

**Town of Urbanna
Town Council
Working Session
Council Chambers-45 Cross St
August 12, 2021**

CALL TO ORDER & ROLL CALL

Mayor Hartley called the meeting to order at 7:06pm

Present

Mayor Barbara Hartley
Council Members
 Marjorie Austin
 Larry Chowning
 Bill Goldsmith
 Merri Hanson
 Bill Smith
Garth Wheeler-Town Administrator
Roy Kime-Zoning Administrator
Martha Rodenburg-Town Clerk
Andrea Erard-Town Attorney
Members of the public

All present said the Pledge of Allegiance

Mayor Hartley made a statement to include updates on projects, town pool replacement, water pump repairs, proper means of communicating to with Town Council and Town Staff.

MINUTES

Councilmember Austin made a motion to approve the July 22, 2021 meeting minutes.

Councilmember Smith seconded

Austin, Chowning, Goldsmith, Hanson, Smith, and Hartley voted yes.

Motion passed 6-0

REPORTS

Town Administrator

- Garth Wheeler presented his report to include the following topics
- Water issues
- Trash pick-up
- Founder's Day
- Chesapeake Bay Buyboats reunion
- Cross St. light project
- Pier project at the Old Payne Crab House site project

- BIG Grant for Town Marina update

Treasurers Report

Garth Wheeler presented the Treasurer's report

(not on agenda)

Councilmember Austin made a motion that [Councilmember Chowning] be the [Town's representative on the Chesapeake Bay Region Cigarette Tax Board]

Councilmember Hanson seconded

Austin, Chowning, Goldsmith, Hanson, Smith, and Hartley voted yes

Motion passed 6-0

Mayor Hartley made a motion to amend the agenda to insert after item IX -Public Comment and Response to go into a brief executive session to discuss personnel issues

Councilmember Austin seconded

Austin, Chowning, Goldsmith, Hanson, Smith, and Hartley voted yes

Motion passed 6-0

Finance Committee

Councilmember Goldsmith presented the Finance Committee report to include the following topics

- Cross St. light project overage
- Meals tax

Pool Committee

Councilmember Goldsmith presented the Pool Committee report to include the following topics

- Town Attorney's involvement with assisting in process

Water Committee

Councilmember Smith presented the Water Committee report to include the following topics

- Financing for well
- Fire hydrant flow testing
- Water system maintenance program-Cartegraph update
- Revision of water code
- Grants and loans

Planning Commission

Councilmember Hanson presented the Planning Commission report to include the following topics

- Virginia St. pier & dock permit
- HRSD pumping station
- Town beautification and maintenance
- Building sustainable and cooperative relationships

Councilmember Austin made a motion to allow Merri [Hanson] to open conversation with the adjacent neighbors [of the proposed Virginia St pier & dock project]

Councilmember Chowning seconded

Austin, Chowning, Hanson, and Hartley voted yes

Goldsmith and Smith voted no

Motion passed 4-2

OLD BUSINESS

Garth Wheeler presented a bid proposal from Docks of the Bay for building the Virginia St. pier & dock, to include history of project.

Discussion took place regarding the proposed project, the history of the project, and past actions of previous Councils.

Councilmember Goldsmith made a motion to try to hire John Gill on an hourly basis to help implement the already designated amount of money to proceed with the Blue Water Trail

Councilmember Smith seconded

Councilmember Hanson asked for clarification as to the history of Councilmember Goldsmith's motion. Council discussed the past approval of the Blue Water Trail project, and the reasons it had not progressed since initial approval

Austin, Chowning, Goldsmith, Hanson, Smith, and Hartley voted yes

Motion passed 6-0

NEW BUSINESS

64th Oyster Festival Master Plan

Councilmember Austin made a motion to accept the Oyster Festival master plan

Councilmember Goldsmith seconded

Austin, Chowning, Goldsmith, Hanson, Smith, and Hartley voted yes

Motion passed 6-0

PUBLIC COMMENT & PUBLIC COMMENT RESPONSE

- Bill Hight-spoke regarding the Virginia St. dock/pier project
- Gari Lister-spoke regarding the Virginia St. dock/pier project
- Latane Montague-spoke regarding Town communication, Virginia St. dock/pier project, condition of Town marina
- Martha Lowe-spoke regarding Virginia St. dock/pier project

ANNOUNCEMENTS

There were no announcements

EXECUTIVE SESSION

Councilmember Goldsmith made a motion to go into closed meeting pursuant to Va. Code section 2.2-3711(A)(1) for the discussion and consideration of the performance of the Town Administrator and the Zoning Administrator

Councilmember Austin seconded

**Austin, Chowning, Goldsmith, Hanson, Smith, and Hartley voted yes
Motion passed 6-0**

Councilmember Goldsmith read the certification of executive session:

Whereas, the Urbanna Town Council has convened an Executive Session meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and Whereas, Section 2.1-344.1 of the Code of Virginia requires a certification by the Urbanna Town Council that such executive meeting was conducted in conformity with Virginia law; Now, Therefore Be It Resolved that the Urbanna Town Council hereby certifies that to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the executive meeting to which this certification resolution applies, and (i) only such public business matters as were identified in the motion convening the executive session were heard, discussed or considered by the Urbanna Town Council.

Councilmember Austin seconded

Austin, Chowning, Goldsmith, Hanson, Smith, and Hartley voted yes to certify

The council re-entered open session

OPEN SESSION

Councilmember Goldsmith made a motion to appoint Garth Wheeler, Town Administrator

Councilmember Austin seconded

Austin, Chowning, Goldsmith, Hanson, Smith, and Hartley voted yes

Motion passed 6-0

Councilmember Goldsmith made a motion to appoint Roy Kime, Zoning Administrator and Assistant Treasurer

Councilmember Austin seconded

Austin, Chowning, Goldsmith, Hanson, Smith, and Hartley voted yes

Motion passed 6-0

ADJOURN

Councilmember Austin made a motion to adjourn

Councilmember Goldsmith seconded

Austin, Chowning, Goldsmith, Hanson, Smith, and Hartley voted yes.

Motion passed 6-0

Meeting adjourned at 8:19pm

Submitted by:



Martha J. Rodenburg

Town Clerk

Approved by Town Council 08/26/2021