

The Urbanna Town Council held a scheduled meeting on September 24, 2020 at 10:00a.m. by virtual means using the Go To Meeting online platform. Mayor Gravatt called the meeting to order and asked for a roll call. Answering to the roll call were Bill Smith, Larry Chowning, Bill Goldsmith, Barbara Hartley, Boyd Wiley and George DeVries. Also in attendance was Town Administrator- Holly Gailey, Town Attorney- Andy Bury and 3 callers. Due to technical difficulty the meeting was called to order at 10:08a.m.

The first item on the agenda was public comment. Ms. Gailey asked if any caller wished to participate in the public comment period. Seeing there were no comments, Mayor Gravatt moved to the next item on the agenda.

Attending the meeting as a guest, Ray Rose explained the new process for the Museum in the Street audio/video recordings. He noted that the previous app (HP Reveal) was no longer in service and offered a suitable replacement. He noted that the audio/video would play through You Tube and he hoped to have up and functioning quickly.

Next on the agenda was the approval of minutes. The following were approved:

June 11, 2020 Work Session

June 18, 2020 Special Called Meeting

June 25, 2020 Town Council Meeting

Approved on a motion by George DeVries and seconded by Bill Smith. Goldsmith noted a word change which was accepted as amended. Those answering aye to a roll call vote: DeVries, Smith, Goldsmith, Chowning, Wiley and Hartley.

July 9, 2020 Work Session

July 23, 2020 Town Council Meeting

Approved on a motion by Bill Goldsmith and seconded by George DeVries. Goldsmith noted a misspelling of Kimley-Horn. Those answering to a roll call vote: Goldsmith, DeVries, Chowning, Wiley and Smith. Hartley abstained.

August 13, 2020 Work Session

August 27, 2020 Town Council Meeting

Approved on a motion by Bill Smith and seconded by George DeVries. Those answering to a roll call vote: Smith, DeVries, Chowning, Wiley and Goldsmith. Hartley abstained.

Under old business, there was a general discussion on the playground in relation to the timing of the new equipment coming in and being installed and whether it is safe to open the playground currently with the nature of the Corona Virus (COVID-19). It was noted by several members of council that the playground needed to be open to give these kids something to do for relief. Town council members asked that a review of the

budget be completed to see if there would be a way to fund a position for a park attendant to clean the surfaces after each use and keep the attendants aware of the social distancing regulations as well as face coverings. Ms. Gailey was asked to complete this work and bring back to council at the October work session for discussion. This was completed by a motion by Chowning and seconded by Goldsmith. The vote was unanimous.

The next item on the agenda under old business was the discussion on extending the emergency meeting resolution. Resolution 2020-RES-13 was presented to council. On a motion by Goldsmith and seconded by DeVries, the resolution was accepted. During the roll call vote the following responded aye: Goldsmith, DeVries, Smith, Chowning and Wiley. Hartley voted against the approval.

Moving forward, there was a brief discussion on the museum repairs. Mayor Gravatt explained there would be two separate projects. One would be foundation repair and repointing and the other would be an installation of brick flooring in the basement. Mayor Gravatt explained the surface of the basement floor would have a stamped sand base and brick would be laid on the entire floor. This was offered as an alternative to pouring a concrete floor, which was not recommended due to the nature and age of the structure. Separate cost would be considered for each project: Repointing was estimated to cost \$6,250 and the flooring project was estimated to cost \$11,250. Barbara Hartley made a motion to accept both projects and move forward. This was seconded by Wiley. Ms. Gailey called the roll and the following voted aye: Hartley, Wiley, Goldsmith, Chowning, DeVries and Smith.

At this time, Ms. Gailey updated council on the solar street lamp purchased for Cross Street. She noted that everyone on the Planning Commission had a chance to see the light at night and found the composition of the lamp construction to be acceptable. Ms. Gailey noted that if all were in agreement, the project will go forward using the lights purchased from Outdoor Solar. There was no opposition on moving forward with the project.

Under new business, there were 2 event applications from the Kiwanis Club: one for an Oyster Stew sale and one for a Scavenger Hunt. These events were planned as an alternative to the Oyster Festival, which has been cancelled due to COVID-19. Under a unanimous vote, both events were approved. The motion was given by Chowning and was seconded by Wiley.

The next item on the agenda was the second public comment period. There were no comments.

At this time, Wiley made a motion to recess the meeting and Goldsmith seconded the motion. Answering to the roll and so approving the recess was Wiley, Goldsmith, Chowning, Hartley, Smith and DeVries. The meeting was recessed at 11:47a.m.

The meeting of the town council was reconvened at 1:00p.m. in person in the chambers of town hall with social distancing and face coverings being observed and required. Mayor Gravatt asked for a roll call and Ms. Gailey called the roll. The following were in attendance: Madam Mayor, Wiley, Smith, Goldsmith, Hartley and Chowning. DeVries did not attend.

There was a motion to go into a closed session by Smith. Hartley seconded the motion. Ms. Gailey called the roll: Smith, Hartley, Chowning, Goldsmith and Wiley.

At this time, Wiley moved to go into executive session pursuant to Section 2.2-3711(A)(4), Privacy and Protection, Section 2.2-3711(A)(29), Award a Contract and Section 2.2-3711(A)(8), Consultation with Legal Counsel. Goldsmith seconded the motion. Ms. Gailey called the roll to which the following answered aye: Wiley, Goldsmith, Chowning, Hartley and Smith.

Hartley made a motion to re-enter open session to which Wiley seconded. Ms. Gailey called the roll to which the following answered aye: Mayor Gravatt, Hartley, Goldsmith, Chowning, Wiley and Smith.

Upon returning to open session, Wiley moved to approve the following Certificate of Executive Meeting to which Goldsmith seconded:

Whereas, the Urbanna Town Council has convened an Executive Session meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

Whereas, Section 2.1-344.1 of the Code of Virginia requires a certification by the Urbanna Town Council that such executive meeting was conducted in conformity with Virginia law;

Now, Therefore Be It Resolved that the Urbanna Town Council hereby certifies that to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the executive meeting to which this certification resolution applies, and (i) only such public business matters as were identified in the motion convening the executive session were heard, discussed or considered by the Urbanna Town Council.

VOTE:

Aye: Mayor Gravatt, Bill Smith, Larry Chowning, Boyd Wiley, Barbara Hartley and Bill Goldsmith.

With there being no further business, Hartley made a motion to adjourn to which Goldsmith seconded. Ms. Gailey called the roll to which the following answered aye: Hartley, Goldsmith, Smith, Chowning, and Wiley. The meeting was adjourned at 2:26p.m.