

**Town of Urbanna
Town Council
Working Session
Council Chambers-45 Cross St
September 9, 2021**

CALL TO ORDER & ROLL CALL

Mayor Hartley called the meeting to order at 7:03pm

Present

Mayor Barbara Hartley
Council Members
 Marjorie Austin
 Larry Chowning
 Bill Goldsmith
 Merri Hanson-via Zoom
 Steve Hollberg
 Bill Smith
Garth Wheeler-Town Administrator
Roy Kime-Zoning Administrator
Martha Rodenburg-Town Clerk
Andrea Erard-Town Attorney

Members of the public

Councilmember Hanson participated via Zoom due to travel for family health matter

Councilmember Austin moved to allow Councilmember Hanson to participate remotely

Councilmember Goldsmith seconded

Austin, Chowning, Goldsmith, Hollberg, and Hartley voted yes

Motion passed 6-0

All present said the Pledge of Allegiance

PRESENTATION OF DISTINGUISHED SERVICE AWARDS

George DeVries and Boyd Wiley were presented with Distinguished Service Awards for their service to the Town of Urbanna, including their time served as members of Town Council.

Andrew Bury was also recognized for his years of service as the Town Attorney for the Town of Urbanna.

Mr. Bury was not present, and will have his award delivered to him by Councilmember Smith.

REPORTS

Town Administrator

Garth Wheeler reported on the following

- Status of Oyster Festival
- DMV Select

- Farmer's Market-September 11
- BIG Grant
-

Councilmember Hollberg made a motion to draft something formally for Roy Kime, Garth Wheeler, and the Finance Committee to pursue short term financing with area lenders for \$136,000 to be dedicated to projects at the marina that would be in the scope of the BIG (Boating Infrastructure Grant) grant.

Councilmember Austin seconded

Austin, Chowning, Goldsmith, Hanson, Hollberg, and Hartley voted yes

Motion passed 7-0

Treasurer's Report

Garth Wheeler gave the Treasurer's report

Water Committee

Councilmember Smith reported on the following

- Due to Labor Day holiday, the committee did not meet
- Professional engineering report in progress
- USDA application
- Timeline for new well construction

Planning Commission

Councilmember Hanson reported the following

- No planning Commission meeting in September

Finance Committee

No report given

Pool Committee

Councilmember Goldsmith reported discussions were taking place with pool construction companies and potential partnerships.

OLD BUSINESS

HRSD Update

- Meeting held with Town Attorney and HRSD attorneys
- Information will be given to Town in a timely fashion

No action taken by Council

Virginia St. dock/pier

- Research on-going
- To be discussed at October working session with potential Council action to be taken at October meeting of Council

No action taken by Council

NEW BUSINESS

Repairs to culvert at marina

- GW reported potential contractors approached

No action taken by Council

Charter changes

- Discussion took place regarding changing the Town Charter to clarify the Mayor's voting rights
- Discussion took place regarding changing the Town Charter to adjust Council terms to be staggered 4-year terms

At the recommendation of Andrea Erard, Town Attorney, the matter was tabled

Food truck event

- Discussion took place regarding a potential food truck event to take place in Taber Park in April proposed by Councilmember Austin

No action taken by Council

Museum in the Streets-West Point Historical Society

- Councilmember Chowning spoke regarding tour taken of town with members of West Point Historical Society

No action taken by Council

Department of Labor and Industry-Covid-19 Regulations

- Andrea Erard, Town Attorney gave a presentation on Virginia Department of Labor regulations effective September 8, 2021 regarding Covid-19 precautions in the workplace
- Discussion took place

No action taken by Council

PUBLIC COMMENT & PUBLIC COMMENT RESPONSE

Sandra Sturgill spoke to say comments that had been attributed to her were untrue

ANNOUNCEMENTS

Councilmember Chowning announced he would be attending the Chesapeake Bay Region Cigarette Tax Board meeting, to be held Friday, September 17, 2021.

ADJOURN

Councilmember Austin made a motion to adjourn

Councilmember Smith seconded

Austin, Chowning, Goldsmith, Hanson, Hollberg, Smith, and Hartley voted yes.

Motion passed 6-0

Meeting adjourned at 8:20pm

Submitted by:



Martha J. Rodenburg

Town Clerk

Approved by Town Council 09/23/2021