

The Regular Meeting of the Urbanna Town Council was held on November 19, 2018 in the Council Chambers at Town Hall at 7:00 pm. Council Member Larry Chowning called the meeting to order. Council Member Larry Chowning announced Mayor Steve Hollberg will be absent. Council Member George DeVries made a motion to appoint Diane Gravatt as mayor pro tem, seconded by Council Member Larry Chowning. Holly Gailey called the roll to which the following answered aye: Marjorie Austin, Larry Chowning, Barbara Hartley, Boyd Wiley, and George DeVries. Absent: Mayor Steve Hollberg. Abstain: Diane Gravatt. Mayor Pro Tem, Diane Gravatt, led the group in the pledge of allegiance.

Ms. Gailey called the roll to which the following answered present: Diane Gravatt, Marjorie Austin, Larry Chowning, Barbara Hartley, Boyd Wiley, and George DeVries. Absent: Mayor Steve Hollberg. Also attending was Holly Gailey – Town Administrator, Traci Wright – Town Clerk, Bob Henkel – Treasurer, Andy Bury – Town Attorney, one member of the press and thirteen guests.

The first item of business was consideration of the October 18, 2018 Town Council work session meeting minutes. Council Member Marjorie Austin made a motion to approve as presented, seconded by Council Member George DeVries. Ms. Gailey called the roll to which the following answered aye: Marjorie Austin, Barbara Hartley, George DeVries and Diane Gravatt. Abstain: Boyd Wiley and Larry Chowning.

The second item on the agenda was consideration of the October 22, 2018 Town Council meeting minutes. Council Member Marjorie Austin made a motion to approve as presented, seconded by Council Member George DeVries. Ms. Gailey called the roll to which the following answered aye: Marjorie Austin, Barbara Hartley, George DeVries and Diane Gravatt. Abstain: Boyd Wiley and Larry Chowning.

Next under public comment, former resident Bob Calves discussed paying off the debt owed to BB&T in order to be debt free for the new incoming council of 2019. Resident Paul Malone discussed his ongoing concern of town council civility. Resident Kristi Anzivino asked town staff to consider handing out meeting packets to council members a few days before the meeting. Ms. Anzivino also asked town staff to please have the minutes uploaded to the town website in a timely manner. Resident Sue Warner offered a thank you to the town for installing a new gutter at the Town Museum and Visitor Center. With no other comment Ms. Gravatt closed the public comment.

First on the agenda under reports was the Town Administrators report. There will be a kick off meeting with the Thrasher Group next week. The Thrasher Group will be working on an asset management plan and mapping the current water system of the town. The goal of the meeting is to go over general information and meet the team that will be working closely with the town.

Ms. Gailey announced the town will have a site visit from the Virginia Department of Health, Office of Drinking Water to review the proposed site for a new well to replace well #3.

Ms. Gailey stated 25 delinquent water notices have been mailed out.

Ms. Gailey briefly discussed the USDA onsite visit and advised they will be back in town if necessary to scare off the vultures.

Ms. Gailey advised council the town has verbally committed to purchase a used bucket truck and town staff will work to get the current bucket truck ready for auction.

Ms. Gailey will be meeting with several individuals from Bay Transit next week to discuss the Trolley.

Ms. Gailey stated the town is currently working with Davis and Associates to prepare the fiscal 17/18 yearend audit.

Ms. Gailey said the town had a great Oyster Festival at the town marina.

Ms. Gailey has secured the parade permit for the December 7, 2018 Christmas parade. Ms. Gailey also advised those not aware, there will be a dinner for the Veteran's on December 7, 2018 before the parade.

Ms. Gailey said town staff will be winterizing the town marina in the coming week.

Second on the agenda under reports was Town Treasurer Bob Henkel treasurer's report.

First under new business, Council Member Barbara Hartley made a motion to approve the general area marked off and approved by VDOT for the location for the West end Town entrance sign. The motion was seconded by Council Member Boyd Wiley. Ms. Gailey called the roll to which the following answered aye: Larry Chowning, Boyd Wiley, Marjorie Austin, Barbara Hartley, George DeVries and Diane Gravatt.

Next under new business Council Member Marjorie Austin made a motion to remove the curator position for the Town Museum and Visitor Center, seconded by Council Member George DeVries. During discussion Council Member Barbara Hartley advised this needs to be tabled for later discussion and Council Member Boyd Wiley seconded this motion. Ms. Gailey called the roll to which the following answered aye: Larry Chowning, Boyd Wiley, Barbara Hartley and Diane Gravatt. Answering nay: George DeVries and Marjorie Austin.

Council Member Boyd Wiley asked town staff about the December 17, 2018 council meeting and social. Mr. Wiley asked to have an announcement put in the paper to invite town residents.

Next Council Member Marjorie Austin made a motion regarding town assets to which Council Member George DeVries seconded. During discussion Council Member Barbara Hartley made a motion to table this for further discussion seconded by Council Member Boyd Wiley. Ms. Gailey called the roll to which the following answered aye: George DeVries, Larry Chowning, Boyd Wiley, Barbara Hartley and Diane Gravatt. Answering nay: Marjorie Austin.

At this time, Town Attorney Andy Bury asked Council Member Marjorie Austin to withdraw her last two motions to which Ms. Austin agreed.

First under old business Council Member Larry Chowning made a motion to pass resolution number 2018-RES-015 opposing off shore drilling and exploration to which Council Member Marjorie Austin seconded. Ms. Gailey called the roll to which the following answered aye: Larry Chowning, Boyd Wiley, Marjorie Austin, Barbara Hartley, George DeVries and Diane Gravatt. Absent: Mayor Steve Hollberg. This has been attached as part of the minutes.

Next, Ray Rose announced he and Council Member Larry Chowning have been working on a virtual Museum In the Streets for the hearing and vision impaired. Mr. Rose handed out a proposal to council for consideration.

Being there was no further business, Council Member George DeVries made a motion to adjourn at 8:00pm. Council Member Barbara Hartley seconded. Ms. Gailey called the roll to which the following answered yes: Marjorie Austin, George DeVries, Larry Chowning, Diane Gravatt, Barbara Hartley and Boyd Wiley.

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Clerk