

The Regular Meeting of the Urbanna Town Council was held on October 22, 2018 in the Council Chambers at Town Hall at 7:00 pm. Council Member Boyd Wiley called the meeting to order. Council Member Body Wiley made a motion to appoint Larry Chowning as mayor pro tem, seconded by Council Member Marjorie Austin. Traci Wright called the roll to which the following answered aye: Marjorie Austin, Larry Chowning, Barbara Hartley, Boyd Wiley, George DeVries and Diane Gravatt. Absent: Mayor Steve Hollberg. Larry Chowning announced Mayor Steve Hollberg and Town Administrator Holly Gailey will be absent. Next, Mr. Chowning led the group in the pledge of allegiance.

Ms. Wright called the roll to which the following answered present: Marjorie Austin, Larry Chowning, Boyd Wiley, Barbara Hartley, George DeVries and Diane Gravatt. Absent: Mayor Steve Hollberg. Also attending was Traci Wright – Town Clerk, Bob Henkel – Treasurer, Andy Bury – Town Attorney, one member of the press and nine guests.

The first item of business was consideration of the September 20, 2018 Town Council work session meeting minutes. Council Member Marjorie Austin made a motion to approve as presented, seconded by Council Member George DeVries. Traci Wright called the roll to which the following answered aye: Marjorie Austin, Barbara Hartley, Larry Chowning, George DeVries and Diane Gravatt. Abstain: Boyd Wiley.

The second item on the agenda was consideration of the September 24, 2018 Town Council meeting. Council Member George DeVries made a motion to approve as presented, seconded by Council Member Marjorie Austin. Traci Wright called the roll to which the following answered aye: Barbara Hartley, Marjorie Austin, Larry Chowning, Boyd Wiley, George DeVries and Diane Gravatt.

First on the agenda, was the Town Administrator report given by Traci Wright on behalf of Holly Gailey.

Ms. Wright stated the light on the welcome sign is now working thanks to Buddy Wyker and Kevan Lipscome.

Ms. Wright advised council conversation has started with the Middlesex County Sheriff office to obtain inmates to clean the streets on a monthly basis. Town staff will report back once the information becomes available.

Ms. Wright clarified Council Member Larry Chownings' questions regarding funds distributed by the County of Middlesex to all the volunteer fire departments in the County.

Ms. Wright discussed a quote received from Creative Designs for a new welcome sign for the west end of town in the amount of \$1,485.00 that does not include posts or installation. Ms. Wright is to obtain a quote including installation and present once available. John Gill and Andy Bury met with John Mullins, owner of the property and will continue to work with him on the easement.

Second on the agenda, Town Treasurer Bob Henkel gave the treasurer's report.

There being no new business, the meeting moved into public comment where one member of the public asked if she could receive a copy of the town budget. Ms. Merves was advised at this time a copy may be obtained at the town office at any time. There being no other public comment the session was closed.

Under old business there was discussion about a bucket truck replacement. Town staff will be going to Richmond to look at a replacement truck and will report once information is available. Council Member Boyd Wiley asked if we could have a certified mechanic look over the vehicle.

At this time, Traci Wright asked council for any information available on pricing and availability of the Mitchell Map DVD for the Visitor Center and Museum. Council Member Barbara Hartley offered suggestions on how much the DVD should sell for. It was suggested at this time to contact Sue Warner to obtain extra DVD's. This subject was tabled at this time for later discussion and decided to continue selling as have been.

Being there was no further business, Council Member Marjorie Austin made a motion to adjourn at 7:22 pm. Council Member Barbara Hartley seconded. Ms. Wright called the roll to which the following answered yes: Marjorie Austin, George DeVries, Larry Chowning, Diane Gravatt, Barbara Hartley and Boyd Wiley.

---

Clerk