

**Town of Urbanna
Town Council
Work Session
Council Chambers-390 Virginia St. Suite B
July 14, 2022**

CALL TO ORDER & ROLL CALL

Mayor Hartley called the meeting to order at 7:00pm

Present

Members of Council

Mayor Barbara Hartley

Council Members

Larry Chowning

Bill Goldsmith

Bill Smith

Merri Hanson

Garth Wheeler-Town Administrator

Roy Kime-Zoning Administrator

Martha Rodenburg-Town Clerk

Michele Hutton-Town Treasurer

Members of the public

Absent

Councilmember Austin

Councilmember Hollberg

All present said the Pledge of Allegiance

APPROVAL OF AGENDA

Councilmember Smith moved to approve the agenda as presented

Councilmember Goldsmith seconded

Chowning, Goldsmith, Hanson, Smith, and Hartley voted yes

Motion passed 5-0

PUBLIC COMMENT & PUBLIC COMMENT RESPONSE

There was no public comment

MATTERS OF TOWN COUNCIL

Administrator's Report

Garth Wheeler asked Councilmember Goldsmith to update on the FY2021-2022 budget.

- Councilmember Goldsmith reported preliminary numbers for 2021-2022 budget, and all departments had a surplus, with the exception of an anticipated deficit for DMV

Mr. Wheeler continued with his report:

- Audits will be finalized next week
- Second Saturday
 - July event canceled due to weather
 - Moving to Taber Park for remainder of the year

- Breezeline
 - Breezeline has been contacted regarding moving their lines to new poles
 - Once Breezeline's lines have been moved, Verizon will move their lines
 - Old poles are a safety hazard and will be removed once all lines moved
 - Sidewalks will be repaired once old poles removed
- Pool Committee
 - Next meeting to be held Wednesday, July 20
 - Progress is being made, with goal to open pool Memorial Day of 2023
 - Paperwork has been drawn up to submit to Circuit Court regarding the withdrawal of funds from the Taber trust
- Boundary Line Adjustment
 - Presented proposal to Middlesex County Board of Supervisors on July 12
 - Board of Supervisors voted to approve the Middlesex County Attorney and the Middlesex County Administrator to work with the Urbanna Town Attorney and Town Staff to move forward with the project
 - Once a plan is developed, both Middlesex County and the Town of Urbanna will hold the required public hearings

Planning Commission Report

Councilmember Hanson reported the following:

- Main Street Town Hall took place July 12
 - Approximately 57-60 people attended
 - Next step is putting together the Main Street Task Force
- Internet quality survey in progress, will close July 15
 - Once data collected, will coordinate with Middlesex County to take information to Breezeline
- 48 Hours in Urbanna
 - Contest to come up with an ideal 48 Hours in Urbanna
 - Winning entry will be published in the Virginia Main Street newsletter

Kayak Trail

Councilmember Chowning reported

- Coordinates and copy for the 28 sites has been completed
- Compiled, along with photos for each site, into individual folders
- Should be ready to turn into Middle Peninsula Planning District within the next month, for online publication
- This project has been of no cost to Urbanna

ACTION ITEMS

Minutes

Councilmember Hanson moved to accept the June 9 and June 23 minutes as is.

Councilmember Goldsmith seconded

Chowning, Goldsmith, Hanson, Smith, and Hartley voted yes

Motion passed 5-0

Boundary Line Adjustment

The issue was reported on during the Administrator's report and there was no action required to be taken

ANNOUNCEMENTS

Garth Wheeler informed Council of the following:

- He, along with Councilmember Hanson, would be meeting electronically with Virginia Tourism on Friday, July 15
- Founder's Day will take place August 6
 - Actor's representing George Wythe and Patrick Henry will debate the Constitution
 - Will be held at Urbanna Baptist Church at 11:00am
 - Fife & drum corps from Williamsburg will perform

ADJOURN

Councilmember Smith made a motion to adjourn

Councilmember Hanson seconded

Chowning, Goldsmith, Hanson, Smith, and Hartley voted yes

Motion passed 5-0

Meeting adjourned at 7:21pm

Submitted by:



Martha J. Rodenburg

Town Clerk

Approved by Town Council 07/28/2022