



**Urbanna Town Council
WORK SESSION
Thursday, May 22, 2025 - 6:00pm
Town Council Chambers - 390 Virginia St., Suite B, Urbanna, Virginia**

AGENDA

1. Call to Order
2. Approval of Electronic Participation by a Council Member (if needed)
3. Roll Call of Members
4. Pledge of Allegiance
5. Review and Adoption of Meeting Agenda
6. Public Hearing
 - a. Ordinance 01-2025: SUP 2025-01, Hallinski Properties
 - b. FY2025-2026 Budget
7. Public Comment (for matters not related to Public Hearings above)
8. Council Response to Public Comment
9. Work Session Matters
10. Action Items (if any)
11. Council Announcements & Requests
12. **Closed Meeting**
 - a. Motion to Convene Closed Meeting
 - b. Motion to Reconvene in Open Session
 - c. Certification of Closed Meeting
 - d. Action on Closed Meeting (if necessary)
13. Adjourn or Recess



TOWN COUNCIL

Agenda Item Summaries – Opening the Meeting FOR ALL REGULAR MEETINGS & WORK SESSIONS

Agenda Item: 1 – CALL TO ORDER

Mayor calls the meeting to order at 6:00 p.m. or as close thereto as possible, but not before.

Agenda Item: 2 – ELECTRONIC PARTICIPATION (if necessary)

Mayor: Councilmember _____ has requested to participate electronically in tonight's meeting due to [*state reason]. May I have a motion to approve?

Sample Motion: I move to approve Councilmember _____'s electronic participation in tonight's meeting due to [*state reason]. *Motion, Second, Discussion, Voice Vote*

*Allowed reasons for electronic participation per § 2.2-3708.3 of the Code of Virginia:

1. The Councilmember has a temporary or permanent disability or medical condition that prevents their physical attendance.
2. The Councilmember must provide care to a family member due to a medical condition or to a person with a disability at the time the public meeting is being held thereby preventing their physical attendance.
3. The Councilmember's principal residence is more than 60 miles from the meeting location identified in the required notice for such meeting.
4. The Councilmember is unable to attend the meeting due to a personal matter and identifies with specificity the nature of the personal matter. (This reason cannot be used more than six times per year.)

If participation is approved, the minutes must state the remote location from which the member participated; however, the remote location need not be open to the public and may be identified in the minutes by a general description.

Agenda Item: 3 – ROLL CALL (ATTENDANCE)

Mayor determines a quorum then calls roll (or directs clerk to call roll) for attendance purposes.

Agenda Item: 4 – PLEDGE OF ALLEGIANCE

Those able, stand for the Pledge of Allegiance led by the Mayor.

Agenda Item: 5 – REVIEW AND ADOPTION OF AGENDA

Mayor calls for changes to or adoption of the agenda.

Sample Adoption Motion: I move to adopt the agenda as presented.

Sample Change Motion(s): I move to [add, remove, move] the discussion of _____ as/to Item _____ on this agenda.

Motion, Second, Discussion, Voice Vote



**TOWN
COUNCIL**

Agenda Item Summary

**MAY 22, 2025
WORK SESSION**

Agenda Item: 6 – PUBLIC HEARING

6a Ordinance 01-2025: 2025-SUP-01, Zack Lapinski, Hallinski Properties, LLC

Background: See attached Staff Report

Fiscal Impact: None

Staff Recommendation: Approve 2025-SUP Application-01 by adopting Ordinance 01-2025 with conditions.

Council Action Requested: Yes

Sample Adoption Motion: I move to adopt Ordinance 01-2025 granting Special Use Permit #2025-01 for Tax Map No. 20A-27-C, 181 West Avenue, to permit construction of an Additional Dwelling Unit (ADU) subject to the six conditions recommended by the Planning Commission.

Motion, Second, Discussion, ROLL CALL VOTE

Staff Report
Revised to Reflect Planning Commission Input
2025-SUP Application-01

Location: 181 West Ave.

Property Owner: Hallinski Properties, LLC

Applicant: Zack Lapinski

Request: Construction of an Additional Dwelling Unit above storage area in a detached 26' x 26' accessory structure anticipating construction of a single-family primary residence.

Acreage: 0.270 acres

Map: 20A-27-C

Zoning District: R-1

Overlay District(s): Chesapeake Bay Preservation Area Overlay District

Use: Vacant, but for accessory building (identified on plat as Cinder Block Building) to be removed with a mixed history between occupancy and storage.

Per §17-13.2 of the Urbanna Town Code, the definition of a “Dwelling Unit” is:

Space, within a building, comprising living, dining, and sleep rooms, storage closets, and space and equipment for cooking, bathing, and toilet facilities, occupied as separate living quarters by a single family or other group of persons living together as a household or by a person living alone and having its own permanently installed cooking and sanitary facilities.

Based on this definition, the existing building would not be a complete dwelling unit, due to its lack of cooking equipment (kitchen) limiting its use as a separate living unit. This is based on an interior inspection allowed by the applicant.

Adjacent Composition: Residential-zoned R-1

Environmental: An increase in non-pervious surface would result, but adequate mitigation measures would mitigate these.

Comprehensive Plan: Under Land Use Goals and Objectives, it would encourage harmonious use of the land as the area is primarily residential.

Zoning Compliance: As proposed the structure’s placement is conforming.

Analysis:

The configuration of the lot and imposition of setbacks leaves a significant area of open space and would not “unreasonably impair an adequate supply of light and air to adjacent property” as found in §17-9.4(a) of the Urbanna Town Code.

Various agencies, to include the Virginia Department of Transportation and contractors, were contacted for comments on this case. No comments outside routine development requirements (residential access permit from VDOT, Water and Sewer connection process to be followed) were received. Still, Condition 2 is intended to limit egress/ingress to West Street which reduces points of conflict along the heavier traveled Cross Street.

New construction generally enhances the value of surrounding properties thus no impairment of adjacent land values is likely. Condition 3 is proposed for further enhancement.

Proposed conditions 1, 5, and 6 are standard.

Staff finds, per §17-9.4(a) of the Urbanna Town Code, the proposed use would not have an adverse effect on the surrounding neighborhood so that a favorable action is recommended of the SUP with the conditions below.

Suggested Permit Conditions:

1. All federal, state and local laws shall be observed at all times with particular reference to second floor ingress and egress for the additional dwelling unit.
2. No ingress/egress will be added to the Cross Street side of the property.
3. The property shall be maintained in a clean and orderly manner at all times.
4. The Additional Dwelling Unit will not be rented for periods less than thirty (30) days.
5. If owner and/or applicant violates any of the conditions above or fails to adhere to the representations set forth in the application and supporting materials, this special use permit may be terminated upon notice being given the applicant and hearing by the Town Council.
6. This Ordinance shall be recorded in the Middlesex County Clerk’s Office by the property owner; the property owner shall provide a stamped copy of the recorded Ordinance to the Town Administrator.

The Planning Commission recommends approval with the above conditions.

Special Use Permit Application Number 2025 SUP.01

Town of Urbanna, Virginia

Application for Special Use Permit – Standard Form

The undersigned property owner or agent for the property owner, of the following property hereby applies for a Special Use Permit in accordance with Chapter 17, Urbanna Town Code, Article 9, Zoning Ordinance of Urbanna, Virginia.

Applicant / Property Owner Information

Zack Lapinski; Hallinski Properties, LLC

Applicant Name

2044 Eastwood Ridge Drive, Moseley, VA 23120

Applicant Address

City/Town

State

Zip Code

804-221-7247

Applicant phone number

Applicant fax number

You are the (X) property owner; () agent for the property owner.

Note: If you are the agent for the property owner written consent of the owner must be attached to this application.

Property Owner Name

Property Owner Mailing Address

City/Town

State

Zip Code

Property owner telephone number

Property owner fax number

Location of Property

181 West Avenue, Urbanna, VA 23175

20A27C

Street Address

Tax parcel ID number

General Description of Property

~11,800 Square Foot corner lot, at the intersection of Cross St and West Ave, with and existing guest house on the property.

Current Zoning District R Tax Map 20A DC 27 Lot(s) C

Overlay District(s): Flood Zone () Zone X () Zone AE
Chesapeake Bay () RMA () RPA

Historic District () Yes (X) No

Existing Use(s) of Property

Lot currently has a vacant accessory dwelling unit;

Is this application a request to amend an existing special use permit?

Yes ☒ No

If so, explain the amendment(s).

Describe the proposed change in use or change in structure(s) for the property.

Proposal to allow for an ADU on the property, creating 2 habital spaces on the property. One detached single family dwelling and an ADU. The proposed ADU would reflect a 25'x26' footprint. Applicant has show on the plot plan the locations of structures on the property

Maximum Building Height(s) with Proposed Change 35' to align with the zoning ordinance

Number of Dwelling Units/Density Calculations 2

Proffers, Restrictive Covenants, Deed Restrictions and Other Special Considerations

Working hours for construction shall be between 8 AM - 7 PM Monday thru Friday, and 9 AM - 5 PM Saturday.

Does this property have any conditions attached to it from a previous application for a special use permit? If so, please list them here.

NA

Demonstrate how the proposed special use will not negatively impact the surrounding properties or detract from the neighborhood character in terms of public health, safety, and welfare. How will such impacts be mitigated or avoided?

ADU is requested to provide additional dwelling area and storage space. The ADU will consist of similar high quality building materials to the adjacent properties, and will comply with the residential building code enforced by Middlesex County, VA.

Attach a site plan / plot plan / survey plat showing location(s) of existing and proposed structures to be erected and applicable setback lines and distances including all zoning district requirements.

Notes

- (1) Special use permits are issued subject to approval of a site plan. Permits may be issued for a either a limited or indefinite period of time and shall be revocable by the Town Council for failure to adhere to the applicable conditions. Unless otherwise specified, work must begin within one year and be completed within 2 and one-half years.
- (2) The Town Council may include, as part of the ordinance granting any special use permit, suitable regulations and safeguards as it may deem appropriate. Once a special use permit is approved subject to such conditions, they shall be deemed to be a part of the zoning ordinance and may be enforced by the zoning administrator. Conditions attached to a special use permit may only be amended or deleted by subsequent application for the purpose.
- (3) This permit shall expire and may be revoked if the work performed does not conform to the approved site plan and application (drawings/site plan/elevations), the conditions attached thereto, or other applicable regulations. The permit shall be revoked if the use made of the property does not conform to the use applied for and approved hereby.

- (4) This application for a special use permit must be accompanied by three (3) copies of any required site plans or plot plans. Plans are to be drawn to scale, showing actual dimensions of all existing and proposed structures/alterations.

Attach the Names and Addresses of All Adjacent Property Owners to this Application: *Please include lot numbers*

Applicant(s) Remarks:

Use a separate sheet if necessary.

