accordance with the requirements provided herein, the golf cart passed a safety inspection as provided herein, and all requirements of this ordinance and all applicable state laws have been satisfied.

Section 14- 45.

Official Golf Carts.

Official golf carts include:

- A. Golf carts specifically provided for in the Master Plan of a sponsoring organization, consistent with §7.1- 22(b)(10) of the Town Code, used to conduct official business of the event sponsor, subject to approval by the Town Council,
- B. Golf carts deemed to be necessary by the Town or Sherriff for police purposes, and
- C. Golf carts used by the Fire Department and/or Rescue Squad for safety purposes.

Official golf carts are exempt from the specific requirements of this Amendment, including the licensing requirement set out in §14- 44 of this Article.

Section 14- 46.

Registration and Licensing Fees.

All fees assessed by the Town of Urbanna for registration and licensing of golf carts shall be established by resolution of the Town Council from time to time.

Section 14- 47.

Compliance with Article, General Penalty for Violations.

Is shall be unlawful for any person to refuse, fail or neglect to comply with any of the provisions of this chapter or any rule or regulation promulgated pursuant thereto. A violation of this Article shall constitute a traffic infraction punishable by a fine of not more than one hundred dollars (\$100.00).

Section 14- 48.

Liability Disclaimer.

This article is adopted to address the interest of public safety. Golf carts are not designed or manufactured to be used on the public streets, and the Town of Urbanna in no way advocates or endorses their operation on public highways, streets or roads. The Town of Urbanna, by regulating such operation, is merely trying to address obvious safety issues, and adoption of this Article is not to be relied upon as a determination that operation on public highways is safe or

advisable if done in accordance with this article. All persons who operate or ride upon golf carts on public highways do so at their own risk and peril, and must be observant of, and attentive to the safety of themselves and others, including their passengers, other motorists, bicyclists, and pedestrians. The Town of Urbanna has no liability under any theory of liability and the Town assumes no liability, for permitting golf carts to be operated on the public highways and roads under the special legislation granted by the Virginia General Assembly. Any person who operates a golf cart is responsible for procuring liability insurance sufficient to cover the risk involved in using a golf cart on the public streets and roads.



ANNUAL GOLF CART SAFETY INSPECTION & INSURANCE CERTIFICATION

All Golf Carts operated within the Town of Urbanna Corporate Limits shall be registered with the Town of Urbanna and bear an Official Golf Cart Registration sticker. All golf carts must be inspected and meet state street golf carts license requirements which will include headlights, slow moving vehicle identification, seat belts, proof of insurance, inspection receipt and registration fee must be presented and paid at the Town of Urbanna Office on a yearly basis. Golf carts Registration Stickers will be displayed on the front left fender. As designated in accordance with §46.2-1163 of the Code of Virginia, 1959, as amended, OR by a business which is engaged in the sale of golf carts, the owner of the golf cart shall be responsible for obtaining a certification from the inspection station verifying the golf cart meets all the required safety standards.

The 2025 permit fee is \$25 Due by April 30, 2025

Inspection Item	✓ Passed	Inspection Item	✓ Passed
Headlights are required. Tail lights and turn signals are recommended.		Rubber or equivalent tires	
Windshield wipers, if equipped with a permanent windshield		Horn	
Adequate steering gear		Brakes, emergency or parking brake	
Mirror - At least one required		Adequately fixed driver's seat	
All factory installed safety equipment		Mechanical systems functional, fuel leak check	
Safety lap belts		Functional speed governor (gas powered)	
Slow moving vehicle sign			
Inspected By (signature):			
		Station License # and/or Name	
Inspection Date			
Golf Cart Owner			
Owner Name:	Mailing Address:		Telephone
Street Address:	Email:		
Cart Manufacturer	Model		Serial or Vin
Golf Cart Insurance Certification			
Golf carts and drivers operating within the Urbanna town limits shall be covered by an insurance policy that meets the minimum liability coverages contained in §46.2.472 of the Code of Virginia, 1950, as amended, and provide proof of coverage when operating on public streets.			
Carrier: _____			
Policy Number: _____			
Attach proof of insurance to this document			
Insurance Verified By:	Inspection Verified:	Night Use Approved	Issue Date:
	Yes No	Yes No	
Fee \$25.00	Receipt Number		Decal Year:
New Permit			Renewal
Revised 4/23/2020	Office Use Only		



Marshall Community Pool at Taber Park

2025 Pool Rules

Failure to adhere to the following rules subject the offender to removal, banning, and/or law enforcement action.

