

The Town Council of the Town of Urbanna held a special called work session on October 18, 2018 at 6:30 pm in Town Hall. Mayor Steve Hollberg welcomed everyone to the meeting. Council Members present were: Steve Hollberg, Larry Chowning, Barbara Hartley, Marjorie Austin and Boyd Wiley. Arriving at 6:32 pm: George DeVries Arriving at 6:45 pm: Diane Gravatt. Also present were Holly Gailey – Town Administrator, Bob Henkel – Town Treasurer, Andrew Bury – Town Attorney, eight guests and one member of the press.

Ms. Gailey called the roll to which the following answered present: Marjorie Austin, Boyd Wiley, Diane Gravatt, Steve Hollberg, Larry Chowning, Barbara Hartley and George DeVries.

First on the agenda was mayor's report. Mayor Hollberg updated council on the status of MWA water matters. Mayor Hollberg also stated the public forum for the upcoming election went well.

Mayor Hollberg asked staff to check with sheriff's office on keeping the streets cleaned on a regular basis. Town staff will contact them.

At this time, Traci Wright gave the Treasurer's report.

Barbara Hartley gave a museum committee report. Currently Council Member Hartley and Geri Reyes have been working with the Middlesex County School Board about an essay contest. Ms. Hartley also discussed the new DVD and pricing and asked for input.

Item A on agenda, Karen Bowman of the Urbanna Beautification Committee presented the budget for the Christmas Tour and asked council to consider contributing \$4,000. Council Member Boyd Wiley made a motion to give \$4,000 to the Urbanna Beautification Committee and Council Member Marjorie Austin seconded. Staff is to obtain an invoice before writing a check. Ms. Gailey called the roll to which the following answered aye: Marjorie Austin, Boyd Wiley, Diane Gravatt, Steve Hollberg, Larry Chowning, Barbara Hartley and George DeVries.

Joe Heyman of the Urbanna Oyster Festival Foundation asked if flags will be up before the weekend. Mr. Heyman also asked for clarification on funding and special event license. It was determined at this time the town and the foundation need to work out details on exchanging funds and license fees and make this part of the Oyster Festival master plan.

Item B, on the agenda was discussion on flushing the town fire hydrants. Ray Burch, fire chief, was not available for the meeting. Council Member Austin volunteered setting up an appointment with Gary Gandy to discuss hydrants. This will be discussed at a later time.

Next, item C on the agenda, the Atlantic Broadband Franchise Agreement was tabled for later discussion.

Item D, was brief discussion about the RFP for the town well replacements.

Item E, Mayor Hollberg made a motion to establish a public hearing date of November 19, 2018 for Budget Amendments. Council Member Barbara Hartley seconded. Ms. Gailey called the roll to which the following answered aye: Marjorie Austin, Boyd Wiley, Diane Gravatt, Steve Hollberg, Larry Chowning, Barbara Hartley and George DeVries.

Item F on the agenda was discussion about a new welcome sign at the west end of town. Town resident, Krist Anzivino presented a design and quote from an individual. This quote was given to town staff. Council Members Diane Gravatt and Barbara Hartley are to work together to get an updated quote in writing that includes installation from the company that installed the current welcome sign. This will be discussed on or before November 15, 2018 for a final decision.

Item G was discussion about making contact with the USDA to revisit the vulture population. Mayor Hollberg contacted the USDA to engage in the process of reducing the population after the Urbanna Oyster Festival on November 2 & 3, 2018. This will be discussed in detail at a later date.

At this time, Holly Gailey asked if council wants to support the resolutions presented by Oceana to support no offshore oil drilling on the East Coast. This will be added to the next agenda for further discussion. Members of Council would like to hear the "other side" of this issue before decisions can be made.

Ms. Gailey advised that Davis and Associates has once again agreed to engage in the Town of Urbanna annual tax audit.

Next on the agenda under supplementary action times was brief discussion of items A-K. No actions were taken at this time.

At this time, Council Member Marjorie Austin made a motion to adjourn at 8:45 pm to which Mayor Steve Hollberg seconded. Ms. Gailey called the roll to which the following answered aye: Marjorie Austin, Diane Gravatt, Steve Hollberg, Larry Chowning, Barbara Hartley and George DeVries. Absent: Boyd Wiley

Clerk