Accessory buildings are a by right permitted structure per the zoning ordinance in the R-1 zoning per 17-4.2.2. We request per the SUP guidelines in section 17-4.2.3 to activate that request. A similar SUP request in the same general area listed as 2024-SUP Application -03 was approved at 201 Colorado Avenue, located in the R-1 District, and was approved by the Town of Urbanna 7/25/2024.

Application Fee: A \$300.00 application fee for Level 1 applicants or \$1500 fee for Level 2 applicants must be paid to the Town of Urbanna. In addition, the applicant is responsible for the cost of advertising and for expenses of notifying the adjacent property owners. The application fee must be paid before any action is taken. The fee is non-refundable.

In making this application, the Applicant requests that the Town of Urbanna approve the location, modifications, or construction of the above proposed special use on the property described above.

 04.03.2025

Property Owner Signature Date Applicant Signature (If Not Property Owner) Date

If this application is not signed by the property owner, Agent hereby swears and affirms that he has legally sufficient power of attorney to obligate the owner for all matters relating to this application.

Agent Signature _____ Date _____

For Office Use by the Urbanna Zoning Administrator and the Planning Commission	
<u>Bob Carter</u> Town Official Receiving Application	<u>4/3/2025</u> Date
Permit Level <u>SUP</u>	Fee paid \$ <u>300</u> <u>#3710</u>
	<u>4/3/25</u> <u>Bob Carter</u> Date Paid/Received by
Actions Taken: _____	Special Use Permit Application Number _____
_____	_____
Application returned for correction/additional information	Date _____
_____	_____
Public Hearing advertised	Date _____
_____	_____
Adjacent property owner notifications mailed	Date _____
_____	_____
Action by Planning Commission	Dates _____
_____	_____
Action by Town Council	Date _____
_____	_____
Additional Action - Describe	Date _____
_____	_____
Additional Action - Describe	Date _____
_____	_____

(Revised 7/2013)

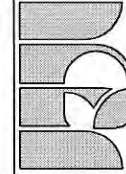
T:\Projects\RVIA_Projects\32874-001_West Av & Cross Str (pid20A-27-C)\Middlesex County, Urbanna VA\Survey\CAD\Houses\Buildable Area\BA_PARCEL_C.dwg

NOTES:

1. THIS PLAN WAS COMPILED FROM A PLAT BY FRANK E. MINER ENTITLED "SURVEY AND PROPOSED RE-SUBDIVISION OF THE LAND IN THE TOWN OF URBANNA, MIDDLESEX COUNTY, VIRGINIA, SHOWN AS LOTS #42,43,44,45,46,47,48, AND 49 ON THE SUBDIVISION PLAT RECORDED ON PAGE 205 OF DEED BOOK #47" DATED JUNE 5, 1971, LABELED 4TH REVISION WITH A REVISED DATE OF JUNE 15, 1971, RECORDED IN DEED BOOK 95, PAGE 261 IN THE CLERK'S OFFICE OF THE CIRCUIT COURT, MIDDLESEX COUNTY VA.
2. THE PROPERTY SHOWN HEREON LIES WITHIN FLOOD ZONE "X" AS SHOWN ON FLOOD INSURANCE RATE MAP NO: 5119C0114F EFFECTIVE DATE MAY 17, 2022.
3. THIS PLAN WAS PREPARED WITHOUT THE BENEFIT OF A TITLE BINDER. EASEMENTS MAY EXIST THAT ARE NOT SHOWN ON THIS PLAN.
4. THE EXISTING CONTOURS WERE TAKEN FROM USGS AND ARE APPROXIMATE. THE EXISTING FEATURES SHOWN ARE TAKEN FROM GOOGLE EARTH AND ARE APPROXIMATE. THIS PLAN DOES NOT REPRESENT A PHYSICAL SURVEY.

EXHIBIT ON PARCEL C PID#20A 27 C

TOWN OF URBANNA
MIDDLESEX COUNTY, VIRGINIA



KOONITZ
BRYANT
JOHNSON
WILLIAMS
1703 N. Parham Rd.
Suite 202
Henrico, VA 23229
(804) 740-9200
FAX (804) 740-7338
www.KBJWgroup.com

DATE: 04/01/2025

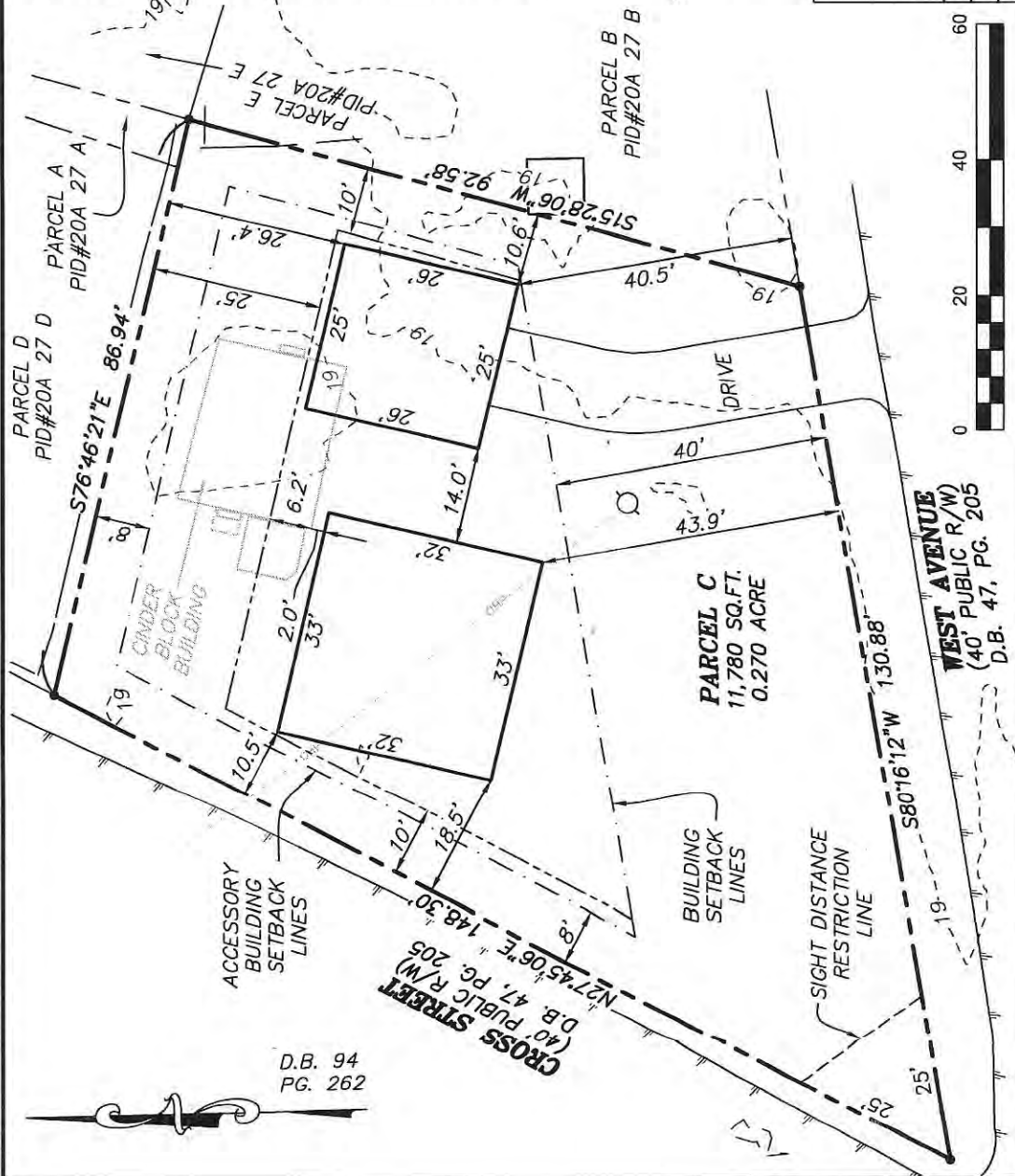
SCALE: 1" = 20'

CHECKED BY: MRS

DRAWN BY: JMH

JOB NO.: 32874-001

SHEET : 1 OF 1



D.B. 94
PG. 262

ORDINANCE 01-2025 (Uncodified)
SPECIAL USE PERMIT APPLICATION 2025-SUP-01
181 WEST AVENUE, HALLINSKI PROPERTIES, LLC,
TO CONSTRUCT AN ADDITIONAL DWELLING UNIT
TAX MAP NO. 20A-27-C IN R-1 ZONING DISTRICT, +/-0.270 ACRES

WHEREAS the applicant, Zack Lapinski, Hallinski Properties, LLC, applied for a Special Use Permit to construct an Additional Dwelling Unit (ADU) at 181 West Avenue, Urbanna, VA 23175 (Tax Map No. 20A-27-C, Zoned R-1); and

WHEREAS the Town of Urbanna Zoning Ordinance allows for the construction and use of accessory buildings as a permitted use and structure in the R-1 zoning district (§17.4.2.2.); and

WHEREAS the Town of Urbanna Comprehensive Plan land use goals and objectives encourage harmonious use of the land as the area is primarily residential; and

WHEREAS the configuration of the lot and imposition of setbacks leaves a significant area of open space and would not “unreasonably impair an adequate supply of light and air to adjacent property” as outlined in §17-9.4(a) of the Urbanna Town Code; and

WHEREAS Town staff finds, per §17-9.4(a) of the Urbanna Town Code, the proposed use would not have an adverse effect on the surrounding neighborhood; and

WHEREAS the Urbanna Planning Commission held a duly advertised Public Hearing pursuant to Code of Virginia §15.2-2204 on May 13, 2025 to accept comment from adjacent home owners and the general public and voted to recommend approval by Town Council (3 aye, 1 abstain, 1 absent) with six conditions; and

WHEREAS the Urbanna Town Council held a duly advertised Public Hearing pursuant to Code of Virginia §15.2-2204 on May 22, 2025 to accept comment from adjacent home owners and the general public;

NOW, THEREFORE, BE IT ORDAINED by the Urbanna Town Council that Special Use Permit 2025-01 is hereby granted for Tax Map No. 20A-27-C, 181 West Avenue, to permit construction of an Additional Dwelling Unit (ADU) subject to the following six conditions:

1. All federal, state and local laws shall be observed at all times with particular reference to second floor ingress and egress for the additional dwelling unit.
2. No ingress/egress will be added to the Cross Street side of the property.
3. The property shall be maintained in a clean and orderly manner at all times.
4. The Additional Dwelling Unit will not be rented for periods less than thirty (30) days.

34 5. If owner and/or applicant violates any of the conditions above or fails to adhere to the
35 representations set forth in the application and supporting materials, this special use permit
36 may be terminated upon notice being given the applicant and hearing by the Town Council.

37 6. This Ordinance shall be recorded in the Middlesex County Clerk's Office by the property
38 owner; the property owner shall provide a stamped copy of the recorded Ordinance to the
39 Town Administrator.

