

The Regular Meeting of the Urbanna Town Council was held on May 21, 2018 in the Council Chambers at Town Hall at 7:00 pm. Mayor Hollberg opened the meeting with the Pledge of Allegiance. Ms. Gailey called the roll to which the following answered present: Marjorie Austin, Larry Chowning, Diane Gravatt, Mayor Steve Hollberg, Barbara Hartley, Boyd Wiley and George DeVries. Also present were Holly Gailey – Town Administrator, Traci Wright – Town Clerk, Bob Henkel – Treasurer, Andy Bury – Town Attorney, one member of the press and eleven guests.

The first item of business was consideration of the April 12, 2018 Town Council work session minutes. Council Member George DeVries moved to approve the minutes as presented with one correction, seconded by Council Member Barbara Hartley. Ms. Gailey called the roll to which the following answered aye: Marjorie Austin, Larry Chowning, Diane Gravatt, Mayor Steve Hollberg, Barbara Hartley, Boyd Wiley and George DeVries.

The second item of business was consideration of the April 21, 2018 Special Called Town Council meeting minutes. This was tabled by Council Member Larry Chowning and seconded by Council Member George DeVries. Town staff is to review the recording and clarification added to the minutes. Ms. Gailey called the roll to which the following answered aye: Marjorie Austin, Larry Chowning, Diane Gravatt, Mayor Steve Hollberg, Barbara Hartley, Boyd Wiley and George DeVries.

The third item on the agenda was consideration of the April 23, 2018 Town Council meeting. This was tabled by Council Member George DeVries and seconded by Council Member Barbara Hartley. Town staff is to review the recording and clarification added to the minutes. Ms. Gailey called the roll to which the following answered aye: Marjorie Austin, Larry Chowning, Diane Gravatt, Mayor Steve Hollberg, Barbara Hartley, Boyd Wiley and George DeVries.

Next on the agenda Michelle Brown from Middlesex County presented the Virginia River Realm and asked council to consider contributing \$5000 for the upcoming 2018/2019 budget and also for the next five years. This was tabled for discussion.

Holly Gailey gave an administrator report.

Next on the agenda, Town Treasurer Bob Henkel gave a treasurers report.

At this time Mayor Hollberg opened public comment. Resident Bill Hight discussed his concerns about the possibility of any work being done at the old "Payne's Crab House" location because he feels the Town Marina would be a better fit for funds to be spent. Resident Gloria Dana of Oyster Harbor Condos agreed with Mr. Hight's comments. Resident, Sandy Sturgill, resident of Oyster Harbor Condos also voiced her concerns and questions on this matter. Resident, Debbie Price asked council for clarification on what exactly is proposed for the site to which council responded at this time, the only plan the town has is possibly spending \$5000 for a study to see what is desired by residents and visitors of the town. With no further comment, the public session was closed.

Diane Gravatt discussed the upcoming Buy Boat event and asked for \$3000 seed money to help get the event started. All funds generated from the event will come back to the Town of Urbanna. Ms. Gailey advised council there is a total of \$3000 budgeted in the upcoming

budget for the Buy Boats and Founders Day combined. It was decided at this time that each event will get a total of \$1500. Council asked staff to add a public hearing for the Buy Boats to the next scheduled meeting agenda for discussion.

At this time, Mayor Hollberg opened the public hearing comment session for the upcoming 2018/2019 budget. After brief discussion among council the public session was closed.

Council Member Barbara Hartley made a motion to pass resolution number 2018-RES-002 for Urbanna Town Council to withdraw funds from the C. Wellington Taber Trust in the amount of \$18,376.64 to be transferred in to Fund 710 Taber Fund as earmarked in the 2017-2018 budget. In this withdraw a donation will be made to the Middlesex Volunteer Rescue Squad in Deltaville, VA in the amount of \$9000. Ms. Gailey called the roll to which the following answered aye: Marjorie Austin, Larry Chowning, Diane Gravatt, Mayor Steve Hollberg, Barbara Hartley, Boyd Wiley and George DeVries. This resolution has been attached as part of the minutes.

Ms. Gailey asked council to consider changing pool hours. This was tabled for discussion at the next scheduled work session.

Council Member Larry Chowning made a motion to increase pool fees at this time, from \$4 to \$5 for a non resident daily fee, from \$225 to \$230 for a family of four memberships and from \$65 to \$70 for a single person membership, seconded by Mayor Hollberg. Ms. Gailey called the roll to which the following answered aye: Marjorie Austin, Larry Chowning, Diane Gravatt, Mayor Steve Hollberg, Barbara Hartley, Boyd Wiley and George DeVries.

Next on the agenda, Council Member Diane Gravatt named Joyce Eanes Marina Manager of the Urbanna Town Marina and also approved increase in pay by \$1 per hour. Ms. Gailey called the roll to which the following answered aye: Marjorie Austin, Larry Chowning, Diane Gravatt, Mayor Steve Hollberg, Barbara Hartley, Boyd Wiley and George DeVries.

At this time, Ms. Gailey announced the award from VML with a brief discussion. Council Member Diane Gravatt suggested a round of applause on a job well done.

Ms. Gailey announced the Independence Day celebration is scheduled for, Monday, July 2, 2018 with a rain makeup date of, Tuesday, July 3, 2018.

With there being no further business, Mayor Hollberg moved to go into executive session at 9:20 pm pursuant to Section 2.2-3711a(1), Personnel Matters; Section 2.2-3711a(29), Public Contract Actions; and Section 2.2-3711a(7) Consultation with Legal Counsel. Council Member Barbara Hartley seconded the motion. Ms. Gailey called the roll to which the following answered aye: Marjorie Austin, Larry Chowning, Diane Gravatt, Mayor Steve Hollberg, Barbara Hartley, Boyd Wiley and George DeVries.

Barbara Hartley made a motion to re-enter open session to which Council Member Marjorie Austin seconded. Ms. Gailey called the roll to which the following answered aye: Marjorie Austin, Larry Chowning, Diane Gravatt, Mayor Steve Hollberg, Barbara Hartley, Boyd Wiley and George DeVries.

Upon returning to open session, Council Member Marjorie Austin moved to approve the following Certificate of Executive Meeting to which Council Member Barbara Hartley seconded:

Whereas, the Urbanna Town Council has convened an Executive Session meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

Whereas, Section 2.1-344.1 of the Code of Virginia requires a certification by the Urbanna Town Council that such executive meeting was conducted in conformity with Virginia law;

Now, Therefore Be It Resolved that the Urbanna Town Council hereby certifies that to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the executive meeting to which this certification resolution applies, and (i) only such public business matters as were identified in the motion convening the executive session were heard, discussed or considered by the Urbanna Town Council.

VOTE:

Ayes: Diane Gravatt, Barbara Hartley, Boyd Wiley, Larry Chowning, Marjorie Austin and Mayor Steve Hollberg.

Absent: George DeVries.

Mayor Hollberg asked Ms. Gailey for options and costs on replacing the well on Bonner Street to be presented at the next scheduled meeting.

Being there was no further business, Council Member Marjorie Austin made a motion to adjourn at 10:09 pm. Council Member Barbara Hartley seconded. Ms. Gailey called the roll to which the following answered aye: Marjorie Austin, Larry Chowning, Diane Gravatt, Mayor Steve Hollberg, Barbara Hartley, Boyd Wiley and George DeVries.

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Clerk