

**Town of Urbanna
Town Council
Public Hearing
Monthly Meeting
Council Chambers-45 Cross St
October 28, 2021**

CALL TO ORDER & ROLL CALL

Mayor Hartley called the meeting to order at 7:01pm

Present

Mayor Barbara Hartley
Council Members
 Marjorie Austin
 Larry Chowning
 Bill Goldsmith
 Merri Hanson
 Bill Smith
Garth Wheeler-Town Administrator
Roy Kime-Zoning Administrator
Martha Rodenburg-Town Clerk
Andrea Erard-Town Attorney
Members of the public and press

Councilmember Hollberg was absent as a result of a previously scheduled medical procedure

All present said the Pledge of Allegiance

PUBLIC HEARING

A public hearing took place regarding the proposed resolution to exchange a parcel of land (Tax Map 20B-1, Parcel 3A), owned by the Town of Urbanna for two parcels of land (Tax Map 20, Parcel 26 and Tax Map 19-12, Parcel 1) owned by Thurston Properties, LLC.

Councilmember Smith presented that Tax Map 19-12, Parcel 1, when owned by the Town, will be utilized for a future well the Town will be required to have operational by the year 2032. This parcel can only be used for well construction, and cannot be developed.

Andy Anderson inquired as to what Mr. Mullins (Thurston Properties) intended to do with the parcel he would be receiving from the Town. Councilmember Smith indicated that he believed it was to join to other parcels currently owned by Thurston Properties.

Mayor Hartley closed the Public Hearing portion at 7:13pm

AGENDA

Councilmember Goldsmith made a motion to approve the agenda with an amendment adding, under New Business, a resolution to approve signature authority for financial assistance for public well replacement.

Councilmember Hanson seconded

Austin, Chowning, Goldsmith, Hanson, Smith, and Hartley voted yes

Motion passed 6-0

MINUTES

Councilmember Austin made a motion to approve the minutes of the October 14, 2021 work session.

Councilmember Hanson moved to amend the motion to approve, to add Councilmember Hollberg's previously requested changes.

Councilmember Austin withdrew her motion.

Councilmember Hanson withdrew her amended motion.

Councilmember Hanson made a motion to approve the minutes of the October 14, 2021 work session with the following comment added *"Discussion took place regarding following standard agenda templates. Councilmember Hollberg recommended the proposed working session template include Public Comment."*

Councilmember Austin seconded

Austin, Chewning, Goldsmith, Hanson, Smith, and Hartley voted yes

Motion passed 6-0

REPORTS

Treasurers Report

Garth Wheeler reported there was no change to the Treasurer's report from previous meeting

Finance Committee

Councilmember Goldsmith reported the Finance Committee had met and discussed interim financing for well and financing for pool.

Water Committee

Councilmember Smith reported on the following

- Working with USDA on funding
- Professional engineering report (PER) is in review and near completion
- Possible American Rescue Plan (ARPA) funding
- Department of Housing and Community Development (DHCD)
 - Planning survey grant--approved
 - PER and Construction ready grant--status unknown at this time

Planning Commission

Councilmember Hanson reported:

Commission met 10/12/21 and discussed the following

- High priority projects
- Funding streams for projects
- Way ahead for PC that provides value to residents
- 3-tier approach to set goals for meetings
 - Identify easily accomplished projects
 - Economic Development
 - Update Comprehensive plan
- Need for 4-way stop at Virginia and Cross Streets
 - Hank Dunton will contact VDOT for further discussion

- When establishing current Commission members for term, Carol Williams was overlooked as her term had not expired. Councilmember Hanson reached out to Ms. Williams asking her to be a part of the Commission
- Meeting schedule for Commission posted on Town website

Pool Committee

There was no report given

PUBLIC COMMENT & PUBLIC COMMENT RESPONSE

Amy Anderson (in-person) and Andy Anderson (via Zoom) owners of 10 Urbanna Road addressed Council regarding Town enforcement of zoning permits after they have been issued. The specific address of property referenced was not given.

Town Attorney, Andrea Erard responded she is in the process of working on a resolution to the and added

- The Town needs consistent and fair way of addressing complaints
- Currently, enforcement based on complaints

Amy Anderson added it was a safety issue and safety was first

- Ms. Erard gave her next steps to properly address trespassing
- Councilmember Austin commented a fence on adjacent property would not prevent trespassing

Mayor Hartley commented regarding the property the Anderson’s were referencing, Middlesex County did not require a fence for a covered pool, but in the HARB certificate a screen/fence was required to cover mechanical equipment from the street

Garth Wheeler added this is a county issue and a work in progress

Councilmember Hanson commented on need for enforcement mechanisms in Town Code

OLD BUSINESS

Urbanna Creek Water Trail

Councilmember Chowning reported that he, Dan Snead, and Garth Wheeler met regarding a proposed Urbanna Creek Water Trail. This project is in the beginning stages and looks promising based on costs and potential grant funding from Department of Conservation and PMRC
 Future meeting will take place and progress reported

NEW BUSINESS

Land Exchange

Councilmember Hanson made a motion to approve, as presented, the resolution to agree to a land exchange with Thurston Properties, LLC

Councilmember Austin seconded

Austin, Chowning, Goldsmith, Hanson, Smith, and Hartley voted yes.

Motion passed 6-0

Resolution attached

Resolution for signing authority

Mayor Hartley read the resolution granting signing authority to the Town Administrator or Mayor for financial assistance for public well replacement

**Councilmember Austin made a motion to accept the resolution as presented
Goldsmith seconded
Austin, Chowning, Goldsmith, Hanson, Smith, and Hartley voted yes.
Motion passed 6-0**

Resolution attached

ANNOUNCEMENTS

Garth Wheeler announced

- Pool project continues
 - Met with a representative of Douglas Aquatics
 - Pricing on concrete and other construction materials
- Cross Street light poles have been shipped and with hopes to have them installed prior to Oyster Festival

ADJOURN

Councilmember Austin moved to approve Mayor Hartley's request for Council to go into recess until 9:00am at the Marriott in Williamsburg

Councilmember Hanson seconded

Austin, Chowning, Goldsmith, Hanson, Smith, and Hartley voted yes.

Motion passed 6-0

Meeting recessed at 7:49pm

Submitted by:



Martha J. Rodenburg

Town Clerk

Approved by Town Council 11/18/2021