40 This Ordinance shall take effect upon adoption.

41 **ADOPTED** this 22nd day of May, 2024.

DRAFT



TOWN COUNCIL

Agenda Item Summary

**MAY 22, 2025
WORK SESSION**

Agenda Item: 6 – PUBLIC HEARING

6b Fiscal Year 2025-2026 Budget

Background: Since the beginning of 2025, the Finance Committee and staff have worked to develop the proposed Fiscal Year 2025-2026 Budget for the Town of Urbanna. Behind the scenes, but significant, community partners were approached for their requests, the format has been altered to better align with financial systems used day-to-day, and one time line items have been eliminated although the record of these is retained.

In the packet you will find the entire Town of Urbanna proposed Fiscal Year 2025-2026 Budget as recommended by the Finance Committee.

Fiscal Impact: As proposed:

The General Fund revenues and expenses balances at \$772,522 with no tax increase. This includes an across the board 3% cost of living adjustment. Exclusion of the Clerk in this regard was an oversight and can be adjusted with adoption as follows:

In Expenditures:

Add to Town Clerk Salary \$1650. This alters VRS, Medicare, and Social Security an additional \$991.65 (\$992)

Total: \$2,641.65 (\$2,642)

Reduce Telecommunications and Cell Phones to \$9,000 from \$10,000, increase Landscape Contract Services to \$19,000 from \$20,000, and increase Part Time Administrative Assistant to \$2358 from \$3,000.

While evaluations were conducted on key personnel this year, this effort will be expanded next year and to the degree raises are possible those evaluations along with seniority will be a factor in any pay increase. No fees are proposed for increase, but this too is subject to alteration to capture “the true cost of doing business”.

The Water Fund revenues and expenses balance at \$380,000 with in-town bi-monthly water rate of minimum usage 6,000 Gallons \$54.71 Over 6,000 Gallons \$5.08 per thousand gallons and out-of-town bi-monthly water rate of minimum usage 6,000 Gallons \$87.23 Over 6,000 Gallons \$8.40 per thousand gallons. These figures reflect an increase.

The Taber Fund revenues and expenses balance at \$30,000. This does not reflect the current fund balance which varies with the financial markets.

The Upton's Point Marina revenues and expenses balance at \$78,600.

Self-Funding Community Activities revenues and expenses balance at \$7,200.

Staff Recommendation: Proceed to public hearing as advertised on the proposed Fiscal Year 2025-2026 Budget as presented.

Council Action Requested: Yes, but after the required time between public hearing and adoption has been met. Your next regular meeting will suffice.

Sample Motion: None required at this time.

TOWN OF URBANNA

Notice of Public Hearing

Pursuant to §15.2-2506, Code of Virginia (1950), public notice is hereby given that the Urbanna Town Council shall conduct a public hearing on **Thursday, May 22, 2025 at 6:00 PM** or as soon thereafter as possible in the Council Chambers at 390 Virginia Street. The purpose of the public hearing is to receive public comment on the **Proposed FY2025-2026 Budget** for the Town of Urbanna. Pursuant to § 15.2-2506, Code of Virginia (1950), the following synopsis of the proposed budget is provided for informative and planning purposes:

GENERAL FUND

Expenditures:

General Administration	\$ 428,644
Public Safety	\$ 15,500
Public Works	\$ 106,700
Buildings & Grounds, Pool Operations	\$ 32,100
Pool	\$ 66,900
Planning/Community Development	<u>\$ 85,980</u>
TOTAL GENERAL FUND EXPENSES	\$ 735,844

Revenues:

General Property Taxes	\$ 263,800
Other Local Taxes	\$ 340,500
Revenue from Property	\$ 9,000
Revenue from Pool	\$ 17,500
Other Revenue	<u>\$ 105,044</u>
TOTAL GENERAL FUND REVENUE	\$ 735,844

The real estate property tax rate will remain at \$0.21 per \$100 assessed value.
The personal property tax rate will remain at \$0.37 per \$100 assessed value.

WATER FUND

Expenditures:

General Administration	\$ 125,437
System Operations	\$ 144,700
System upgrades	\$ 49,863
Debt Service	<u>\$ 60,000</u>
TOTAL WATER FUND EXPENSES	\$ 380,000

Revenues:

Charge for Services	\$ 375,000
Other Water Fund Revenue	\$ 3,000
Loan proceeds	<u>\$ 2,000</u>
TOTAL WATER REVENUES	\$ 380,000

The proposed in-town bi-monthly water rate schedule for FY2025-2026 is as follows:

Minimum Usage 6,000 Gallons	\$ 54.71
Over 6,000 Gallons	\$ 5.08 per thousand gallons

The proposed out-of-town bi-monthly water rate schedule for FY2025- 2026 is as follows:

Minimum Usage 6,000 Gallons	\$ 87.23
Over 6,000 Gallons	\$ 8.40 per thousand gallons

TABER FUND

Expenditures:

Middlesex Volunteer Fire Department	\$	10,000
Library	\$	10,000
Middlesex Rescue Squad	\$	10,000
TOTAL TABER FUND EXPENDITURES	\$	30,000

TOTAL TABER FUND REVENUE **\$** **30,000**

UPTON'S POINT MARINA (U.P.M.)

Expenditures:	\$	78,650
Revenues:	\$	78,650

SELF_FUNDING COMMUNITY ACTIVITIES

(Second Saturday and Flags and Banners)

Expenditures	\$	7,200
Revenue	\$	7,200

HISTORIC TRUST

(Museum and Visitors Center)

Expenditures	\$	6,500
Revenue		6,500

The complete budget is available for public inspection weekdays from 8:30 AM until 4:30 PM at the Urbanna Town Hall, 390 Virginia Street, Suite B, Urbanna VA 23175. All interested persons are encouraged to attend the meeting to express their views. If special accommodations are needed in order to participate, please contact the Town Clerk at c.branch@urbannava.gov or 804-758-2613 in advance of the public hearing so appropriate arrangements may be made.

Run Ad in Sentinel – May 8 & 15, 2025

15.2-1427 (F) ...no ordinance shall be passed until after notice of an intention to propose the ordinance for passage has been advertised by reference twice, with the first notice being published no more than 28 days before and the second notice appearing no less than seven days before the date of the meeting referenced in the notice