- All patrons and their guardians accept use of the pool at their own risk.
- Hours: Tuesday-Thursday: 1 pm - 6 pm
Friday-Sunday: 1 pm to 8 pm
- Closed: Mondays except Memorial Day and Labor Day
Tuesday – Friday when public school is in session.
Pool may be closed at the discretion of on-site management due to weather, staffing, or other issues. Patrons will comply as directed.
- Shower before entering the pool.
- No Diving. Sanctioned competitive events are exempted.
- No horseplay or offensive language.
- No glass containers allowed.
- No spitting or clearing of nose/sinuses in the pool or on the deck.
- No tobacco use of any kind, vaping, or consumption of alcoholic beverages is allowed.
- No bikes, skateboards, or roller blades permitted in the pool or deck area.
- No pets permitted in the pool or deck area; licensed/credentialed assistance animals may be exempted on a case-by-case basis, but those animals will not be allowed in the pool.
- Admission may be refused to anyone with skin abrasions, colds, coughs, inflamed eyes, infections, or those wearing bandages.
- All infants and toddlers who are not potty trained must wear a swim diaper in the pools.
- Non-swimmers under the age of six, or children using floatation devices need to be within arm's reach of their guardian at all times.
- All children ages 8 through 13 will be permitted within the pool area unaccompanied if they have passed the basic swimming test. Otherwise, they must be accompanied by an adult.

The basic swimming test consists of:

- Swim 2 lengths of the pool using any stroke and not stopping or touching the bottom
- Float for 1 minute
- Tread water for 1 minute



Marshall Community Pool at Taber Park 2025 Pool Hours & Rentals

- Hours: Tuesday-Thursday: 1 pm - 6 pm
Friday-Sunday: 1 pm to 8 pm

Closed: Mondays except Memorial Day and Labor Day
Tuesday – Friday when public school is in session.

Pool may be closed at the discretion of on-site management due to weather, staffing, or other issues. Patrons will comply as directed.

PRIVATE RENTALS:

\$225 Two-hour event, up to 25 persons inside the gate
All guards must be onsite before the event begins. Therefore, knowing the number of guests attending is imperative. Guests over the cap will not be allowed inside the gate.

More than 25 people: Additional \$100; and/or

More than 2 hours: Additional \$100 per hour

RULES: All pool rules must be adhered to at all times; AND
Users must dispose of their own trash.

NON-PROFIT RENTALS:

\$200 Two-hour event, up to 25 persons inside the gate
All guards must be onsite before the event begins. Therefore, knowing the number of guests attending is imperative. Guests over the cap will not be allowed inside the gate.

More than 25 people: Additional \$80; and/or

More than 2 hours: Additional \$80 per hour

RULES: All pool rules must be adhered to at all times; AND
Users must dispose of their own trash.



2025 Marshall Community Pool Fees

In Town Rates: If you pay real estate or personal property taxes to the Town of Urbanna

Family Annual Memberships: This membership includes up to six family members that live in the same household.

****Ask Us About Pool Rental Rates for parties, meetings, etc.****

	In-Town:			Out-of-Town	
	Family membership	\$200.00		Family membership	\$400.00
	Individual membership	\$100.00		Individual Membership	\$200.00
	Day Pass Individual	\$5.00		Day Pass Individual	\$12.00
	Day Pass Family	\$12.00		Day Pass Family	\$25.00

Children 6 and under: Free when accompanied by a paying adult

Day passes can be purchased at the pool.

Individual Membership Name: _____

Family Membership:

Head of Household:		Age
1. Name		
2. Name		
3. Name		
4. Name		
5. Name		

Physical Address: _____

Mailing Address: _____

Phone # _____

Email: _____

Emergency Contact: _____ (Relationship) _____

Contact Phone # _____

Amount Paid \$ _____

Checks made payable to: Town of Urbanna
 Mail to: PO Box 179, Urbanna, VA 23175
 Physical Address: 390 Virginia St., Suite B, Urbanna VA
 Phone (804) 758-2613

Ride “The Pearl” Trolley



2025 Trolley Route

The loop takes approximately 30 minutes

1. Port Town Village
2. Bethpage Camp Resort
3. Bethpage Miniature Golf & Ice Creamery
4. Urbanna Market
5. Taber Park
6. Rappahannock and Marston Avenue
7. Urbanna Museum & Visitor Center
8. Waterman's Park
9. Cross and Virginia Street (Visitor Center)
10. Bay Design Group
11. Bridge Marina
12. Southside Sentinel
13. Oyster Harbor Condos
14. Something Different
15. Urbanna Market
16. Mi Jalisco Mexican Restaurant

