

The Town Council of the Town of Urbanna held a work session on March 14, 2019 at 6:30 pm in Town Hall. Mayor Diane Gravatt welcomed everyone to the meeting. Council Members present were: Diane Gravatt, George DeVries, Barbara Hartley, Larry Chowning, William "Bill" Smith, William "Bill" Goldsmith and Boyd Wiley. Also present were Holly Gailey – Town Administrator & Town Clerk, Traci Wright – Town Treasurer, Andy Bury – Town Attorney, two guests and one member of the press.

Ms. Gailey called the roll to which the following answered present: Diane Gravatt, George DeVries, Barbara Hartley, Larry Chowning, Bill Smith, Bill Goldsmith and Boyd Wiley.

Item III on the agenda was the treasurer report. Council Member William "Bill" Goldsmith made a motion to approve the report as presented, seconded by Council Member George DeVries. Ms. Gailey called the roll to which the following answered aye: George DeVries, Barbara Hartley, Larry Chowning, Bill Smith, Bill Goldsmith and Boyd Wiley. This has been attached as part of the minutes.

Item IV on the agenda was committee reports. William "Bill" Goldsmith gave a water committee update. Tyler Burgess gave a brief EDC committee update. Diane Gravatt gave a museum committee update. William "Bill" Goldsmith gave a finance report update.

Item V, on the agenda, (a) Ms. Gailey advised council the marina dredge project is moving forward and the next step is the opening of Bids from companies interested in doing the scope of work on March 22, 2019 at 2 pm.

Item (b), Ms. Gailey reported the Edmonds & Associates accounting software conversion is moving forward.

Item (c), American Evolution Initiative, Mayor Gravatt advised the museum/visitor center has been selected to join the American Evolution Digital Trail app. Mayor Gravatt asked that a member of the press from the Southside Sentinel look into this and do an article to promote.

Item (d), the West end "Welcome Sign" is waiting on VDOT set back clarifications before moving forward.

Item (e), was discussion about placing a covered Trolley stop at Urbanna Market on Grace Street. In order to place a covered stop the Town will have to install a concrete base pad at the expense of the Town. The covered stop will be available with grant funds.

Ms. Gailey presented council with a proposed Trolley Stop schedule and asked for comments and suggestions. Council Member Boyd Wiley asked to have the "Waterman's Park" stop added to the route. The cost to ride the trolley is supposed to be set at zero. Ms. Gailey will check into this. The Bethpage Creamery will be the last stop outside the Town limits.

Item (f), boat ramp repairs, Mayor Gravatt asked what council wants to do with the current boat ramp issues. Council Member Boyd Wiley would like to have the ramp repaired with a prefabricated ramp. Council Member Boyd Wiley suggested Virginia Game Commission for

suggestions. Ms. Gailey will gather options and bring to council for consideration with the help of John Gill. Mayor Gravatt stated at this time the Town Marina needs to install a sign at the current boat ramp stating, this ramp is intended for a specific size boat (to be determined at a later time) can be launched at own risk for a donation of \$5.00 to go towards future repairs.

Item (g), marina events and costs associated. Mayor Gravatt, Marina Committee Chair, suggested to Town Council that town staff charge a fee of \$150.00 for 0-50 people and \$300.00 for 51 people and over. Council Member Boyd Wiley made the motion to approve, seconded by Council Member Barbara Hartley. Ms. Gailey called the roll to which the following answered aye: George DeVries, Barbara Hartley, Larry Chowning, Bill Smith, Bill Goldsmith and Boyd Wiley.

Item (h), website preview, Ms. Gailey gave a preview of the town's new website. Mayor Gravatt asked the press if an article could be published in the Southside Sentinel once ready.

Item (i), partnership with UBA, Music Under the Star's & Farmer's Market is under way at this time.

Item VI, Ms. Gailey showed council a picture of the quilt donated to the Town by the Woman's Club which is now hanging in town hall for display.

Item VII, Tangier Houses – Cottage Row – Historic District, Mayor Gravatt asked council if "Cottage Row" should be considered a "historic" area. Mayor Gravatt asked council to think about this for now before any action is taken.

Item VIII, Town Administrator comments, Ms. Gailey advised council there is a draft agenda in tonight's packet and if anyone wants changes please let her know.

Also, Ms. Gailey stated at the March 28, 2019 Town Council Meeting will hold a joint Public Hearing with the Planning Commission for consideration of the CIP.

Ms. Gailey asked Joe Heyman of the Urbanna Oyster Festival Foundation to speak at the upcoming April 11, 2019 work session as per Council Member Larry Chowning's request.

Ms. Gailey stated the first draft 2019/2020 budget has been completed at this time and sent to all council members. If anyone has suggestion please contact the office.

With there being no further business, Council Member George DeVries moved to go into executive session pursuant to Sections 2.2-3711(A)(1), 2.2-3711(A)(4) and 2.2-3711(A)(29). Council Member Bill Goldsmith seconded the motion. Ms. Gailey called the roll to which the following answered aye: George DeVries, Barbara Hartley, Larry Chowning, Bill Smith, Bill Goldsmith and Boyd Wiley.

Council Member Barbara Hartley made a motion to re-enter open session to which Council Member George DeVries seconded. Ms. Gailey called the roll to which the following answered

aye: George DeVries, Barbara Hartley, Larry Chowning, Bill Smith, Bill Goldsmith and Boyd Wiley.

Upon returning to open session, Council Member Barbara Hartley moved to approve the following Certificate of Executive Meeting to which Council Member George DeVries seconded:

Whereas, the Urbanna Town Council has convened an Executive Session meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

Whereas, Section 2.1-344.1 of the Code of Virginia requires a certification by the Urbanna Town Council that such executive meeting was conducted in conformity with Virginia law;

Now, Therefore Be It Resolved that the Urbanna Town Council hereby certifies that to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the executive meeting to which this certification resolution applies, and (i) only such public business matters as were identified in the motion convening the executive session were heard, discussed or considered by the Urbanna Town Council.

VOTE:

Ayes: Ms. Gailey called the roll to which the following answered aye: Diane Gravatt, George DeVries, Barbara Hartley, Larry Chowning, Bill Smith, Bill Goldsmith and Boyd Wiley.

After re-entering open session there was discussion about setting up a meeting with the Thrasher Group tentatively on Wednesday, March 11, 2019 at 11:00 am. Ms. Gailey will request the meeting with the Thrasher Group and let council know.

At this time, Council Member Boyd Wiley made a motion to adjourn at 8:44 pm to which Council Member Barbara Hartley seconded. Ms. Gailey called the roll to which the following answered aye: George DeVries, Barbara Hartley, Larry Chowning, Bill Smith, Bill Goldsmith and Boyd Wiley.

Clerk