CORRECTED: 05-02-2025

TOWN OF URBANNA
FY2025-2026 PROPOSED BUDGET - REVENUES

Account Number	Account Description	Type	Estimated Full Year Actual	Admin Recmnd	Anticipated	Note	2024 Antic	2024 Actual	2023 Antic	2023 Actual	2022 Antic	2022 Actual	2021 Antic	2021 Actual	2020 Antic	2020 Actual
100-11010-0001	Current Real Estate Taxes		260,000.00	0.00	246,000.00		250,000.00	258,207.60	277,000.00	254,513.61	250,000.00	253,330.66	230,000.00	6,332.14	250,000.00	244,169.76
100-11010-0002	Real Estate Tax - Delinquent		0.00	0.00	2,000.00		1,000.00	5,875.70	1,500.00	3,573.10	1,500.00	1,122.23	1,500.00	250,396.70	1,500.00	12,641.38
100-11020-0001	Public Service Corp Taxes		3,100.00	0.00	3,200.00		1,600.00	3,169.04	3,200.00	0.00	3,200.00	1,558.44	3,200.00	3,192.58	3,300.00	3,181.37
100-11030-0001	Current Year Personal Property		9,000.00	0.00	9,000.00		8,500.00	10,291.17	8,500.00	13,835.06	8,000.00	8,475.77	7,000.00	10,264.46	7,000.00	6,902.29
100-11030-0002	Delinquent Personal Property		0.00	0.00	100.00		100.00	688.23	100.00	264.21	100.00	193.29	100.00	153.09	100.00	908.54
100-11060-0001	Penalties		200.00	0.00	200.00		200.00	557.43	250.00	535.32	250.00	132.78	250.00	529.15	500.00	720.13
100-11060-0002	Interest Taxes		500.00	0.00	500.00		500.00	1,411.96	250.00	944.32	250.00	570.08	250.00	720.97	500.00	442.03
	SUBTOTAL TAXES		272,800.00	0.00	261,000.00		261,900.00	280,201.13	290,800.00	273,665.62	263,300.00	265,383.25	242,300.00	271,589.09	262,900.00	268,965.50
100-12010-0001	State Sales Tax		30,000.00	0.00	26,032.00		25,766.99	31,107.34	25,000.00	37,002.68	21,000.00	22,944.81	18,000.00	26,731.78	21,000.00	25,372.22
100-12020-0001	Consumer Utility Tax		2,500.00	0.00	2,500.00		2,500.00	6,655.30	2,800.00	2,793.73	2,500.00	5,070.82	2,500.00	3,069.41	2,500.00	3,310.23
100-12030-0001	Business License Tax		7,500.00	0.00	10,000.00		7,500.00	6,212.91	7,500.00	10,301.87	7,500.00	27,913.10	7,500.00	7,587.94	7,500.00	6,211.86
100-12050-0001	Motor Vehicle License Tax		9,500.00	0.00	10,000.00		10,000.00	9,555.47	7,500.00	10,356.48	6,500.00	9,084.19	6,500.00	7,653.00	6,500.00	7,441.29
100-12060-0001	Bank Franchise Tax		45,000.00	0.00	55,000.00		55,000.00	42,024.00	45,000.00	161,958.00	30,000.00	55,838.00	30,000.00	49,209.00	30,000.00	41,593.00
100-12100-0001	Lodging Tax		25,000.00	0.00	35,000.00		20,000.00	31,952.65	10,000.00	34,203.99	5,000.00	19,572.94	7,000.00	3,598.51	7,000.00	5,959.85
100-12100-0002	Lodging Tax Penalty & Interest		0.00	0.00	0.00		0.00	235.55	0.00	3.40	0.00	0.00	0.00	0.00	0.00	0.00
100-12110-0001	Meals Tax - Local		180,000.00	0.00	165,000.00		145,000.00	181,729.75	120,000.00	134,129.64	120,000.00	144,224.75	100,000.00	125,173.79	100,000.00	129,526.61
100-12110-0002	Penalty Meals Tax		0.00	0.00	0.00		100.00	1,252.80	100.00	241.68	100.00	0.00	100.00	0.00	100.00	244.12
100-12110-0003	Oyster Festival Meals Tax		18,000.00	0.00	18,000.00		12,000.00	18,057.80	10,000.00	16,860.21	10,000.00	11,600.65	10,000.00	0.00	10,000.00	10,585.44
100-12110-0006	Oyster Festival Business License		21,000.00	0.00	23,200.00		17,500.00	23,200.00	17,500.00	19,800.00	0.00	0.00	0.00	0.00	0.00	0.00
100-12160-0001	Communication Sales & Use Tax		2,000.00	0.00	2,000.00		2,500.00	2,390.28	2,500.00	2,529.22	3,400.00	2,591.30	3,400.00	2,744.54	3,400.00	3,006.95
	SUBTOTAL OTHER LOCAL TAXES		340,500.00	0.00	346,732.00		297,866.99	354,373.85	247,900.00	430,180.90	206,000.00	298,840.56	185,000.00	225,767.97	188,000.00	233,251.57
100-13030-0006	Zoning Advertising Fees		500.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-13030-0007	Zoning & Subdivision Permits		1,800.00	0.00	1,400.00		1,016.00	1,850.00	500.00	1,685.28	100.00	1,147.32	100.00	1,150.00	100.00	300.00
100-13030-0033	Golf Cart Registration		3,000.00	0.00	1,000.00		1,500.00	3,225.00	500.00	2,775.00	500.00	1,775.00	1,000.00	1,725.00	1,000.00	1,050.00
100-15010-0001	Interest Operating Account		15,000.00	0.00	500.00		22,984.50	7,422.26	200.00	974.60	400.00	0.00	400.00	0.00	400.00	174.61
100-15020-0001	Rental of Property		45,000.00	0.00	57,200.00		1,200.00	0.00	1,200.00	1,200.00	1,200.00	1,200.00	1,200.00	0.00	1,200.00	1,200.00
	SUBTOTAL OTHER FEES		65,300.00	0.00	60,100.00		26,700.50	12,497.26	2,400.00	6,634.88	2,200.00	4,122.32	2,700.00	2,875.00	2,700.00	2,724.61
100-16120-0001	Annual Pool Memberships		15,000.00	0.00	0.00		0.00	15,200.00	0.00	0.00	0.00	0.00	0.00	0.00	2,000.00	70.00
100-16120-0002	Daily Pool Fees		2,000.00	0.00	72,600.00		0.00	2,099.35	0.00	0.00	0.00	0.00	0.00	0.00	2,500.00	1,668.00
100-16120-0003	Pool Parties		500.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	200.00	600.00
100-16120-0005	Food & Beverage Sales		0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,500.00	825.40
	SUBTOTAL POOL		17,500.00	0.00	72,600.00		0.00	17,299.35	0.00	0.00	0.00	0.00	0.00	0.00	6,200.00	3,163.40
100-18990-0001	Donation Visitor's Center		600.00	0.00	900.00		600.00	639.87	600.00	1,045.50	0.00	598.79	0.00	0.00	0.00	0.00
100-18990-0013	Visitor's Center Merchandise Donations		1,000.00	0.00	1,000.00		700.00	1,496.95	500.00	1,345.84	0.00	743.16	0.00	0.00	0.00	0.00
100-18990-0021	Misc Revenue		500.00	0.00	500.00		500.00	11,348.27	500.00	6,965.94	500.00	45,909.69	500.00	12,443.89	500.00	10,292.03
100-18990-0040	Cat's Meow		200.00	0.00	200.00		300.00	754.00	500.00	492.00	300.00	1,490.00	300.00	530.00	300.00	128.00
	SUBTOTAL MUSEUM		2,300.00	0.00	2,600.00		2,100.00	14,239.09	2,100.00	9,849.28	800.00	48,741.64	800.00	12,973.89	800.00	10,420.03
100-22010-0009	PPTRA		6,000.00	0.00	6,000.00		6,000.00	5,995.11	5,996.00	9,914.81	6,000.00	5,995.11	5,995.11	5,995.11	5,995.11	5,995.11
100-41500-0100	Transfer In (From Marina		16,443.80													
100-24040-0012	Fire Program Funds		15,000.00	0.00	15,000.00		15,000.00	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00	10,000.00	15,000.00	10,000.00	10,000.00
	SUBTOTAL MISC		37,443.80	0.00	21,000.00		21,000.00	20,995.11	20,996.00	24,914.81	21,000.00	20,995.11	15,995.11	20,995.11	15,995.11	15,995.11
	SUBTOTAL ALL ABOVE - GENERAL FUND		735,843.80	0.00	764,032.00		609,567.49	699,605.79	564,196.00	745,245.49	493,300.00	638,082.88	446,795.11	534,201.06	476,595.11	534,520.22
110-12040-0001	CIGARETTE TAX (HISTORIC TRUST)		0.00	0.00	6,000.00		0.00	9,198.33	0.00	15,287.06	0.00	0.00	0.00	0.00	0.00	0.00
110-15010-0001	Interest on Bank Dep -Historic Trust		1,500.00	0.00	0.00		6,400.00	669.73	0.00	789.83	400.00	330.08	0.00	262.44	0.00	59.65
110-18990-0001	Donations (MOM Grant)		5,000.00	0.00	0.00		0.00	6,351.82	0.00	11,728.14	0.00	0.00	0.00	0.00	0.00	6,876.09
	SUBTOTAL HISTORIC TRUST		6,500.00	0.00	6,000.00		6,400.00	16,219.88	0.00	27,805.03	400.00	330.08	0.00	262.44	0.00	6,935.74
130-18990-0055	Banners & Flags		2,000.00	0.00	2,000.00		2,000.00	2,785.00	2,000.00	5,015.00	0.00	4,100.00	0.00	0.00	0.00	0.00
	SUBTOTAL BANNERS		2,000.00	0.00	2,000.00		2,000.00	2,785.00	2,000.00	5,015.00	0.00	4,100.00	0.00	0.00	0.00	0.00
132-02020-2200	SECOND SATURDAY'S - MERCHANDISE DONATION		200.00	0.00	0.00		300.00	89.00	500.00	248.00	0.00	379.00	0.00	0.00	0.00	0.00
132-02020-2222	SECOND SATURDAY'S - SPONSORS		5,000.00	0.00	10,000.00		3,400.00	6,980.00	2,500.00	12,500.00	0.00	4,250.00	0.00	0.00	0.00	0.00
	SUBTOTAL SECOND SATURDAY		5,200.00	0.00	10,000.00		3,700.00	7,069.00	3,000.00	12,748.00	0.00	4,629.00	0.00	0.00	0.00	0.00
140-15020-0003	Marina and Transient Fees		70,000.00	0.00	60,000.00		50,000.00	72,999.75	40,000.00	75,062.95	30,000.00	71,092.44	0.00	53,526.11	30,000.00	27,192.00
140-15020-0005	Oyster Festival Boat Slip Fees		5,000.00	0.00	7,000.00		7,000.00	7,707.50	9,000.00	6,850.00	9,000.00	6,864.25	0.00	100.00	9,000.00	9,300.00
140-15020-0006	Laundry		1,000.00	0.00	1,000.00		600.00	1,540.00	500.00	1,063.25	350.00	854.25	0.00	965.75	500.00	192.00
140-15020-0008	Ice Sales		750.00	0.00	750.00		750.00	501.00	750.00	466.50	750.00	793.00	0.00	628.00	600.00	593.00
140-15020-0009	Facilities Pumpout-User-Oyster Boat		400.00	0.00	500.00		500.00	410.00	500.00	500.00	500.00	525.75	0.00	620.44	1,500.00	800.40
140-15020-0010	Ramp Fees		1,500.00	0.00	2,250.00		1,500.00	1,580.00	1,000.00	2,275.00	550.00	1,597.00	0.00	1,394.00	550.00	870.00
140-15020-0012	Paddle On		0.00	0.00	100.00		0.00	55.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	SUBTOTAL MARINA		78,650.00	0.00	71,600.00		60,350.00	84,793.25	51,750.00	86,217.70	41,150.00	81,726.69	0.00	57,234.30	42,150.00	38,947.40
500-15010-0001	Interest Earned Fund 500		3,000.00	0.00	0.00		0.00	1,413.67	250.00	0.00	0.00	0.00	0.00	0.00	200.00	272.68
500-15010-0002	Water Fund Reserve		0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
500-17010-0001	Water Sales Charges		375,000.00	0.00	375,000.00		325,000.00	439,578.62	320,000.00	313,923.07	200,000.00	316,217.77	0.00	292,939.73	200,000.00	204,830.47
500-17010-0005	Water Connections		0.00	0.00	0.00		4,000.00	8,000.00	0.00	8,275.00	250.00	4,000.00	0.00	4,000.00	0.00	0.00
500-17010-0015	Other		0.00	0.00	0.00		0.00	1,620.00	0.00	0.00	0.00	24,082.64	0.00	1,857.50	0.00	0.

