

The Town Council of the Town of Urbanna held a work session on August 9, 2018 at 6:30 pm in Town Hall. Mayor Steve Hollberg welcomed everyone to the meeting. Council Members present were: Steve Hollberg, Larry Chowning, Diane Gravatt, Marjorie Austin, Barbara Hartley and Boyd Wiley. Absent: George DeVries. Also present were Holly Gailey – Town Administrator, Bob Henkel – Town Treasurer, Andrew Bury – Town Attorney, ten guests and one member of the press.

Ms. Gailey called the roll to which the following answered aye: Steve Hollberg, Larry Chowning, Diane Gravatt, Marjorie Austin, Barbara Hartley and Boyd Wiley.

First on the agenda Urbanna Oyster Festival contestant Hanna Jackson presented the Town Council with \$2,500 for the pool and \$500 for the park as a result of her community project.

Next, Pete Mansfield discussed the SWIFT project.

Chesapeake Environmental Communications delivered a presentation on the storm water study per Mayor Hollbergs request.

At this time, Mayor Hollberg asked if it was the will of council to change the trolley route to include Kent Street. Council Member Barbara Hartley made a motion to augment the route to include Kent Street at this time. Council Member Marjorie Austin seconded. Ms. Gailey called the roll to which the following answered aye: Marjorie Austin, Boyd Wiley, Mayor Hollberg, Barbara Hartley and Diane Gravatt. Answering no: Larry Chowning.

Next, Mayor Hollberg introduced Steven King as a possible candidate to serve on HARB. At this time, Council Member Boyd Wiley made a motion to appoint Steven King to HARB, seconded by Mayor Hollberg. Ms. Gailey called the roll to which the following answered aye: Steve Hollberg, Larry Chowning, Diane Gravatt, Marjorie Austin, Barbara Hartley and Boyd Wiley.

At this time, Council Member Diane Gravatt made a motion to appoint Amy Deney to serve on HARB, seconded by Council Member Larry Chowning. Ms. Gailey called the roll to which the following answered aye: Steve Hollberg, Larry Chowning, Diane Gravatt, Marjorie Austin, Barbara Hartley and Boyd Wiley.

Mayor Hollberg asked if council would consider approving reimbursing him for lunch and mileage for town business. Council Member Larry Chowning made a motion to approve reimbursement for Mayor Hollberg to which Council Member Marjorie Austin seconded. Ms. Gailey called the roll to which the following answered aye: Larry Chowning, Diane Gravatt, Marjorie Austin, Barbara Hartley and Boyd Wiley. Abstain: Steve Hollberg.

Council Member Marjorie Austin made a motion to allow Mayor Hollberg to analyze the benefits for the Town if the BB&T loan debt was paid off early. Council Member Barbara Hartley seconded. Ms. Gailey called the roll to which the following answered aye: Larry

Chowning, Diane Gravatt, Marjorie Austin, Barbara Hartley and Boyd Wiley. Abstain: Steve Hollberg.

Mayor Hollberg opened and closed the public session with no comments.

Council Member Marjorie Austin made a motion to set the public hearing date of August 27, 2018 to hear and approve the 2018 Oyster Festival master plan, seconded by Council Member Diane Gravatt. Ms. Gailey called the roll to which the following answered aye: Mayor Hollberg, Larry Chowning, Diane Gravatt, Marjorie Austin, Barbara Hartley and Boyd Wiley.

Council Member Marjorie Austin made a motion to set the public hearing date of August 27, 2018 to hear and approve the FY17/18 budget amendments, seconded by Mayor Hollberg. Ms. Gailey called the roll to which the following answered aye: Mayor Hollberg, Larry Chowning, Diane Gravatt, Marjorie Austin, Barbara Hartley and Boyd Wiley.

Mayor Hollberg made a motion to have Holly Gailey establish a draft policy for council reimbursement on meals and mileage based on the comments made at this meeting. This motion was seconded by Council Member Marjorie Austin. Ms. Gailey called the roll to which the following answered aye: Mayor Hollberg, Larry Chowning, Diane Gravatt, Marjorie Austin, Barbara Hartley and Boyd Wiley. This will be presented at the next scheduled meeting.

At this time, Ms. Gailey discussed the Atlantic Broad Band franchise agreement. This was tabled at this time for later discussion.

Ms. Gailey read a letter from Michelle Brown on behalf of MOM requesting funding. Council Member Marjorie Austin made a motion to approve \$1,000 to go towards printing costs for the Urbanna Oyster Festival guide to help with printing costs, seconded by Council Member Barbara Hartley. Ms. Gailey called the roll to which the following answered aye: Mayor Hollberg, Larry Chowning, Diane Gravatt, Marjorie Austin, Barbara Hartley and Boyd Wiley.

At this time, Ms. Gailey advised council she will be checking into a grant funding for boat ramp repairs.

Ms. Gailey advised council that the DVD with the Mitchell Map presentation by Paul Malone is currently in production and will cost the town approximately \$300.00.

Mayor Hollberg discussed the Virginia Street retaining wall in front of the Museum and the need to have VDOT fix the wall as it belongs to them. Mayor Hollberg will speak with Keith Hodges about this.

Council Member Boyd Wiley mentioned the need to spray all weeds on all streets.

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Mayor Hollberg discussed concerns on AirBnB lodging tax. This was tabled at this time for further discussion.

Council Member Diane Gravatt made a motion to establish the Public Hearing date of August 27, 2018 for a Special Use Permit hearing for ROK Fish Grill & Chesapeake Micro Brewery to which Council Member Boyd Wiley seconded. Ms. Gailey called the roll to which the following answered aye: Mayor Hollberg, Larry Chowning, Diane Gravatt, Marjorie Austin, Barbara Hartley and Boyd Wiley.

At this time, Mayor Hollberg made a motion to adjourn at 9:37 pm to which Council Member Barbara Hartley seconded. Ms. Gailey called the roll to which the following answered aye: Steve Hollberg, Larry Chowning, Diane Gravatt, Barbara Hartley and Boyd Wiley.

Clerk