Bethpage Campers Only – Ask Driver for a Wristband when boarding the trolley

By Request

Library – 150 Grace Avenue - Friday 12 pm to 5pm, Saturday 10am to 2pm

Regular Schedule

Friday – 12 pm to 9pm

Saturday - 10am to 9pm

Sunday – 10am to 3pm

Memorial Day

05/23 - Friday 12 pm to 9pm

05/24 - Saturday 10am to 9pm

05/25 - Sunday 10am to 3pm

05/26 – Monday 10am to 3pm

Independence Day

07/03 – Thursday 12pm to 9pm

07/04 – Friday 10am to 9pm

07/05 – Saturday 10am to 11pm

07/06 – Sunday 10am to 3p

Labor Day

08/29 – Friday 12 to 9 pm

08/31 – Sunday 10 am to 3 pm

09/01 – Monday 10 am to 3 pm

The James Mills Scottish Factor Store

Museum & Visitor Center
Urbanna, Virginia



The Museum & Visitor Center are housed in the only remaining Scottish Factor Store in the country, where tobacco was exchanged on-site for cash or credit with which to purchase imported goods for sale. Circa 1766, the building is one of the oldest surviving structures in America associated with the sale of tobacco.

A visit to this unique property includes stories of colonial times in Virginia, as told by our docents. The first floor has been preserved to give visitors an experience of what life would have been like for the James Mills family and includes a gift area where treasures and souvenirs are available for purchase. Outside, visitors can enjoy the shaded grounds including a colonial medicinal herb garden.

Lower-level exhibits pay tribute to local watermen and the oyster industry. The partially restored basement allows visitors to better understand the architecture and design of this one of kind building.



The John Mitchell Map permanently resides within the James Mills Scottish Factor Store Museum & Visitor Center. This 1st edition, 3rd impression map is widely regarded as the single most important map of North America. Since its publication in 1755, the map has been used on many occasions including defining the borders of our new and growing nation at the Treaty of Paris in 1783, ending the Revolutionary War. The Mitchell Map has even been used as recently as the 1980s to settle fishery disputes in Maine. A visit to the James Mills Scottish Factor Store & Museum includes the history of the map and stories of its creator, Dr. John Mitchell, local physician and Urbanna resident.

Come and visit this unique property located in the heart of Urbanna.

Hours

May – November
Thursday – Saturday 11-4
Sunday 1-4

December – April
Friday – Saturday 11-4

Group tours and presentations can be scheduled upon request.

130 Virginia Street Urbanna, Virginia 23175 ~ 804-758-8181

9438-0524

Urbanna's John Mitchell Map



This map is widely regarded as the single most important map of North America. It was the most comprehensive such map produced prior to the French & Indian War, graphically illustrating the various territorial claims made by the competing British and French empires, including the British colonies. Years after it was first published, it was used to define the borders of our new nation. Urbanna's map, published in 1755, is actually the first edition, third impression.

John Mitchell was born in Lancaster County, Virginia in 1711. He studied at the University of Edinburgh, receiving his master's degree in 1729, followed immediately by medical school there. He returned to Virginia in 1731 and established a medical practice in Urbanna in 1734.

His comfortably large home in Urbanna was located near the current Southside Sentinel office and included at least four lots on which was a large garden which he used for his botanical and apothecary studies. He had an apothecary shop, a small chemical laboratory, a choice collection of books in several languages, barns, stables, orchards, etc. In 1738 he was appointed Justice of the Peace in Middlesex County, and formed a friendship with Benjamin Franklin when he visited Philadelphia in 1744.

Mitchell Map Timeline

1748	Mitchell meets 2nd Earl of Halifax
1750	First map presented to Halifax
1754	Second map presented to Halifax
Feb 1755	Map copyrighted
Apr 1755	1st Edition offered for sale
1756	2nd Edition published
1774	Used in House of Commons in debate of the Quebec Act of 1774 established permanent government in Canada
1782-83	Only map used to settle Treaty of Paris, establishing the USA by ministers plenipotentiary of US and Great Britain
1842	Webster-Ashburton Treaty settled Maine-New Brunswick border dispute.
1926	Wisconsin-Michigan boundary case
1926-27	Great Lakes Level case
1927	Canada-Labrador boundary case
1932	New Jersey-Delaware boundary case
Oct 1980	Canada-US fishery boundary off coast of Maine

treatments and costs. Returning with three levels of treatment from simple stabilization to full restoration, Town Council voted to move forward with a partial restoration. But, when the map arrived at the Richmond studio in 2013, a new appraisal was ordered. Shocked to discover the unrestored value to be in the range of \$500,000, Council reconsidered its plans and voted to move forward with the complete restoration, and upgraded the insurance policy.