TOWN OF URBANNA
FY2025-2026 PROPOSED BUDGET - EXPENDITURES

Account Number	Account Description	Account Type	Estimated Full Year Actual	Projected Amount	Requested	Admin Recmnd	Adopted Budget	Note	2024 Approp	2024 Actual	2023 Approp	2023 Actual	2022 Approp	2022 Actual	2021 Approp	2021 Actual	2020 Approp	2020 Actual
100-00999-0000	** EXPENSE GENERAL FUND *	Header	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Subtotal		0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-10000-0000	*GENERAL GOVERNMENT ADMINISTRATION*	Header	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Subtotal		0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-11100-0000	TOWN COUNCIL	Control	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-11100-5510	Mileage	Sub Account	100.00	0.00	0.00	0.00	0.00		0.00	489.40	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-11100-5540	Convention & Education	Sub Account	1,000.00	0.00	0.00	0.00	1,000.00		1,500.00	245.00	1,500.00	259.50	1,500.00	1,480.64	1,500.00	0.00	1,000.00	0.00
100-11100-5810	Dues & Memberships	Sub Account	20,105.00	0.00	0.00	0.00	15,360.00		9,500.00	18,349.00	9,500.00	8,061.00	9,500.00	9,061.00	9,500.00	8,317.00	8,200.00	8,331.00
	Subtotal		21,205.00	0.00	0.00	0.00	16,360.00		11,000.00	19,083.40	11,000.00	8,320.50	11,000.00	10,541.64	11,000.00	8,317.00	9,200.00	8,331.00
100-11200-0000	TOWN TREASURER	Control	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-11200-1100	Salaries & Wages - Regular	Sub Account	35,226.00	0.00	0.00	0.00	31,055.26		47,500.00	53,743.93	45,177.00	45,150.20	35,000.00	46,556.20	32,498.00	25,274.34	27,435.76	15,255.94
100-11200-2100	FICA	Sub Account	3,205.56	0.00	0.00	0.00	2,360.20		3,610.00	3,632.28	3,433.45	2,996.20	2,500.00	3,257.17	2,572.15	1,697.38	2,325.00	1,043.96
100-11200-2210	VRS TREASURER	Sub Account	1,341.12	0.00	0.00	0.00	7,000.00		4,000.00	9,611.73	400.00	5,845.57	350.00	3,175.47	350.00	3,197.49	950.00	1,491.70
100-11200-2300	Hospital/Medical	Sub Account	14,000.00	0.00	0.00	0.00	14,000.00		12,000.00	11,088.00	8,800.00	12,120.00	8,000.00	8,213.00	8,000.00	5,740.00	7,622.40	7,402.00
100-11200-2400	Group Insurance Life	Sub Account	690.00	0.00	0.00	0.00	800.00		800.00	1,126.70	677.66	980.16	60.00	617.04	60.00	448.61	75.00	275.75
	Subtotal		54,462.68	0.00	0.00	0.00	55,215.46		67,910.00	79,202.64	58,488.11	67,092.13	45,910.00	61,818.88	43,480.15	36,357.82	38,408.16	25,469.35
100-11300-0000	CLERK FT	Sub Account	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-11300-1100	CLERK SALARY	Sub Account	55,000.00	0.00	0.00	0.00	42,000.00		31,000.00	38,065.10	19,263.00	17,332.32	0.00	5,670.00	0.00	0.00	0.00	0.00
100-11300-2100	CLERK FICA	Sub Account	4,180.00	0.00	0.00	0.00	3,192.00		2,356.00	2,624.95	1,382.90	1,158.05	0.00	383.15	0.00	0.00	0.00	0.00
100-11300-2210	CLERK VRS	Sub Account	550.08	0.00	0.00	0.00	3,800.00		3,000.00	4,356.73	0.00	3,266.20	0.00	873.52	0.00	0.00	0.00	0.00
100-11300-2300	CLERK MEDICAL/HOSPITAL	Sub Account	14,000.00	0.00	0.00	0.00	12,000.00		12,000.00	12,096.00	4,400.00	12,120.00	0.00	3,332.00	0.00	0.00	0.00	0.00
100-11300-2400	CLERK GROUP INS/LIFE	Sub Account	1,089.00	0.00	0.00	0.00	0.00		400.00	974.80	337.10	459.60	0.00	144.64	0.00	0.00	0.00	0.00
	Subtotal		74,819.08	0.00	0.00	0.00	60,992.00		48,756.00	58,117.58	25,383.00	34,336.17	0.00	10,403.31	0.00	0.00	0.00	0.00
100-12000-0000	*GENERAL&FINANCIAL ADMINISTRATION*	Header	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Subtotal		0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-12110-0000	*TOWN ADMINISTRATOR*	Control		0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-12110-1100	Salaries & Wages - Regular	Sub Account	87,550.00	0.00	0.00	0.00	120,000.00		54,000.00	61,988.36	54,000.00	53,996.80	60,000.00	57,927.20	28,308.80	45,396.98	27,872.00	30,683.81
100-12110-1500	Comp Time Pay Out	Sub Account		0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,876.00	0.00
100-12110-2100	FICA	Sub Account	7,967.00	0.00	0.00	0.00	9,120.00		4,104.00	4,889.47	4,104.00	4,130.62	4,600.00	4,431.52	2,165.62	3,383.36	2,276.00	2,154.63
100-12110-5510	Mileage	Sub Account	8,400.00	0.00	0.00	0.00	8,400.00		0.00	967.11	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Subtotal		103,917.00	0.00	0.00	0.00	137,520.00		58,104.00	67,844.94	58,104.00	58,127.42	64,600.00	62,358.72	30,474.42	48,780.34	32,024.00	32,838.44
100-12210-0000	*LEGAL SERVICES*	Control	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-12210-3150	Legal Services	Sub Account	27,000.00	0.00	0.00	0.00	27,000.00		27,000.00	27,000.00	27,000.00	27,000.00	24,000.00	27,160.00	24,000.00	34,580.00	24,000.00	22,459.15
	Subtotal		27,000.00	0.00	0.00	0.00	27,000.00		27,000.00	27,000.00	27,000.00	27,000.00	24,000.00	27,160.00	24,000.00	34,580.00	24,000.00	22,459.15
100-12240-0000	*INDEPENDENT AUDITOR*	Control	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-12240-3160	Audit	Sub Account	5,000.00	0.00	0.00	0.00	5,000.00		5,000.00	0.00	5,000.00	2,000.00	15,000.00	0.00	0.00	0.00	2,000.00	2,600.00
100-12240-3170	Professional Services	Sub Account	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	498.75	0.00	0.00	0.00	0.00
	Subtotal		5,000.00	0.00	0.00	0.00	5,000.00		5,000.00	0.00	5,000.00	2,000.00	15,000.00	498.75	0.00	0.00	2,000.00	2,600.00
100-12500-0000	*INFORMATION TECHNOLOGY*	Control	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-12500-3000	Computer/Tech Support	Sub Account	15,000.00	0.00	0.00	0.00	20,000.00		15,000.00	17,060.60	10,000.00	19,862.01	5,000.00	40,042.81	5,000.00	17,058.02	5,000.00	12,828.47
100-12500-3001	Web Hosting and Maintenance	Sub Account	2,500.00	0.00	0.00	0.00	0.00		2,900.00	3,765.43	2,800.00	2,946.00	2,500.00	2,898.26	2,500.00	2,709.25	2,000.00	2,742.80
100-12500-9050	MCSI ANNUAL SUPPORT	Sub Account	10,000.00	0.00	0.00	0.00	10,000.00		8,000.00	9,387.64	6,000.00	7,121.69	1,650.00	7,749.03	1,650.00	6,585.00	0.00	0.00
	Subtotal		27,500.00	0.00	0.00	0.00	30,000.00		25,900.00	30,213.67	18,800.00	29,929.70	9,150.00	50,690.10	9,150.00	26,352.27	7,000.00	15,571.27
100-12600-0000	*OTHER ADMIN SERVICES & EXPENSES*	Control	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-12600-1100	Salaries & Wages	Sub Account	0.00	0.00	0.00	0.00	0.00		9,000.00	4,183.36	27,000.00	26,998.40	20,000.00	49,620.00	28,228.00	37,740.87	28,050.00	35,433.43
100-12600-1300	PART TIME ADMIN ASSISTANT	Sub Account	3,000.00	0.00	0.00	0.00	0.00		0.00	3,000.00	0.00	0.00	15,000.00	0.00	0.00	0.00	8,580.00	15,384.60
100-12600-2100	FICA	Sub Account	228.00	0.00	0.00	0.00	0.00		1,033.09	551.15	3,001.69	2,065.18	2,660.00	3,796.00	2,165.00	2,837.87	2,805.00	3,835.94
100-12600-2600	Unemployment Insurance	Sub Account	800.00	0.00	0.00	0.00	800.00		800.00	348.37	500.00	773.01	300.00	390.92	300.00	44.65	300.00	528.41
100-12600-3310	Repairs & Maintenance	Sub Account	2,000.00	0.00	0.00	0.00	2,000.00		0.00	1,545.06	3,000.00	232.80	5,000.00	1,070.64	5,000.00	1,906.45	5,000.00	82.17
100-12600-3600	Advertising	Sub Account	7,500.00	0.00	0.00	0.00	7,500.00		5,000.00	7,473.39	2,000.00	7,182.92	2,000.00	1,840.20	2,000.00	1,253.78	1,200.00	674.00
100-12600-5110	Electrical Service TOWN HALL B&C	Sub Account	5,500.00	0.00	0.00	0.00	5,000.00		5,000.00	5,327.54	5,000.00	5,116.92	5,000.00	4,668.02	5,000.00	3,431.88	5,000.00	2,886.68
100-12600-5210	Postal Services	Sub Account	3,000.00	0.00	0.00	0.00	3,000.00		1,800.00	2,347.30	2,000.00	1,720.11	2,500.00	1,701.69	2,500.00	1,742.45	2,500.00	2,080.64
100-12600-5230	Telecommunications & Cell Phones	Sub Account	10,000.00	0.00	0.00	0.00	10,000.00		10,000.00	11,437.19	5,760.00	7,855.50	4,800.00	10,026.17	3,750.00	18,242.23	3,750.00	4,616.81
100-12600-5300	Insurance VML	Sub Account	19,000.00	0.00	0.00	0.00	19,000.00		18,000.00	12,649.00	18,000.00	21,356.00	17,000.00	16,105.00	17,000.00	16,143.00	14,600.00	15,293.00
100-12600-5306	Surety Bonds	Sub Account	0.00	0.00	0.00	0.00	800.00		800.00	730.89	800.00	175.00	800.00	710.00	200.00	885.00	200.00	175.00
100-12600-5510	Mileage	Sub Account	300.00	0.00	0.00	0.00	500.00		500.00	238.79	500.00	1,046.32	500.00	174.36	500.00	85.90	1,000.00	119.43
100-12600-5530	Meals & Lodging	Sub Account	1,000.00	0.00	0.00	0.00	500.00		500.00	0.00	500.00	0.00	500.00	505.19	500.00	0.00	1,000.00	0.00
100-12600-5540	Convention & Education	Sub Account	1,500.00	0.00	0.00	0.00	1,500.00		1,500.00	2,739.04	1,500.00	2,426.44	1,500.00	1,358.88	1,500.00	150.00	1,000.00	0.00
100-12600-5801	Miscellaneous	Sub Account	1,500.00	0.00	0.00	0.00	0.00		0.00	2,210.30	0.00	310.59	0.00	4,118.47	0.00	361.46	0.00	0.00
100-12600-5810	Dues & Association Memberships	Sub Account	1,500.00															

