

The Regular Meeting of the Urbanna Town Council was held on June 25, 2018 in the Council Chambers at Town Hall at 7:00 pm. Mayor Hollberg opened the meeting with the Pledge of Allegiance. Ms. Gailey called the roll to which the following answered present: Marjorie Austin, Larry Chowning, Diane Gravatt, Mayor Steve Hollberg, Barbara Hartley, Boyd Wiley and George DeVries. Also present were Holly Gailey – Town Administrator, Traci Wright – Town Clerk, Bob Henkel – Treasurer, Andy Bury – Town Attorney, one member of the press and ten guests.

The first item of business was consideration of the April 21, 2018 Special Called Town Council meeting minutes. Council Member George DeVries made a motion to approve as presented, seconded by Council Member Larry Chowning. Ms. Gailey called the roll to which the following answered yes: Marjorie Austin, Larry Chowning, Diane Gravatt, Mayor Steve Hollberg, Barbara Hartley, Boyd Wiley and George DeVries.

The second item on the agenda was consideration of the April 23, 2018 Town Council meeting. Council Member Larry Chowning made a motion to approve as presented, seconded by Council Member Barbara Hartley. Ms. Gailey called the roll to which the following answered yes: Marjorie Austin, Larry Chowning, Diane Gravatt, Mayor Steve Hollberg, Barbara Hartley, Boyd Wiley and George DeVries.

The third item on the agenda was consideration of the May 21, 2018 Town Council meeting minutes. Council Member George DeVries made a motion to approve as presented, seconded by Council Member Boyd Wiley. Ms. Gailey called the roll to which the following answered yes: Marjorie Austin, Larry Chowning, Diane Gravatt, Mayor Steve Hollberg, Barbara Hartley, Boyd Wiley and George DeVries.

Holly Gailey gave an administrator report.

Next on the agenda, Town Treasurer Bob Henkel gave a treasurers report.

At this time, Mayor Hollberg opened public comment. Town resident Paul Malone handed out a book to all council members. With no further comment the session was closed.

Next, Water committee chairman, Bill Smith suggested to the Urbanna Town Council to appoint a new member to the Water Committee by the name of William “Bill” Goldsmith. This was tabled for later discussion.

Under old business, Council Member George DeVries asked Council Member Marjorie Austin the status of the grant writing class. Ms. Austin is scheduled to take the exam in the fall.

Council Member Larry Chowning asked Ms. Gailey to contact UBA and find out the status of advertising for the Trolley at this time.

First under new business, Karen Lowe of the UBA Christmas Committee asked the town for \$5000. Mrs. Lowe is to email details to Ms. Gailey. This will be discussed at the next scheduled meeting.

Under new business, Mayor Hollberg made a motion to approve 2018-RES-004 an Appropriations Resolution of the Urbanna Town Council adoption of the fiscal year 2018-2019

General Fund budget for the Town of Urbanna, Virginia with the recommended changes. Council Member Barbara Hartley seconded. Ms. Gailey called the roll to which the following answered yes: Marjorie Austin, Larry Chowning, Diane Gravatt, Mayor Steve Hollberg, Barbara Hartley, Boyd Wiley and George DeVries. This has been attached as part of the minutes.

Council Member Boyd Wiley made a motion to approve 2018-RES-005 an Appropriations Resolution of the Urbanna Town Council adoption of the fiscal year 2018-2019 Water Fund budget for the Town of Urbanna, Virginia with the recommended changes. Council Member Marjorie Austin seconded. Ms. Gailey called the roll to which the following answered yes: Marjorie Austin, Larry Chowning, Diane Gravatt, Mayor Steve Hollberg, Barbara Hartley, Boyd Wiley and George DeVries. This has been attached as part of the minutes.

Council Member Barbara Hartley made a motion to approve 2018-RES-006 an Appropriations Resolution of the Urbanna Town Council adoption of the fiscal year 2018-2019 Upton's Point Marina Fund budget for the Town of Urbanna, Virginia with the recommended changes. Council Member Marjorie seconded. Ms. Gailey called the roll to which the following answered yes: Marjorie Austin, Larry Chowning, Diane Gravatt, Mayor Steve Hollberg, Barbara Hartley, Boyd Wiley and George DeVries. This has been attached as part of the minutes.

Council Member George DeVries made a motion to approve 2018-RES-007 an, Appropriations Resolution of the Urbanna Town Council adoption of the fiscal year 2018-2019 Taber Trust Fund budget for the Town of Urbanna, Virginia with the recommended changes. Barbara Hartley seconded. Ms. Gailey called the roll to which the following answered yes: Marjorie Austin, Larry Chowning, Diane Gravatt, Mayor Steve Hollberg, Barbara Hartley, Boyd Wiley and George DeVries. This has been attached as part of the minutes.

