

The Regular Meeting of the Urbanna Town Council was held on March 28, 2019 in the Council Chambers at Town Hall at 7:00 pm with the members of the Planning Commission as a joint meeting. Mayor Gravatt opened the meeting with the Pledge of Allegiance. Ms. Gailey called the roll to which the following answered present: Diane Gravatt, George DeVries, William "Doc" Goldsmith, William "Bill" Smith, Barbara Hartley (7:05), Boyd Wiley and Larry Chowning. Also present were Holly Gailey – Town Administrator & Clerk of Council, Traci Wright – Town Treasurer, Andy Bury – Town Attorney, one member of the press and 22 guests.

Mr. John Gill called the roll for the Planning Commission to which the following answered present: Chairman G. DeVries, Ms. A. Courtney, Ms. S. Sturgill and Mr. R. Courtney. Absent: Ms. Williams.

Item IV, Council Member Larry Chowning recited a proclamation naming Dr. Paul Malone as official Ambassador for the Town of Urbanna.

Mayor Gravatt presented Zakirah Morris with a certificate of recognition for winning the John Mitchell essay contest at the Town Museum and Visitor Center. Council Member William "Bill Smith" read the essay. Ms. Gailey presented Ms. Morris with the certificate and named her the first ever Junior Docent of the Urbanna Town Museum and Visitor Center. A special thank you was given to the Urbanna Museum and Parks and Barbara Hartley for sponsoring this contest.

Item V, public comment, was lead by Ms. Amy Denney, addressing concerns of clearing debris at her lot formally known as the Gressit House. Ms. Denny advised she cleared dead trees, debris and brush and plans on replanting once the clearing process is complete.

Next, Ms. Kristi Anzivino discussed her thoughts on why the Town of Urbanna should offer funding and support for the upcoming Arts in the Middle located at Hewick Plantation just outside of Urbanna.

Dr. Paul Malone explained the importance of the John Mitchell Map and he would like to see volunteers learn how to do the presentation like he does to keep the history alive.

Ms. Geri Reyes invited all council members and guests to the April 8, 2019 at 7:00 pm School Board Meeting where the MCPS will present a commercial that references the John Mitchell Map.

With no further public comment, Mayor Gravatt closed the public session and turned the meeting over to Chairman DeVries of the Planning Commission for a joint public hearing for the CIP (Capital Improvement Projects).

Chairman DeVries presented and discussed with town council and members the public FY 2019 Capital Improvement Plan recommendation and a project funding source summary. This has been attached as part of the minutes.

At this time, Mr. DeVries opened the public hearing after discussion of the proposed CIP. Town resident, Gary Thimson recommended moving the Urbanna Museum and Visitor Center back about 30 feet if allowable. Mr. Thimson is also worried about the course of the Cocktail Boat races. With no other public comments Chairman DeVries closed the public hearing and turned the meeting back over to the Planning Commission for discussion. Ms. Courtney made a motion pursuant to section § 15.2-2239 of the Code of Virginia which directs local planning commissions to prepare and submit annually capital improvement programs to governing body, that the Capital Improvement Plan for 2019-2020 be approved as presented and be recommended for adoption by the Urbanna Town

Council. This motion was seconded by Ms. Sturgill. Mr. Gill called the roll to which the following answered aye: Chairman G. DeVries, Ms. A. Courtney, Ms. S. Sturgill and Mr. R. Courtney.

At 8:00 pm Ms. A. Courtney made a motion to adjourn the Planning Commission meeting, seconded by Chairman G. DeVries. Mr. Gill called the roll to which the following answered aye: Chairman G. DeVries, Ms. A. Courtney, Ms. S. Sturgill and Mr. R. Courtney.

Chairman G. DeVries turned the meeting back over to Mayor Gravatt at this time.

At this time, Mayor Gravatt opened a public hearing for comments on the recommendation from the Planning Commission and with no comment the public hearing was closed.