TOWN OF URBANNA
FY2025-2026 PROPOSED BUDGET - EXPENDITURES

Account Number	Account Description	Account Type	Estimated Full Year Actual	Projected Amount	Requested	Admin Recmnd	Adopted Budget	Note	2024 Approp	2024 Actual	2023 Approp	2023 Actual	2022 Approp	2022 Actual	2021 Approp	2021 Actual	2020 Approp	2020 Actual
100-32200-0000	*VOLUNTEER FIRE DEPARTMENT*	Control	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-32200-5610	Volunteer Fire Dept Contribution	Sub Account	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	15,000.00	0.00	0.00
100-32200-5612	Fire Department Grant	Sub Account	15,000.00	0.00	0.00	0.00	15,000.00		15,200.00	15,000.00	15,200.00	15,000.00	15,000.00	0.00	10,000.00	0.00	10,000.00	10,000.00
	Subtotal		15,000.00	0.00	0.00	0.00	15,000.00		15,200.00	15,000.00	15,200.00	15,000.00	15,000.00	0.00	10,000.00	15,000.00	10,000.00	10,000.00
100-32300-0000	*AMBULANCE AND RESCUE SERVICES*	Control	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-32300-5610	Rescue Squad Contribution	Sub Account	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Subtotal		0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-33300-0000	*OTHER PUBLIC SAFETY/EMERGENCY SVCS	Control	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-33300-3000	Reverse 911 Services	Sub Account	500.00	0.00	0.00	0.00	2,000.00		2,000.00	0.00	2,000.00	0.00	2,000.00	0.00	1,945.00	2,003.35	1,945.00	1,945.00
	Subtotal		500.00	0.00	0.00	0.00	2,000.00		2,000.00	0.00	2,000.00	0.00	2,000.00	0.00	1,945.00	2,003.35	1,945.00	1,945.00
100-42300-0000	**PUBLIC WORKS**	Control	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-42300-1900	Refuse Contract	Sub Account	90,600.00	0.00	0.00	0.00	90,600.00		91,000.00	85,160.00	91,000.00	93,000.00	60,000.00	90,500.00	64,740.00	64,740.00	53,950.00	49,454.13
100-42300-3310	Repairs & Maintenance	Sub Account	5,000.00	0.00	0.00	0.00	5,000.00		3,000.00	1,019.06	3,000.00	2,225.01	3,000.00	1,244.57	3,000.00	2,105.03	2,600.00	7,121.18
100-42300-5110	Electrical Service STREET/BRIDGE/EVENT	Sub Account	11,000.00	0.00	0.00	0.00	11,000.00		11,000.00	10,742.99	10,000.00	10,625.29	9,500.00	8,957.23	9,500.00	10,412.40	9,500.00	9,064.48
100-42300-6030	Garbage Supplies	Sub Account	100.00	0.00	0.00	0.00	500.00		500.00	0.00	500.00	0.00	1,000.00	0.00	1,000.00	430.68	1,000.00	324.00
100-42300-6032	ADDED FOR CONVERSION	Sub Account	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-42300-9500	VEHICLE REPLACEMENT (CAPITAL)	Sub Account	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	35,000.00	5,484.07	0.00	4,494.00
100-42300-9501	SIDEWALK REPAIRS (CIP)	Sub Account	0.00	0.00	0.00	0.00	5,000.00		0.00	0.00	5,000.00	2,650.00	10,000.00	0.00	10,000.00	0.00	12,000.00	0.00
	Subtotal		106,700.00	0.00	0.00	0.00	112,100.00		105,500.00	96,922.05	109,500.00	108,500.30	83,500.00	100,701.80	123,240.00	83,172.18	79,050.00	70,457.79
100-42600-0000	** PUBLIC WORKS **	Control	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-42600-6035	Litter Grant	Sub Account	0.00	0.00	0.00	0.00	0.00		3,000.00	124.23	1,000.00	1,966.34	1,000.00	190.09	1,000.00	210.16	1,000.00	1,005.69
	Subtotal		0.00	0.00	0.00	0.00	0.00		3,000.00	124.23	1,000.00	1,966.34	1,000.00	190.09	1,000.00	210.16	1,000.00	1,005.69
100-43100-0000	*MAINTENANCE BUILDINGS & GROUNDS*	Header	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Subtotal		0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-71100-0000	*PARKS AND RECREATION*	Control	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-71100-1300	Salaries & Wages - Part Time	Sub Account	0.00	0.00	0.00	0.00	0.00		11,900.00	9,338.96	22,117.00	16,252.50	19,500.00	22,274.90	17,500.00	12,986.47	17,500.00	13,484.03
100-71100-2100	FICA	Sub Account	0.00	0.00	0.00	0.00	0.00		904.40	732.64	1,680.89	1,243.36	1,335.00	1,703.96	1,335.00	993.41	1,340.00	1,058.48
100-71100-2600	Unemployment Insurance	Sub Account	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-71100-3310	Repairs & Maintenance	Sub Account	3,000.00	0.00	0.00	0.00	5,600.00		3,000.00	6,131.45	3,000.00	1,856.97	2,500.00	3,193.50	2,500.00	1,430.11	2,000.00	3,574.90
100-71100-5110	Electrical Service PLAYGROUND/PAVILION	Sub Account	500.00	0.00	0.00	0.00	160.00		100.00	112.37	100.00	81.76	100.00	83.37	100.00	88.94	100.00	75.54
100-71100-6002	Bristow Pavilion	Sub Account	100.00	0.00	0.00	0.00	150.00		7,200.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-71100-6003	Landscape & Gravel	Sub Account	5,000.00	0.00	0.00	0.00	7,500.00		7,500.00	4,187.08	5,000.00	7,938.08	4,000.00	6,877.93	4,000.00	19,180.86	2,500.00	476.84
100-71100-6005	Laundry/Housekeepng/Janitorial Supp	Sub Account	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-71100-6006	Landscape Contract Services	Sub Account	20,000.00	0.00	0.00	0.00	25,000.00		13,000.00	20,364.00	7,673.83	18,505.35	9,000.00	15,981.44	9,000.00	8,966.50	9,000.00	10,210.00
100-71100-6007	Repairs & Maintenance Supplies	Sub Account	1,800.00	0.00	0.00	0.00	1,800.00		750.00	1,274.95	800.00	1,761.70	800.00	2,500.74	800.00	1,451.36	800.00	658.04
100-71100-6008	Vehicle & Powered Equipment Fuels	Sub Account	1,200.00	0.00	0.00	0.00	1,000.00		2,100.00	1,165.60	2,000.00	2,019.26	1,000.00	1,946.55	1,000.00	1,336.73	1,000.00	1,018.08
100-71100-6009	Vehicle & Powered Equipment Supp	Sub Account	500.00	0.00	0.00	0.00	350.00		0.00	185.55	500.00	1,626.33	500.00	1,859.54	500.00	3,871.68	500.00	186.00
100-71100-6014	Other Operating Supplies	Sub Account	0.00	0.00	0.00	0.00	300.00		300.00	0.00	300.00	0.00	300.00	326.02	300.00	1,062.57	300.00	70.00
100-71100-9500	Taber Park CIP - POOL RESERVE	Sub Account	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	12,373.13	12,600.00	18,717.22	12,600.00	23,278.02	0.00	1,859.07
100-71100-9501	RETAINING WALL VA ST (CIP)	Sub Account	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	15,000.00	0.00
	Subtotal		32,100.00	0.00	0.00	0.00	41,860.00		46,754.40	43,492.60	43,171.72	63,658.44	51,635.00	75,465.17	49,635.00	74,646.65	50,040.00	32,670.98
100-71320-0000	*POOL*	Control	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-71320-1300	Salaries & Wages - Part Time	Sub Account	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,000.00	0.00	11,126.51
100-71320-2100	FICA	Sub Account	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	385.00	0.00	851.16
100-71320-2600	Unemployment Insurance	Sub Account	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-71320-2601	POOL OPERATOR	Sub Account	0.00	0.00	0.00	0.00	0.00		0.00	36,300.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-71320-3310	Repairs & Maintenance	Sub Account	0.00	0.00	0.00	0.00	0.00		0.00	1,532.76	0.00	0.00	0.00	0.00	0.00	2,500.00	24.10	2,500.00
100-71320-3315	Chemicals	Sub Account	1,000.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,500.00	0.00	2,634.22
100-71320-3320	Maintenance Service Contracts	Sub Account	62,700.00	0.00	0.00	0.00	72,600.00		0.00	939,687.42	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-71320-3325	POOL EXPENSE FROM GENERAL FUND	Sub Account	0.00	0.00	0.00	0.00	0.00		0.00	271,851.69	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-71320-3600	Advertising	Sub Account	150.00	0.00	0.00	0.00	0.00		0.00	390.06	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-71320-5110	Electrical Service POOL	Sub Account	2,000.00	0.00	0.00	0.00	0.00		0.00	1,841.40	0.00	221.84	0.00	0.00	0.00	750.00	107.01	1,500.00
100-71320-6002	Food & Beverage Supplies	Sub Account	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	350.00	1,000.00	718.38
100-71320-6003	Uniforms	Sub Account	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	400.00	0.00	81.75
100-71320-6004	First Aid & Medical Supplies	Sub Account	0.00	0.00	0.00	0.00	0.00		0.00	225.21	0.00	0.00	0.00	0.00	0.00	100.00	0.00	0.00
100-71320-6005	HOUSEKEEPING & JANITORIAL	Sub Account	0.00	0.00	0.00	0.00	0.00		0.00	15.78	0.00	0.00	0.00	0.00	0.00	100.00	0.00	100.00
100-71320-6014	Other Operating Supplies	Sub Account	50.00	0.00	0.00	0.00	0.00		0.00	2,014.84	12,235.00	39,399.77	20,312.00	3,296.48	150.00	0.00	500.00	0.00
100-71320-8102	Furniture & Fixtures	Sub Account	500.00	0.00	0.00	0.00	0.00		0.00	276.67	0.00	0.00	0.00	0.00	0.00	0.00	500.00	0.00
100-71320-8106	Sewerage Charges	Sub Account	500.00	0.00	0.00	0.00	0.00		0.00	1,874.77	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Subtotal		66,900.00	0.00	0.00	0.00	72,600.00		0.00	1,256,010.60	12,235.00	39,621.61	20,312.00	3,296.48	12,235.00	1,131.11	32,016.00	17,061.15
100-81100-0000	*COMMUNITY DEVELOPMENT*	Control	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-81100-3600	Advertising (Rivers Realm)	Sub Account	5,000.00	0.00	0.00	0.00												

