

**Town of Urbanna  
Town Council  
Special Meeting  
Council Chambers-45 Cross St  
January 5, 2022**

*The December meeting of the Urbanna Town Council was canceled due to staff and several members of Town Council having been exposed to Covid and were unable to meet in person due to CDC recommended guidelines. (Statement added per approved motion by the Urbanna Town Council, January 13, 2022)*

**CALL TO ORDER & ROLL CALL**

Mayor Hartley called the meeting to order at 6:02pm

**Present**

Mayor Barbara Hartley  
Council Members  
    Marjorie Austin  
    Larry Chowning  
    Bill Goldsmith-via Zoom  
    Merri Hanson-via Zoom  
    Bill Smith  
Garth Wheeler-Town Administrator  
Roy Kime-Zoning Administrator  
Martha Rodenburg-Town Clerk

Councilmember Hollberg was absent

Councilmember Hanson requested to participate electronically from Berkley, California due to a family health matter.

Councilmember Goldsmith requested to participate electronically from Urbanna, Virginia due to illness.

**Councilmember Austin moved to allow Councilmembers Hanson and Goldsmith to participate remotely**

**Councilmember Smith seconded  
Austin, Chowning, Smith, and Hartley voted yes  
Motion passed 4-0**

All present said the Pledge of Allegiance

**CLOSED MEETING**

**Councilmember Chowning made a motion to go into closed meeting pursuant to Virginia Code section 2.2-3711(A)(1) for the following purpose: Discussion, consideration, or interviews of prospective candidates for employment and discussion of salary - DMV Select Clerk position.**

**Councilmember Austin seconded**

Austin, Chowning, Goldsmith, Hanson, Smith, and Hartley voted yes  
Motion passed 6-0

Councilmember Chowning made a motion to reconvene in open meeting and to certify that only the matters that were identified in the motion to go into closed meeting were heard, discussed, or considered.

Councilmember Austin seconded  
Austin, Chowning, Goldsmith, Hanson, Smith, and Hartley voted yes to certify  
Motion passed 6-0

**OPEN MEETING**

Councilmember Austin made a motion to offer candidate #2 a full-time position as DMV Select Clerk.  
Councilmember Chowning seconded  
Austin, Chowning, Goldsmith, Hanson, Smith, and Hartley voted yes  
Motion passed 6-0

**ADJOURN**

Councilmember Austin made a motion to adjourn  
Councilmember Smith seconded  
Austin, Chowning, Goldsmith, Hanson, Smith, and Hartley voted yes.  
Motion passed 6-0

Meeting adjourned at 7:05pm

---

Submitted by:



---

Martha J. Rodenburg  
Town Clerk  
Approved by Town Council 01/13/2022