After discussion among council members, Council Member Barbara Hartley made a motion to add \$5,000 of funding for the Payne's Landing location, seconded by Council Member Boyd Wiley. Ms. Gailey called the roll to which the following answered aye: Barbara Hartley and Boyd Wiley. Answering nay: George DeVries, William "Doc" Goldsmith, William "Bill" Smith and Larry Chowning.

Council Member William "Doc" Goldsmith made a motion to accept the CIP as presented by the Planning Commission, seconded by Council member William "Bill" Smith. Ms. Gailey called the roll to which the following answered aye: George DeVries, William "Doc" Goldsmith, William "Bill" Smith, Boyd Wiley and Larry Chowning. Answering nay: Barbara Hartley.

Ms. Gailey asked Mayor Gravatt if the meeting agenda could be amended to include discussion of the Town Marina dredge project under new business.

Item VIII, adoption of the consent agenda including minutes to be approved from the February 14 and 28, 2019 meeting was tabled and changes need to be made.

Item IX (a) included all committee reports. Tyler Burgess of the Economic Development Committee gave a brief update on grant funding research. William "Bill" Smith gave a water committee update. William "Doc" Goldsmith gave a financial report. Mayor Gravatt gave a brief marina and museum report.

Item IX (b) Ms. Gailey gave the Town Administrator report. Ms. Gailey reported the proposed FY 2019/2020 budget is continually being worked on.

Ms. Gailey reported that the Edmonds and Associates contract is being negotiated.

Ms. Gailey announced the quilt case has been completed and placed in the front off of Town Hall to display the quilt donated by the Middlesex County Woman's Club.

Ms. Gailey stated there was a public bid opening held on Friday, March 22, 2019 for the dredge project at Upton's Point Marina.

Ms. Gailey has engaged in discussion for repairs of the Museum and working towards a proposal to work on the porch and brick work.

Ms. Gailey discussed the town swimming pool and anticipates uncovering it on April 15, 2019 to begin preparation for opening on Memorial Day weekend. Ms. Gailey will be placing a help wanted for life guards.

Ms. Gailey stated 24 delinquent water notices have been sent out.

Ms. Gailey said town staff is gearing up to freshen up the bump outs around the town and the planters at the town marina.

Ms. Gailey announced the new revised urbannava.gov website will be up and running within the next week.

Ms. Gailey reported that town business license and golf cart renewals are coming in a daily basis.

Next under item IX (c) Traci Wright gave a treasurer's report. This has been attached as part of the minutes.

Under old business, X (a), Finance Committee Chairman William "Doc" Goldsmith discussed the fund requests from various organizations. This has been attached as part of the minutes.

Council Member William "Doc" Goldsmith made a motion to direct Ms. Holly Gailey to submit a grant application in the amount of \$4,500 for Arts in the Middle funding opportunities, seconded by Council Member Barbara Hartley. Ms. Gailey called the roll to which the following answered aye: Barbara Hartley, George DeVries, William "Doc" Goldsmith, William "Bill" Smith, Boyd Wiley and Larry Chowning.

Item (b) under old business, Mayor Gravatt stated the gardens at the Museum and Visitor Center are too be placed on hold for the time being since renovations are starting soon.

Under new business, Town Administrator advised council members of Bay Design Groups recommendations of awarding Harbor Dock and Dredge to complete the dredge project at the Urbanna Town Marina. After discussion, Council Member Barbara Hartley made a motion to accept the recommendation from Bay Design Group and move forward with a contract negotiations, seconded by Council Member William "Bill" Smith. Ms. Gailey called the roll to which the following answered aye: Barbara Hartley, George DeVries, William "Doc" Goldsmith, William "Bill" Smith, Boyd Wiley and Larry Chowning.

Item XII, Ms. Gailey announced the next upcoming work session meeting will be held on April 11, 2019.

With there being no further business, Council Member George DeVries made a motion to adjourn at 9:04 pm seconded by Council Member William "Bill" Goldsmith. Ms. Gailey called the roll to which the following answered aye: George DeVries, William "Bill" Goldsmith, William "Bill" Smith, Barbara Hartley, Boyd Wiley and Larry Chowning.