Absent from its home base for a year, the beautifully restored, and archivally remounted and framed map was returned to the Urbanna Museum and Visitors Center (*James Mills Scottish Factor Store*), and rededicated with *Urbanna's First Annual Founders' Day Celebration* on August 30, 2014.

Recorded in the Mitchell family Bible: Doctor John Mitchell died in England in 1768. The Virginia Gazette reported under news from London, dated March: "Yesterday died Dr. Mitchell, who made the map of North America."

www.JohnMitchellMap.com

Donations are appreciated.

Special lectures & presentations

For information, call

804/758-8181

Pennsylvania were utilized to authenticate the map. In 1979 Mr. Arader advised the committee that after May 31st, the map would not be available at any price, as he liked it on the wall of his dining room. But, he had promised that Urbanna could have first refusal and he would not go back on his word.

Through community donations and town funds, the committee collected the \$7,500 needed to purchase the map. On May 31, Jessie DeBusk, Carl Torrence, and Charles Price, members of the Tricentennial Committee planned to fly to Pennsylvania to make the deal. When bad weather cancelled the flight, they were joined by additional committee member, Robert L. Montegue, III. Although bad weather prevented the group from flying, they decided to drive to Pennsylvania.

The authentication was made, payment delivered, and arrangements made for the map to arrive in Urbanna the morning of June 1st so that it would be ready to be the centerpiece of the town's Tricentennial celebration in 1980.

Before the map was moved to its location in Urbanna's 1765 Scottish Factor Store, it hung for many years in the Bank of Middlesex building.

Fast forward to 2012, when appointed members of the Town's museum committee, along with town staff members, decided to look into stabilizing the map to prevent irretrievable damage due to age and exposure. For some time, the map had been valued at \$32,500 and was considered a major, although overlooked asset. Mary Studt from *Richmond Conservators Of Works On Paper* was called in to appraise its condition and offer a range of

Town representatives monitor the map's restoration by Mary Studt (right)



Although he was a respected physician, botanist, chemist, biologist, and surveyor, after he returned to England for health reasons in 1746, he was urged by his friend, Lord Halifax to create a map of North America in 1750, when his first draft of the map was made. It was originally conceived to present to the British powers a single large format to illustrate the extent of the French threat to the British claims in North America. Eventually, his map was published by Andrew Millar in 1755, the year before war broke out with the French. It measures approximately 75 x 52 inches, printed from eight separate, engraving plates. When the pages were joined, the map was colored pale pink and green.

Mitchell's map shows the British Colonial claims of Virginia, both Carolinas, and Georgia extending beyond the Mississippi to the Pacific Ocean. In the West, Mitchell's treatment of the lower Missouri is a vast improvement over earlier maps. Regarding the source of the Missouri, Mitchell notes, "Missouri river is reckoned to run westward to the Mountains of New Mexico, as far as the Ohio does eastward." Mitchell correctly shows the northern branch of the Missouri to be the main branch, although his estimate of the latitude of the river's source is inaccurate. Nonetheless, the information Mitchell's map provided led Meriwether Lewis up the Marias River to determine the northern reaches of the Missouri River basin.

A second edition was published in 1757, followed by others, each adding information as it was learned. Mitchell's map was the only map used during the Treaty



John Mitchell Map circa 1755 ~ First Edition, 3rd Impression

Original owned by Urbanna Museum & Visitors Center - 120 Virginia Street, Urbanna, Virginia 23175

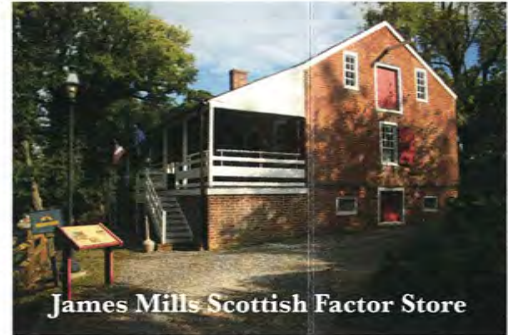


of Paris peace negotiations between Great Britain and her former American colonies in 1783, and has been utilized to resolve many subsequent treaty negotiations and boundary disputes, the latest in 1932.

Urbanna came to possess this incredibly valuable piece of history through the efforts of many fine citizens of Urbanna and Middlesex County. At the direction of Mr. Gene Paulette, president of the Bank of Middlesex, Mrs. Jessie Martin DeBusk, assistant vice president of the bank, was tasked with research and coordinating

activities for the upcoming celebration of the bank's 75th anniversary. Learning much about John Mitchell's impact here, she led a 2-year search for a map from dealers in England and the United States. At length, a letter was received stating that W.Graham Arader, III, a

dealer in rare maps, books, and prints owned one of the maps. Although funds could not be raised at that time for its purchase, Paulette and DeBusk held onto the dream and kept in touch with Arader.



