



TOWN OF URBANNA
390 VIRGINIA STREET, STE B,
PO BOX 179,
URBANNA, VA 23175
PHONE: 804-758-2613, FAX: 804-758-0389

RE: Golf Cart Registration

March 1, 2025

Dear Golf Cart Owner:

Golf Carts shall pass an annual safety inspection in order to be allowed to travel on Urbanna streets. The inspection shall be conducted by a licensed inspector, at an Official Virginia Vehicle Inspection Station. As designated in accordance with §46.2-1163 of the Code of Virginia, 1959, as amended, OR by a business which is engaged in the sale of golf carts. The owner of the golf cart shall be responsible for obtaining a certification from the inspection station verifying the golf cart meets all the required safety standards. Enclosed you will find the form you will need for the inspection.

Please review the enclosed Town Code, Chapter 14, Article 4, § 14.38-48. Operation of Golf Carts on Public Highways. This chapter is to keep you compliant with state and town codes.

The completed safety inspection form and a copy of your insurance certification are required in order to obtain a Town Golf Cart Permit which must be displayed on the Golf Cart in plain sight. The **2025** permit fee is \$25 and is **due April 30, 2025**. If you receive this mailing and no longer own a golf cart, please contact me to update our records.

Bring your completed application, proof of insurance, and check made payable to the Town of Urbanna to the Town office to receive your 2025 Golf Cart Permit. If you have any questions, please contact me at 804-758-2613.

Sincerely,

A handwritten signature in blue ink that reads "Michele C. Hutton". The signature is written in a cursive style and is placed on a light-colored rectangular background.

Michele C. Hutton
Treasurer
m.hutton@urbannava.gov

CHAPTER 14.

VEHICLES AND TRAFFIC

ARTICLE 4. Operation of Golf Carts on Public Highways

- § 14- 38. **Authority to Regulate.**
- § 14- 39. **Definitions.**
- § 14- 40. **Required Safety Equipment.**
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- § 14- 45. **Official Golf Carts.**
- § 14- 46. **Registration and Licensing Fees.**
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- § 14- 48. **Liability Disclaimer.**

Section 14- 38. **Authority to Regulate.**

Pursuant to section §46.2-916.1 et seq. of the Code of Virginia, 1950, as amended, the Town of Urbanna is authorized, by ordinance, to impose limitations and restrictions on the operation of golf carts upon public highways within its boundaries.

Section 14- 39. **Definitions.**

The following terms, whenever used herein, shall have the respective meanings assigned to them unless a different meaning clearly appears from the context:

“Golf Cart” means any self-propelled vehicle which is designed to transport persons playing golf and their equipment on a golf course.

“Official Golf Cart” means any golf cart used for (1) official business during a festival event, (2) police purposes within the Town of Urbanna, and/or (3) activities conducted by the fire department and rescue squad, consistent with §14- 45 of this Article.

“Festival Event” means the Oyster Festival or similar festival event held by a qualified sponsoring organization in the Town of Urbanna, as more fully described and in compliance with Article IV of the Urbanna Town Code.

July 1, 1998

Section 14- 40.

Required Safety Equipment.

In addition to any safety equipment required by the Code of Virginia for golf carts, such shall have the following safety equipment installed:

- A. Speed governor if gasoline powered.
- B. Safety lap belts.

Section 14- 41.

Safety Inspection.

Golf carts shall pass a safety inspection at least once yearly. Such safety inspections shall be conducted by an official inspection station as such are designated in accordance with §46.2-1163 of the Code of Virginia, 1950, as amended, or by a business which is engaged in the sale of golf carts. Such safety inspection shall only cover the following items:

- A. Headlights, tail lights and turn signals, if the golf cart is driven between sunset and sunrise.
- B. Rubber or equivalent tires.
- C. Windshield wipers, if the golf cart is equipped with a permanent windshield.
- D. Horn, adequate steering gear, brakes, emergency or parking brake, one mirror, and an adequately fixed driver's seat.
- E. All other factory installed safety or mechanical systems, including checking for gasoline or propane leaks.
- F. Speed governor if gasoline powered.
- G. Safety lap belts.

The owner of the golf cart shall be responsible for obtaining a certification from the inspection station that the golf cart passed the inspection.

Section 14- 42.

Insurance Required.

Every golf cart and driver thereof shall be covered by an insurance policy. Such policy shall meet the minimum liability amounts contained in §46.2.472 of the Code of Virginia, 1950, as amended, and provide coverage during the operation of the golf cart on public highways.

Section 14- 43.

Operation on Public Highways.

No person shall operate a golf cart on or over any public highways in the Town of Urbanna unless they satisfy all of the following conditions:

- A. The person is licensed to drive upon highways of the Commonwealth of Virginia and then, only in accordance with such driver's license.
- B. Every golf cart, whenever operated on a public highway, shall display a slow-moving vehicle emblem in conformity with §46.2-1081 of the Code of Virginia, 1950, as amended.
- C. Golf carts shall be operated upon public highways only between sunrise and sunset, unless equipped with such lights as are required in Article 3 of Chapter 10 of Title 46.2 of the Code of Virginia, 1950, as amended.
- D. The operation of golf carts shall be in such a manner so as not to impede the safety and efficient flow of motor vehicle traffic.
- E. Golf carts must be operated in accordance with all applicable state and local laws and ordinances, including all laws, regulations and ordinances pertaining to the possession and use of alcoholic beverages.
- F. Only the number of people the golf cart is designed to seat may ride on a golf cart. Additionally, passengers shall not be carried on the part of a golf cart designed to carry golf bags.
- G. Golf carts must be operated to the extreme right of the roadway and must yield to all vehicular and pedestrian traffic.
- H. Golf carts shall not be operated during inclement weather, nor when visibility is impaired by weather, smoke, fog or other conditions.
- I. The Sheriff of Middlesex County, Virginia, or his designee, may prohibit the operation of golf carts on any highway if the Sheriff determines that the prohibition is necessary in the interest of safety.

