

The Regular Meeting of the Urbanna Town Council was held on August 27, 2018 in the Council Chambers at Town Hall at 7:00 pm. Mayor Hollberg opened the meeting with the Pledge of Allegiance. Ms. Gailey called the roll to which the following answered present: George DeVries, Larry Chowning, Diane Gravatt, Mayor Steve Hollberg, Barbara Hartley and Boyd Wiley. Absent: Marjorie Austin. Also present were Holly Gailey – Town Administrator, Traci Wright – Town Clerk, Bob Henkel – Treasurer, Andy Bury – Town Attorney, one member of the press and fourteen guests.

The first item of business was consideration of the July 12, 2018 Town Council work session meeting minutes. Council Member George DeVries made a motion to approve as presented, seconded by Council Member Larry Chowning. Ms. Gailey called the roll to which the following answered yes: George DeVries, Larry Chowning, Diane Gravatt, Mayor Steve Hollberg, Barbara Hartley and Boyd Wiley.

The second item on the agenda was consideration of the July 23, 2018 Town Council meeting. Council Member Larry Chowning made a motion to approve as presented, seconded by Council Member Boyd Wiley. Ms. Gailey called the roll to which the following answered yes: George DeVries, Larry Chowning, Diane Gravatt, Mayor Steve Hollberg, Barbara Hartley and Boyd Wiley.

The third item on the agenda was consideration of the special called meeting of August 1, 2018. Council Member Boyd Wiley made a motion to approve as presented, seconded by Council Member Diane Gravatt. Ms. Gailey called the roll to which the following answered yes: George DeVries, Larry Chowning, Diane Gravatt, Mayor Steve Hollberg, Barbara Hartley and Boyd Wiley.

First on the agenda, was a special presentation by Terra Pascarososa of Oceana asking for support from the Town of Urbanna to ban off shore oil drilling of the East Coast.

Under new business, Joe Heyman presented the 2018 Urbanna Oyster Festival Master Plan and with only one public comment to send out extra notices about road closures, Council Member Boyd Wiley made a motion to accept the plan as presented with the correction to amend page 2 to read Middlesex Volunteer Rescue Squad. This has been attached as part of the minutes. Council Member Barbara Hartley seconded. Ms. Gailey called the roll to which the following answered yes: George DeVries, Larry Chowning, Diane Gravatt, Mayor Steve Hollberg, Barbara Hartley and Boyd Wiley.

Next, Jason Elmer, owner of ROK Fish Grill asked council for consideration of approving a special use permit to open and operate the ROK-Fish Grill/Chesapeake Bay Brewing Company, LLC. Council Member Barbara Hartley made a motion to approve application number 2018-SUP-01 to which Council Member Larry Chowning seconded. Ms. Gailey called the roll to which the following answered yes: George DeVries, Larry Chowning, Diane Gravatt, Mayor Steve Hollberg, Barbara Hartley and Boyd Wiley. This application has been attached as part of the minutes.

Last under new business Council Member Barbara Hartley made a motion to table accepting Atlantic Broadband Cable Franchise Agreement for later discussion. Council Member Diane Gravatt seconded. Ms. Gailey called the roll to which the following answered yes: George DeVries, Larry Chowning, Diane Gravatt, Mayor Steve Hollberg, Barbara Hartley and Boyd Wiley.

Next on the agenda was the Town Administrators report. Ms. Gailey stated meter reads have been completed and submitted for billing. Ms. Gailey also reported that delinquent water letters have been mailed out.

Ms. Gailey advised council that a historic structural engineer evaluated the Town Museum structure and currently waiting for the results.

Ms. Gailey reported the Town Marina is having a successful season. Currently the Town is in the final stages of review for the joint permit application for the dredge project looking at a completion date prior to Spring of 2019.

Ms. Gailey stated she has conferences scheduled with two engineers to discuss the planning of restructuring or repairing the boat ramp at the Town Marina. Once reports have been supplied by the engineering firm, Ms. Gailey will present to council for consideration and approval. Ms. Gailey will also be checking into grant funding opportunities to help with this project.

Ms. Gailey reported the town swimming pool is nearing the end of a successful season and planning on closing after Labor Day. As part of the towns plan through the CIP for Taber Park, the pool will be assessed by an engineering company on the structural integrity. Once this information is gathered, Ms. Gailey will present to Town Council to decide what the next step will be.

Ms. Gailey has contacted three companies to give quotes for planning and installing guttering systems for the Town Hall building. Once quotes have been received, Ms. Gailey will present to town for the next step.

Next on the agenda, Town Treasurer Bob Henkel gave a treasurers report.

At this time, Mayor Hollberg opened public comment.

Town resident, Bill Smith discussed the fire alarm that has been sounding and he is concerned because no notice was provided to the citizens of town. It was mentioned at this time that the alarm is malfunctioning.

Town resident, Kristy Anzivino asked for the status of the "Welcome" sign at the back entrance of town. Currently the town is waiting on easement from the property owner and also an okay from Dominion Energy to install power at the site. Also, Attorney Andy Bury stated the town is waiting on a survey of the property.

With there being no further business, Council Member Barbara Hartley moved to go into executive session pursuant to Section 2.2-3711a(1), Personnel Matters; Section 2.2-3711a(29), Public Contract Actions; and Section 2.2-3711a(7) Consultation with Legal Counsel. Mayor Hollberg seconded the motion. Ms. Gailey asked permission for resident Bill Smith to stay in the executive session to present a matter to council. Ms. Gailey called the roll to which the following answered yes: George DeVries, Larry Chowning, Diane Gravatt, Mayor Steve Hollberg, Barbara Hartley and Boyd Wiley. Absent: Marjorie Austin.

Mayor Hollberg made a motion to re-enter open session to which Council Member Barbara Hartley seconded. Ms. Gailey called the roll to which the following answered yes: George

DeVries, Larry Chowning, Diane Gravatt, Mayor Steve Hollberg, Barbara Hartley and Boyd Wiley. Absent: Marjorie Austin

Upon returning to open session, Mayor Steve Hollberg moved to approve the following Certificate of Executive Meeting to which Council Member Barbara Hartley seconded:

Whereas, the Urbanna Town Council has convened an Executive Session meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

Whereas, Section 2.1-344.1 of the Code of Virginia requires a certification by the Urbanna Town Council that such executive meeting was conducted in conformity with Virginia law;

Now, Therefore Be It Resolved that the Urbanna Town Council hereby certifies that to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the executive meeting to which this certification resolution applies, and (i) only such public business matters as were identified in the motion convening the executive session were heard, discussed or considered by the Urbanna Town Council.

VOTE:

Ayes: Larry Chowning, Diane Gravatt, Mayor Steve Hollberg, Barbara Hartley and Boyd Wiley.

Absent: Marjorie Austin and George DeVries

Being there was no further business, Council Member Barbara Hartley made a motion to adjourn at 9:42 pm. Council Member Larry Chowning seconded. Ms. Gailey called the roll to which the following answered yes: Larry Chowning, Diane Gravatt, Mayor Steve Hollberg, Barbara Hartley and Boyd Wiley.

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Clerk