James Mills Scottish Factor Store

Multiple telephone calls and exchanges to museums, the Virginia State Library, the Library of Congress, and Historical Society Curators in

URBANNA – A WATER TRANSPORTATION CENTER FOR OVER 300 YEARS

From its beginnings in the late 17th century, sailing vessels from London, Liverpool, Bristol and Glasgow were a common sight in the port of Urbanna. These ships were manned by British crews and owned by English and Scottish merchants who came seeking tobacco in exchange for all kinds of European goods, as well as wines and rum. Urbanna was one of 19 sites designated as ports by an Act of the General Assembly in Jamestown in 1680. Commerce flourished during those early years with constant arrivals and departures of schooners, brigs and sloops bringing finished goods to trade for the “leaves of gold” produced on Virginia farms and plantations.

An Act of the Assembly in 1712 established the procedures for appointing rolling houses and warehouses for the inspection and shipment of tobacco. A rolling house or storehouse was built in Urbanna as early as 1714. To facilitate the movement of tobacco from the colonies to Europe, the Scotts established a series of factor stores along the colonial coastline. In about 1763 James Mills constructed such a store in Urbanna across the rolling road from the Customs House. The Customs House was about regulating tobacco, which involved taxing, and also keeping track of the grade (quality) and value of a man’s harvest.

The Scottish Factor Store in Urbanna is the last known example of these stores remaining in America.

The town flourished and in 1835 a Charlottesville newspaper described it as a “Post village and seaport, population 175, with ordinary county buildings, nine private dwellings, four merchant stores, two taverns, one cabinet maker, one tailor, one carriage maker, two resident attorneys, four regular physicians, seven officiating ministers of the Baptist Church and steamboats to Fredericksburg and Baltimore.” Chesapeake Bay schooners replaced the heavier rigged vessels of the 18th

century and became the work horses carrying an assortment of cargo – lumber, coal, fertilizer, canned goods, ice and manufactured goods. Canneries such as the one in Urbanna sprang up to preserve vegetables and seafood for shipment to east coast destinations. Schooners kept a presence in Urbanna Creek until the 1940’s.

In the early 1800’s steamboats made their presence known on the bay and Rappahannock River. Many locally produced goods made their way to markets in Baltimore, Norfolk and Fredericksburg via steamboats. In the early 1900’s steamboats became a popular way for passage to ports all along the Chesapeake Bay. Soon, steamships designed only for passengers, emerged complete with state-rooms and provision for passengers’ cars to be carried on board as well. In Urbanna, accommodations such as the Hotel Nelson and the Burton House, a fourteen room boarding house were popular with bay travelers riding the side wheelers of the day.

The 1900’s also brought new goods and new river transportation vehicles. Barges became and remain a chief means of moving freight and commodities, such as oil, which was brought in to the Standard Oil dock, and shipment of grains from the Southern States silos that were on Urbanna Creek. The Chesapeake Bay Buy Boats eventually replaced the steam powered vessels for cargo hauling. These versatile boats were used not only for hauling cargo but became a popular boat for oyster harvesting along with the Chesapeake Bay dead-rise, which is still used by bay watermen today.

Urbanna’s Museum in the Streets® has been made possible by a generous gift of time by Larry Chowning and funds from the Town of Urbanna and other donors.

Others who have helped make this project possible are, Steven and Wanda Hollberg, Vera England, Barbara Hartley, Holly Gailey, Traci Wright, John Gill, Joe Gaskins, Cloyde Wiley III and Dee Chowning.

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THE MUSEUM IN THE STREETS®



*A heritage walking tour of the
Town of Urbanna, Virginia*



Welcome to
URBANNA



1 COLONIAL COURTHOUSE



2 CROSS STREET



3 WATLING STREET AND URBANNA'S MASTER BUILDER



4 STEAMBOAT ERA



5 BRIDGE OVER THE CREEK



6 PRINCE GEORGE STREET AND OLD TAVERN



7 WORMELEY-LEE-MONTAGUE HOUSE AND MARBLE HOUSE



8 URBANNA BASEBALL



9 URBANNA SCHOOL



S1 THE GRAVE OF ARTHUR LEE



10 COCA-COLA BOTTLING PLANT



S2 LANSDOWNE



11 VIRGINIA STREET



S3 OLD MIDDLESEX COUNTY COURTHOUSE



S4 JOHN MITCHELL'S MAP



12 TOBACCO ROAD



13 OYSTERS



14 CIVIL WAR