TOWN OF URBANNA
FY2025-2026 PROPOSED BUDGET - EXPENDITURES

Account Number	Account Description	Account Type	Estimated Full Year Actual	Projected Amount	Requested	Admin Recmnd	Adopted Budget	Note	2024 Approp	2024 Actual	2023 Approp	2023 Actual	2022 Approp	2022 Actual	2021 Approp	2021 Actual	2020 Approp	2020 Actual
100-81100-5910	CONTRIBUTION FO VOL FIRE DEPT	Sub Account	0.00	0.00	0.00	0.00	0.00		10,000.00	10,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-81100-5920	CONTRIBUTION TO RESCUE SQUAD	Sub Account	0.00	0.00	0.00	0.00	0.00		10,200.00	10,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-81100-9600	Christmas Decoratioins	Sub Account	1,000.00	0.00	0.00	0.00	0.00		0.00	0.00	1,000.00	2,900.68	0.00	4,602.00	0.00	0.00	0.00	0.00
	Subtotal		30,000.00	0.00	0.00	0.00	24,000.00		54,950.00	51,614.47	23,150.00	28,905.47	21,750.00	20,281.41	21,750.00	15,934.95	42,787.05	26,932.88
100-81110-0000	*OYSTER FESTIVAL*	Control	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-81110-1100	Salaries & Wages - Regular	Sub Account	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-81110-1300	Salaries & Wages - Part Time	Sub Account	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-81110-1400	OF Bus Lic Reimburse Police Servi Agrmnt	Sub Account	21,000.00	0.00	0.00	0.00	23,200.00		17,500.00	23,200.00	17,550.00	19,800.00	22,000.00	17,550.00	22,000.00	0.00	20,000.00	21,250.00
100-81110-2100	Oyster Festival FICA	Sub Account	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-81110-3600	Advertising	Sub Account	150.00	0.00	0.00	0.00	150.00		2,000.00	60.72	0.00	0.00	2,100.00	1,820.36	2,100.00	0.00	1,150.00	2,045.00
100-81110-3800	Permits	Sub Account	100.00	0.00	0.00	0.00	200.00		200.00	100.00	200.00	200.00	200.00	100.00	200.00	0.00	100.00	100.00
100-81110-6014	Other Operating Supplies	Sub Account	0.00	0.00	0.00	0.00	400.00		400.00	400.00	400.00	277.93	400.00	3,156.95	400.00	0.00	300.00	376.00
	Subtotal		21,250.00	0.00	0.00	0.00	23,950.00		20,100.00	23,760.72	18,150.00	20,277.93	24,700.00	22,627.31	24,700.00	0.00	21,550.00	23,771.00
100-81200-0000	** SECOND SATURDAY **	Control	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Subtotal		0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-81600-0000	*TROLLEY*	Control	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-81600-3800	Purchase of Services	Sub Account	8,600.00	0.00	0.00	0.00	8,600.00		8,500.00	8,615.00	0.00	0.00	9,500.00	0.00	9,500.00	0.00	9,500.00	4,182.00
	Subtotal		8,600.00	0.00	0.00	0.00	8,600.00		8,500.00	8,615.00	0.00	0.00	9,500.00	0.00	9,500.00	0.00	9,500.00	4,182.00
100-81700-0000	*VISITORS CENTER*	Control	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-81700-1300	Salaries & Wages - Part Time	Sub Account	10,529.78	0.00	0.00	0.00	10,300.00		10,000.00	9,668.19	7,664.68	10,062.07	7,200.00	8,422.83	7,200.00	3,224.43	5,000.00	5,987.30
100-81700-1301	Salaries & Wages Grant	Sub Account	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	565.00	0.00	0.00	0.00	0.00	0.00
100-81700-2100	FICA	Sub Account	800.26	0.00	0.00	0.00	760.00		760.00	743.28	582.52	769.71	0.00	644.35	565.00	246.67	385.00	457.99
100-81700-2101	FICA GRANT	Sub Account	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-81700-2600	Unemployment Insurance	Sub Account	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-81700-3310	Repairs & Maintenance	Sub Account	5,000.00	0.00	0.00	0.00	5,000.00		0.00	200.00	10,000.00	4,600.00	5,000.00	10,675.00	5,000.00	120.00	5,000.00	4,579.47
100-81700-3320	Security Contracts	Sub Account	4,000.00	0.00	0.00	0.00	3,500.00		3,000.00	3,512.82	2,500.00	2,473.54	1,000.00	1,269.46	1,000.00	14,389.26	800.00	15,180.00
100-81700-5110	Electrical Service MUSEUM	Sub Account	1,900.00	0.00	0.00	0.00	1,000.00		2,200.00	2,020.86	2,000.00	3,565.59	2,000.00	1,693.76	2,000.00	1,463.77	2,000.00	2,074.25
100-81700-5230	Telecommunications	Sub Account	1,000.00	0.00	0.00	0.00	1,500.00		2,000.00	1,021.52	1,000.00	1,063.50	1,000.00	920.10	1,000.00	960.40	1,000.00	839.75
100-81700-5231	WEB HOSTING	Sub Account	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-81700-6007	Repairs & Maintenance Supplies	Sub Account	500.00	0.00	0.00	0.00	500.00		500.00	1,247.08	500.00	392.53	500.00	858.62	500.00	523.93	500.00	208.09
100-81700-6008	Museum Grant	Sub Account	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-81700-6009	MITs	Sub Account	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-81700-6015	Merchandise for Resale	Sub Account	1,000.00	0.00	0.00	0.00	1,000.00		500.00	2,809.21	1,000.00	532.07	1,000.00	1,107.62	1,000.00	1,215.59	500.00	948.60
100-81700-8102	Furniture & Fixtures	Sub Account	100.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	446.00	500.00	0.00	500.00	0.00	500.00	483.82
100-81700-8105	Sewerage Charges	Sub Account	300.00	0.00	0.00	0.00	75.00		300.00	91.50	500.00	239.62	500.00	89.70	500.00	269.43	500.00	470.82
100-81700-8106	SUPPLIES - SPECIAL EVENTS & OTHER	Sub Account	1,000.00	0.00	0.00	0.00	1,000.00		500.00	768.60	50.00	219.11	50.00	45.89	50.00	75.01	200.00	88.24
100-81700-9500	Foundation Repair	Sub Account	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	25,000.00	0.00	0.00	8,820.00
	Subtotal		26,130.04	0.00	0.00	0.00	24,635.00		19,760.00	22,083.06	25,797.20	24,363.74	19,315.00	25,727.33	44,315.00	22,488.49	16,385.00	40,138.33
	TOTAL ALL ABOVE - GENERAL FUND		735,843.80	0.00	0.00	0.00	772,532.46		614,767.49	1,955,743.38	578,491.00	658,790.85	510,465.00	602,723.47	499,600.11	471,430.24	464,590.21	436,394.84
110-43100-5410	Museum Expense		6,500.00															
	Subtotal		6,500.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
130-81100-5000	**BANNERS & FLAGS**	Header	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
130-81100-5001	BANNERS & FLAGS	Control	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
130-81100-5850	Banners & Flags Lamp posts	Line Item Control	2,000.00	0.00	0.00	0.00	2,000.00		2,000.00	2,328.89	2,000.00	4,878.92	0.00	2,932.95	0.00	0.00	0.00	0.00
	Subtotal		2,000.00	0.00	0.00	0.00	2,000.00		2,000.00	2,328.89	2,000.00	4,878.92	0.00	2,932.95	0.00	0.00	0.00	0.00
132-13200-0000	*SECOND SATURDAY'S*	Header	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
132-13200-0001	**SECOND SATURDAY'S**	Control	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
132-13200-1000	SECOND SATURDAY'S ADVERTISING	Sub Account	200.00	0.00	0.00	0.00	1,000.00		500.00	614.58	500.00	817.83	0.00	1,207.09	0.00	0.00	0.00	0.00
132-13200-2000	SECOND SATURDAY'S MERCHANDISE	Sub Account	0.00	0.00	0.00	0.00	500.00		500.00	26.31	500.00	441.79	0.00	1,319.70	0.00	0.00	0.00	0.00
132-13200-3000	SECOND SATURDAY'S ENTERTAINMENT	Sub Account	3,000.00	0.00	0.00	0.00	5,900.00		2,000.00	7,390.00	1,500.00	5,130.00	0.00	1,400.00	0.00	0.00	0.00	0.00
132-13200-4000	SECOND SATURDAY'S SECURITY	Sub Account	2,000.00	0.00	0.00	0.00	2,600.00		700.00	1,538.56	500.00	368.00	0.00	368.00	0.00	0.00	0.00	0.00
	Subtotal		5,200.00	0.00	0.00	0.00	10,000.00	0.00	3,700.00	9,569.45	3,000.00	6,757.62	0.00	4,294.79	0.00	0.00	0.00	0.00
140-00999-0000	** EXPENSE UPTON'S POINT **	Header	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Subtotal		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
140-43100-0000	** Maintenance & Buildings **	Control	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
140-43100-1300	Part-time Salaries & Wages	Sub Account	27,593.49	0.00	0.00	0.00	28,000.00		25,000.00	27,679.08	24,357.00	24,099.15	23,000.00	25,401.82	23,000.00	22,095.94	23,000.00	17,520.04
140-43100-2100	FICA	Sub Account	2,097.11	0.00	0.00	0.00	2,584.00		1,750.00	2,131.41	1,750.00	1,843.57	1,760.00	1,943.20	1,760.00	1,690.32	1,760.00	1,340.34
140-43100-2600	Unemployment Insurance	Sub Account	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
140-43100-3310	Repairs & Maintenance	Sub Account	10,215.60	0.00	0.00	0.00	1,500.00		2,000.00	773.90	1,750.00	2,267.12	1,000.00	4,514.51	2,000.00	2,037.03	2,000.00	549.45
140-43100-3400	Trash Services	Sub Account	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
140-43100-5110	Electrical Service MARINA	Sub Account	12,000.00	0.00	0.00	0.00	12,000.00		8,500.00	14,533.08	7,143.00	11,300.53	6,000.00	11,455.11	6,000.00	7,431.59	6,000.00	4,369.18
140-43100-5230	Telecommunications	Sub Account	2,300.00	0.00	0.00	0.00	2,300.00		1,300.00	2,226.45	1,200.00	1,432.89	1,200.00	1,629.88	1,200			