Council Member Marjorie Austin made a motion to approve 2018-RES-008 an, Appropriations Resolution of the Urbanna Town Council adoption of the fiscal year 2018-2019 Historic Trust Fund budget for the Town of Urbanna, Virginia with the recommended changes. Mayor Hollberg seconded. Ms. Gailey called the roll to which the following answered yes: Marjorie Austin, Larry Chowning, Diane Gravatt, Mayor Steve Hollberg, Barbara Hartley, Boyd Wiley and George DeVries. This has been attached as part of the minutes.

Mayor Hollberg made a motion to approve 2018-RES-009 a resolution adopting the 2018-2019 Capital Improvement Plan into the Comprehensive Plan for the Town of Urbanna. Council Member Marjorie Austin seconded. Ms. Gailey called the roll to which the following answered yes: Marjorie Austin, Larry Chowning, Diane Gravatt, Mayor Steve Hollberg, Barbara Hartley, Boyd Wiley and George DeVries. This has been attached as part of the minutes.

Council Member Larry Chowning made a motion to adopt resolution number 2018-RES-010 Seconded by Council Member Marjorie Austin. Ms. Gailey called the roll to which the following answered yes: Marjorie Austin, Larry Chowning, Diane Gravatt, Mayor Steve Hollberg, Barbara Hartley, Boyd Wiley and George DeVries. This has been attached as part of the minutes.

Resolution number 2018-RES-013 – VRS Contributions was tabled at this time for later discussion.

Next on the agenda, Council Member Diane Gravatt presented the master plan for the Buy Boats event scheduled for Friday, August 3 through Sunday, August 5, 2018. Council Member

George DeVries made a motion to approve the master plan as presented with \$1500 available upon request, seconded by Mayor Hollberg. Ms. Gailey called the roll to which the following answered yes: Marjorie Austin, Larry Chowning, Diane Gravatt, Mayor Steve Hollberg, Barbara Hartley, Boyd Wiley and George DeVries. This master plan has been attached as part of the minutes.

At this time, Council Member Barbara Hartley presented the master plan for the Founders Day event scheduled for Saturday, August 4, 2018. Council Member Boyd Wiley made a motion to approve as presented seconded by Council Member Marjorie Austin. Ms. Gailey called the roll to which the following answered yes: Marjorie Austin, Larry Chowning, Diane Gravatt, Mayor Steve Hollberg, Barbara Hartley, Boyd Wiley and George DeVries. This master plan has been attached as part of the minutes.

Last on the agenda was discussion about the options for town bucket truck. This was tabled for later discussion.

Council Member George DeVries made a motion to appoint Mr. William "Bill" Goldsmith to the Urbanna Water Committee, seconded by Council Member Diane Gravatt. After discussion, Ms. Gailey called the roll to which the following answered yes: Larry Chowning, Boyd Wiley, George DeVries and Diane Gravatt. Abstain: Marjorie Austin, Mayor Hollberg and Barbara Hartley.

With there being no further business, Council Member Larry Chowning moved to go into executive session at 9:05 pm pursuant to Section 2.2-3711a(1), Personnel Matters; Section 2.2-3711a(29), Public Contract Actions; and Section 2.2-3711a(7) Consultation with Legal Counsel. Mayor Hollberg seconded the motion. Ms. Gailey called the roll to which the following answered yes: Marjorie Austin, Larry Chowning, Diane Gravatt, Mayor Steve Hollberg, Barbara Hartley, Boyd Wiley and George DeVries.

Barbara Hartley made a motion to re-enter open session to which Council Member Marjorie Austin seconded. Ms. Gailey called the roll to which the following answered yes: Marjorie Austin, Larry Chowning, Diane Gravatt, Mayor Steve Hollberg, Barbara Hartley, Boyd Wiley and George DeVries.

Upon returning to open session, Council Member Marjorie Austin moved to approve the following Certificate of Executive Meeting to which Council Member Barbara Hartley seconded:

Whereas, the Urbanna Town Council has convened an Executive Session meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

Whereas, Section 2.1-344.1 of the Code of Virginia requires a certification by the Urbanna Town Council that such executive meeting was conducted in conformity with Virginia law;

Now, Therefore Be It Resolved that the Urbanna Town Council hereby certifies that to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the executive meeting to which this certification resolution applies, and (i) only such public business matters as were identified in

the motion convening the executive session were heard, discussed or considered by the Urbanna Town Council.

VOTE:

Ayes: Marjorie Austin, Larry Chowning, Diane Gravatt, Mayor Steve Hollberg, Barbara Hartley, Boyd Wiley and George DeVries.

Mayor Hollberg asked to schedule discussion on the storm water at the next scheduled work session.

Council granted Geri Reyes permission to help town staff with the Artisan Trail web pages.

Being there was no further business, Council Member Marjorie Austin made a motion to adjourn at 9:45 pm. Council Member George DeVries seconded. Ms. Gailey called the roll to which the following answered yes: Marjorie Austin, Larry Chowning, Diane Gravatt, Mayor Steve Hollberg, Barbara Hartley, Boyd Wiley and George DeVries.

Clerk