

The Town Council of the Town of Urbanna held a work session on November 8, 2018 at 6:30 pm in Town Hall. Mayor Steve Hollberg welcomed everyone to the meeting. Council Members present were: George DeVries, Barbara Hartley, Diane Gravatt, Steve Hollberg, Larry Chowning, Marjorie Austin and Boyd Wiley. Also present were Holly Gailey – Town Administrator, Bob Henkel – Town Treasurer, Andrew Bury – Town Attorney, Traci Wright – Town Clerk, three guests and one member of the press.

Ms. Gailey called the roll to which the following answered present: Marjorie Austin, Boyd Wiley, Diane Gravatt, Steve Hollberg, Larry Chowning, Barbara Hartley and George DeVries.

First, the Town Treasurer, Bob Henkel gave the treasurers report.

Next, Gary Gandee of the Virginia Rural Water Association offered assistance with any water related issues as the Town is a paying member. There was discussion about fire hydrant testing as well.

The Mayor reported the USDA visited the Town in reference to the growing vulture population. Mayor Hollberg talked with Garth Wheeler about the speeding cars on Prince George Street and the parked vehicles and trailers on the side of the road. It was determined at this time the street is state owned therefore there is nothing that can be done to prevent this. Mayor Hollberg suggested a committee form to discuss what can be done about these problems. Mayor Hollberg agreed with Council Member Diane Gravatt is to have discussion with Chandler Automotive about the parking problem on the corner of Prince George Street.

Next, Mayor Hollberg discussed security concerns of the Urbanna Town Museum & Visitor Center. Mayor Hollberg advised council that the locks have been changed and only two employees have keys at this time. This was tabled to discuss in executive discussion.

An off-Shore drilling resolution was included in everyone's packet for review and will be presented at the next Town Council meeting.

Diane Gravatt presented a quote to council to install an entrance sign at the West end of town. This was tabled at this time for later discussion. Ms. Gravatt asked that each member of council take a look at the proposed site marked with blue flags and offer suggestions or recommendations.

Next, Ms. Gailey discussed purchasing a bucket truck. After discussion Council Member Barbara Hartley made a motion to purchase the proposed bucket truck in the amount of \$12,000, seconded by Council Member George DeVries. Ms. Gailey called the roll to which the following answered aye: Marjorie Austin, Boyd Wiley, Diane Gravatt, Larry Chowning, Barbara Hartley and George DeVries. Abstain: Steve Hollberg.

Next, Ms. Gailey presented council with proposed budget amendments that will be voted on at the next scheduled Town Council meeting.

With there being no further business, Council Member Barbara Hartley moved to go into executive session pursuant to Section 2.2-3711a(1), Personnel Matters; Section 2.2-3711a(29), Public Contract Actions; and Section 2.2-3711a(7) Consultation with Legal Counsel. Council Member George DeVries seconded the motion. Ms. Gailey called the roll to which the following answered aye: Diane Gravatt, Barbara Hartley, Boyd Wiley, George DeVries, Larry Chowning, Marjorie Austin and Mayor Steve Hollberg.

Council Member Barbara Hartley made a motion to re-enter open session to which Council Member George DeVries seconded. Ms. Gailey called the roll to which the following answered aye: Diane Gravatt, Barbara Hartley, Boyd Wiley, George DeVries, Larry Chowning, Marjorie Austin and Mayor Steve Hollberg.

Upon returning to open session, Council Member Barbara Hartley moved to approve the following Certificate of Executive Meeting to which Mayor Steve Hollberg seconded:

Whereas, the Urbanna Town Council has convened an Executive Session meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

Whereas, Section 2.1-344.1 of the Code of Virginia requires a certification by the Urbanna Town Council that such executive meeting was conducted in conformity with Virginia law;

Now, Therefore Be It Resolved that the Urbanna Town Council hereby certifies that to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the executive meeting to which this certification resolution applies, and (i) only such public business matters as were identified in the motion convening the executive session were heard, discussed or considered by the Urbanna Town Council.

VOTE:

Ayes: Diane Gravatt, Barbara Hartley, Boyd Wiley, George DeVries, Larry Chowning, Marjorie Austin and Mayor Steve Hollberg.

At this time, Council Member Boyd Wiley made a motion to adjourn at 9:02 pm to which Council Member George DeVries seconded. Ms. Gailey called the roll to which the following answered aye: Boyd Wiley, Marjorie Austin, Diane Gravatt, Steve Hollberg, Larry Chowning, Barbara Hartley and George DeVries.

Clerk