TOWN OF URBANNA
FY2025-2026 PROPOSED BUDGET - EXPENDITURES

Account Number	Account Description	Account Type	Estimated Full Year Actual	Projected Amount	Requested	Admin Recmnd	Adopted Budget	Note	2024 Approp	2024 Actual	2023 Approp	2023 Actual	2022 Approp	2022 Actual	2021 Approp	2021 Actual	2020 Approp	2020 Actual
140-43100-9500	B.I.G. GRANT MATCH	Sub Account	0.00	0.00	0.00	0.00	0.00		13,050.00	135.50	85,000.00	3,339.32	0.00	17,936.38	0.00	2,734.86	20,000.00	76,267.00
	Subtotal		78,650.00	0.00	0.00	0.00	71,600.00	0.00	60,350.00	55,002.88	129,250.00	56,721.99	41,150.00	79,426.70	40,850.00	46,791.61	60,850.00	107,267.96
500-00000-0000	** EXPENSE WATER FUND**	Header	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Subtotal		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
500-46100-0000	** EXPENSE WATER FUND **	Control	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
500-46100-1100	PT ADMIN ASSISTANT	Sub Account	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	8,580.00	0.00
500-46100-1300	Salaries & Wages - Reg	Sub Account	99,852.00	0.00	0.00	0.00	88,147.46		62,400.00	39,248.98	51,475.00	44,330.72	50,000.00	31,690.05	46,000.00	47,505.46	47,161.00	44,858.77
500-46100-1500	Comp Time Payout	Sub Account	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	1,500.00	0.00	1,876.00	0.00
500-46100-2100	FICA	Sub Account	8,176.00	0.00	0.00	0.00	2,280.00		3,912.00	2,959.97	3,912.00	3,216.80	4,000.00	2,213.30	3,635.00	3,300.12	4,410.00	2,879.21
500-46100-2210	VRS Retirement	Sub Account	2,142.00	0.00	0.00	0.00	3,150.88		0.00	146.11	0.00	366.95	0.00	322.72	300.00	292.10	450.00	406.90
500-46100-2300	HOSPITAL MEDICAL	Sub Account	14,000.00	0.00	0.00	0.00	10,646.40		0.00	-101.00	4,400.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
500-46100-2400	Group Insurance Life	Sub Account	1,267.00	0.00	0.00	0.00	0.00		0.00	172.00	98.26	459.84	0.00	453.36	375.00	626.99	374.00	533.10
500-46100-2801	Meter Installation	Sub Account	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
500-46100-3000	Contractual Operator Services	Sub Account	16,000.00	0.00	0.00	0.00	16,000.00		15,000.00	16,395.00	13,000.00	15,385.00	12,480.50	38,811.60	12,480.00	34,348.50	12,480.00	13,680.00
500-46100-3100	Operating License (State)	Sub Account	2,250.00	0.00	0.00	0.00	2,600.00		2,600.00	2,250.00	2,250.00	2,600.00	2,215.50	2,250.00	2,215.00	2,212.50	2,215.00	2,212.50
500-46100-3150	Legal Services	Sub Account	2,700.00															
500-46100-3310	Repairs & Maintenance	Sub Account	30,000.00	0.00	0.00	0.00	25,000.00		10,000.00	58,454.31	2,250.00	35,513.88	30,000.00	62,370.92	30,000.00	31,635.00	30,000.00	45,377.60
500-46100-3320	Water Tower Service Contract	Sub Account	16,000.00	0.00	0.00	0.00	16,000.00		14,500.00	16,197.60	13,913.00	16,197.60	14,593.00	1,140.00	14,593.00	14,592.42	14,593.00	14,592.42
500-46100-4320	Generator Service Contract	Sub Account	1,200.00	0.00	0.00	0.00	1,200.00		1,200.00	0.00	1,200.00	0.00	1,000.00	0.00	1,000.00	580.00	1,000.00	599.95
500-46100-4500	VA811 Tickets	Sub Account	400.00	0.00	0.00	0.00	300.00		400.00	357.66	400.00	590.50	125.00	1,091.31	125.00	294.34	125.00	141.75
500-46100-5110	Electrical Service WATER	Sub Account	10,000.00	0.00	0.00	0.00	9,000.00		7,000.00	11,990.73	6,500.00	8,978.63	6,500.00	6,576.19	6,500.00	7,671.93	6,500.00	8,222.12
500-46100-5120	Chemicals and Supplies	Sub Account	5,000.00	0.00	0.00	0.00	6,000.00		5,000.00	7,977.20	4,000.00	3,188.00	3,000.00	3,603.06	3,000.00	4,189.82	3,000.00	2,617.89
500-46100-5130	Other	Sub Account	0.00	0.00	0.00	0.00	500.00		0.00	2,020.00	500.00	0.00	500.00	0.00	500.00	5,055.06	500.00	3,445.00
500-46100-5140	RENT OF SPACE IN TOWN HALL	Sub Account	12,000.00	0.00	0.00	0.00	12,000.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
500-46100-5150	Computer/IT Support	Sub Account	3,000.00															
500-46100-5230	TELECOMMUNICATIONS	Sub Account	700.00	0.00	0.00	0.00	700.00		500.00	850.10	700.00	724.49	660.00	685.95	660.00	671.96	660.00	556.30
500-46100-5510	Mileage	Sub Account	100.00	0.00	0.00	0.00	100.00		100.00	18.76	100.00	0.00	100.00	0.00	100.00	46.59	100.00	19.55
500-46100-5800	Miscellaneous	Sub Account	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	5,315.36	0.00	3,063.63	0.00	0.00
500-46100-6000	Water Meters - Kamstrup	Sub Account	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
500-46100-6007	Repair & Maintenance Supplies	Sub Account	4,000.00	0.00	0.00	0.00	4,000.00		4,000.00	4,552.16	4,000.00	1,385.25	4,000.00	9,454.47	4,000.00	1,960.73	4,000.00	1,718.82
500-46100-6008	SCADA SERVICE/MONITOR	Sub Account	2,600.00	0.00	0.00	0.00	2,600.00		1,200.00	1,185.00	1,130.00	1,109.38	1,130.00	0.00	1,130.00	563.40	1,130.00	563.40
500-46100-6009	KAMSTRUP ANNUAL SUPPORT	Sub Account	500.00	0.00	0.00	0.00	1,000.00		1,100.00	497.76	1,100.00	466.28	1,100.00	72.67	1,100.00	851.79	1,100.00	0.00
500-46100-6010	CARTAGRAPH	Sub Account	3,250.00	0.00	0.00	0.00	3,250.00		3,250.00	2,951.43	3,252.00	2,810.89	3,252.43	0.00	0.00	5,000.00	0.00	0.00
500-46100-6030	DEQ STATE PERMIT	Sub Account	35,000.00															
500-46100-9500	DISTRIBUTION SYSTEM UPGRADE	Sub Account	49,863.00	0.00	0.00	0.00	168,525.26		144,188.00	30,711.97	127,524.80	94,012.70	0.00	34,238.00	50,000.00	33,117.50	50,000.00	135,649.00
	Subtotal		320,000.00	0.00	0.00	0.00	373,000.00	0.00	276,350.00	198,835.74	241,705.06	231,336.91	134,656.43	200,288.96	179,213.00	197,579.84	190,254.00	278,074.28
	TOTAL ALL ABOVE - RESTRICTED FUNDS		412,350.00	0.00	0.00	0.00	456,600.00	0.00	342,400.00	265,736.96	375,955.06	299,695.44	175,806.43	286,943.40	220,063.00	244,371.45	251,104.00	385,342.24
500-95000-0000	*DEBT SERVICE*	Control	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
500-95000-0005	Water Tower	Sub Account	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
500-95000-0006	Water System	Sub Account	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
500-95000-0007	Water Well	Sub Account	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
500-95000-0015	Water Line Improvements	Sub Account	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
500-95000-0100	DEBT SERVICE (LOAN INTEREST)	Sub Account	60,000.00	0.00	0.00	0.00	52,000.00		52,800.00	25,149.61	40,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL - DEBT SERVICE		60,000.00	0.00	0.00	0.00	52,000.00	0.00	52,800.00	25,149.61	40,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
710-00000-0000	** EXPENSE TABER TRUST**	Header	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Subtotal		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
710-12110-0000	** EXPENSE TABER TRUST FUND **	Control	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
710-12110-3190	Accounting Tax Work	Sub Account	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
710-12110-3200	Court Accountant	Sub Account	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
710-12110-3300	Court Filing Fee	Sub Account	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Subtotal		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
710-32100-0000	** EXPENSE TABER TRUST FUND **	Control	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
710-32100-5610	Contribution to Library	Sub Account	10,000.00	0.00	0.00	0.00	10,000.00		0.00	0.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00
	Subtotal		10,000.00	0.00	0.00	0.00	10,000.00	0.00	0.00	0.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00
710-32200-0000	** EXPENSE TABER TRUST FUND **	Control	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
710-32200-5610	Vol Fire Dept Contribution	Sub Account	10,000.00	0.00	0.00	0.00	10,000.00		0.00	0.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00
	Subtotal		10,000.00	0.00	0.00	0.00	10,000.00	0.00	0.00	0.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00
710-32300-0000	**EXPENSE TABER TRUST FUND **	Control	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
710-32300-5610	Rescue Squad Contribution	Sub Account	10,000.00	0.00	0.00	0.00	10,000.00		0.00	0.00	10,200.00	10,200.00	10,000.00	10,200.00	10,000.00	10,000.00	0.00	0.00
	Subtotal		10,000.00	0.00	0.00	0.00	10,000.00	0.00	0.00	0.00	10,200.00	10,200.00	10,000.00	10,200.00	10,000.00	10,000.00	0.00	0.00
710-32400-0000	** EXPENSE TABER TRUST FUND **	Control	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
710-32400-5610	Woman's Club Donation	Sub Account	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.0							



TOWN COUNCIL

Agenda Item Summary

MAY 22, 2025 WORK SESSION

Agenda Item: 7 – PUBLIC COMMENT (for matters not related to Public Hearings)

Mayor opens Public Comment Period and asks if all who desire to speak have had a chance to sign up.

NO SPEAKERS: Mayor closes Public Comment Period.

SPEAKERS: Mayor explains that each individual has five minutes to address Council on matters not scheduled for Public Hearing. Clerk will keep time.

Agenda Item: 8 – COUNCIL RESPONSE TO PUBLIC COMMENT 1

After all speakers have been heard, Mayor asks for any councilmember response.

Councilmembers may provide brief responses to issues such as clarifications of facts, answers to questions, etc. Councilmembers shall limit their response to only those comments presented during the immediately preceding public comment period.



TOWN COUNCIL

Agenda Item Summary

MAY 22, 2025 WORK SESSIONS

Agenda Item: 11 – COUNCIL ANNOUNCEMENTS & REQUESTS

Mayor calls on each councilmember by name to share any announcements or requests.

This time is generally used for individual councilmembers to share information with other councilmembers and the public and to make any announcements of interest to citizens. Councilmembers may also request information from staff and/or items requiring action for inclusion on a future agenda during this time. This time should not be used to respond to Public Comment issues.



TOWN COUNCIL

Agenda Item Summary

MAY 22, 2025 WORK SESSION

Agenda Item: 12 – CLOSED MEETING

12a – Motion to Convene Closed Meeting

Motion: I move that the Town of Urbanna Town Council convene in Closed Meeting in accordance with **Section 2.2-3711 (A)(3)** to discuss or consider the acquisition of real property for a public purpose, 390 Virginia Street, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the Council; and **Section 2.2-3711 (A)(7)** for briefings by staff members pertaining to probable litigation against a known party, where such briefing in open meeting would adversely affect the negotiating or litigating posture of the Council.

Motion, Second, Discussion, Roll Call

12b – Motion to Reconvene in Open Session

Motion: I move that the Town of Urbanna Town Council reconvene in open session.

Motion, Second, Discussion, Voice Vote

12c – Certification of Closed Meeting

Motion: I move that the Town Council of the Town of Urbanna approve Standing Resolution 1 (SR-1) in accordance with Section 2.2-3712 (D) of the Code of Virginia, 1950, as amended, certifying that the Closed Meeting was conducted in conformity with the requirements of the Virginia Freedom of Information Act.

Motion, Second

Discussion - If any councilmember disagrees, they must so state at this time.

Roll Call by Clerk

12d – Action on Closed Meeting (if necessary)

Action on matters discussed in Closed Session, if necessary.

CERTIFICATION OF CLOSED MEETING

STANDING RESOLUTION – 1 (SR-1)

A RESOLUTION TO CERTIFY COMPLIANCE WITH THE FREEDOM OF INFORMATION ACT REGARDING MEETING IN CLOSED MEETING

WHEREAS the Town Council of the Town of Urbanna has convened a Closed Meeting on _____, 2025 pursuant to an affirmative recorded vote, and in accordance with the provisions of the Virginia Freedom of Information Act; and,

WHEREAS Section 2.2-3712 (D) of the Code of Virginia requires a certification by the Town Council of the Town of Urbanna that such Closed Meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Town Council of the Town of Urbanna hereby certifies that, to the best of each member's knowledge:

1. Only public business matters lawfully exempted from open meeting requirements under the Freedom of Information Act were heard, discussed, or considered by the Town Council of the Town of Urbanna in the Closed Meeting to which this certification resolution applies; and
2. Only such public business matters as were identified in the motion convening the Closed Meeting were heard, discussed, or considered by the Town Council of the Town of Urbanna.

DONE this _____ day of _____, 2025.