Notwithstanding anything contained herein to the contrary, the Town of Urbanna reserves the right to restrict the operation of golf carts on the public highways within its jurisdictional limits during Festival Events more fully described under §7.1- 17 et seq. of the Urbanna Town Code or during other events when the public roads are closed to vehicular traffic. All restricted uses shall be included in the Master Plan submitted by the sponsoring organization and approved by the Town Council for the Town of Urbanna or by separate Resolution of the Town Council for other events when the public roads are closed to vehicular traffic.

Section 14- 44.

Local Vehicle License.

No golf cart shall be used on the public highways unless it has obtained from the Town of Urbanna a vehicle license. No vehicle license shall be issued until the owner of the golf cart presents evidence that the golf cart is insured in accordance with the requirements provided herein, the golf cart passed a safety inspection as provided herein, and all requirements of this ordinance and all applicable state laws have been satisfied.

Section 14- 45.

Official Golf Carts.

Official golf carts include:

- A. Golf carts specifically provided for in the Master Plan of a sponsoring organization, consistent with §7.1- 22(b)(10) of the Town Code, used to conduct official business of the event sponsor, subject to approval by the Town Council,
- B. Golf carts deemed to be necessary by the Town or Sherriff for police purposes, and
- C. Golf carts used by the Fire Department and/or Rescue Squad for safety purposes.

Official golf carts are exempt from the specific requirements of this Amendment, including the licensing requirement set out in §14- 44 of this Article.

Section 14- 46.

Registration and Licensing Fees.

All fees assessed by the Town of Urbanna for registration and licensing of golf carts shall be established by resolution of the Town Council from time to time.

Section 14- 47.

Compliance with Article, General Penalty for Violations.

Is shall be unlawful for any person to refuse, fail or neglect to comply with any of the provisions of this chapter or any rule or regulation promulgated pursuant thereto. A violation of this Article shall constitute a traffic infraction punishable by a fine of not more than one hundred dollars (\$100.00).

Section 14- 48.

Liability Disclaimer.

This article is adopted to address the interest of public safety. Golf carts are not designed or manufactured to be used on the public streets, and the Town of Urbanna in no way advocates or endorses their operation on public highways, streets or roads. The Town of Urbanna, by regulating such operation, is merely trying to address obvious safety issues, and adoption of this Article is not to be relied upon as a determination that operation on public highways is safe or

advisable if done in accordance with this article. All persons who operate or ride upon golf carts on public highways do so at their own risk and peril, and must be observant of, and attentive to the safety of themselves and others, including their passengers, other motorists, bicyclists, and pedestrians. The Town of Urbanna has no liability under any theory of liability and the Town assumes no liability, for permitting golf carts to be operated on the public highways and roads under the special legislation granted by the Virginia General Assembly. Any person who operates a golf cart is responsible for procuring liability insurance sufficient to cover the risk involved in using a golf cart on the public streets and roads.



ANNUAL GOLF CART SAFETY INSPECTION & INSURANCE CERTIFICATION

All Golf Carts operated within the Town of Urbanna Corporate Limits shall be registered with the Town of Urbanna and bear an Official Golf Cart Registration sticker. All golf carts must be inspected and meet state street golf carts license requirements which will include headlights, slow moving vehicle identification, seat belts, proof of insurance, inspection receipt and registration fee must be presented and paid at the Town of Urbanna Office on a yearly basis. Golf carts Registration Stickers will be displayed on the front left fender. As designated in accordance with §46.2-1163 of the Code of Virginia, 1959, as amended, OR by a business which is engaged in the sale of golf carts, the owner of the golf cart shall be responsible for obtaining a certification from the inspection station verifying the golf cart meets all the required safety standards.

The 2025 permit fee is \$25 Due by April 30, 2025

Inspection Item	✓ Passed	Inspection Item	✓ Passed
Headlights are required. Tail lights and turn signals are recommended.		Rubber or equivalent tires	
Windshield wipers, if equipped with a permanent windshield		Horn	
Adequate steering gear		Brakes, emergency or parking brake	
Mirror - At least one required		Adequately fixed driver's seat	
All factory installed safety equipment		Mechanical systems functional, fuel leak check	
Safety lap belts		Functional speed governor (gas powered)	
Slow moving vehicle sign			
Inspected By (signature):			
		Station License # and/or Name	
Inspection Date			
Golf Cart Owner			
Owner Name:	Mailing Address:		Telephone
Street Address:	Email:		
Cart Manufacturer	Model		Serial or Vin
Golf Cart Insurance Certification			
Golf carts and drivers operating within the Urbanna town limits shall be covered by an insurance policy that meets the minimum liability coverages contained in §46.2.472 of the Code of Virginia, 1950, as amended, and provide proof of coverage when operating on public streets.			
Carrier: _____			
Policy Number: _____			
Attach proof of insurance to this document			
Insurance Verified By:	Inspection Verified:	Night Use Approved	Issue Date:
	Yes No	Yes No	
Fee \$25.00	Receipt Number		Decal Year:
New Permit			Renewal
Revised 4/23/2020	Office Use Only		