



TOWN OF URBANNA
390 VIRGINIA STREET, STE B,
PO BOX 179, URBANNA, VA 23175
PHONE: 804-758-2613, FAX: 804-758-0389

RE: Golf Carts

March 1, 2023

Dear Golf Cart Owner:

Golf Carts shall pass an annual safety inspection in order to be allowed to travel on Urbanna streets. The inspection shall be conducted by a licensed inspector, at an Official Virginia Vehicle Inspection Station. As designated in accordance with §46.2-1163 of the Code of Virginia, 1959, as amended, OR by a business which is engaged in the sale of golf carts. The owner of the golf cart shall be responsible for obtaining a certification from the inspection station verifying the golf cart meets all the required safety standards. Enclosed you will find the form you will need for the inspection.

Please review the enclosed Town Code, Chapter 14, Article 4, § 14.38-48. Operation of Golf Carts on Public Highways. This chapter is to keep you compliant with state and town codes.

The completed safety inspection form and a copy of your insurance certification are required in order to obtain a Town Golf Cart Permit which must be displayed on the Golf Cart in plain sight. The **2023** permit fee is \$25 and is **due April 28, 2023**. If you receive this mailing and no longer own a golf cart, please contact me to update our records.

Bring all the necessary paperwork to the Town office to receive your 2023 Golf Cart Permit. If you have any questions, please contact me at 804-758-2613.

Sincerely,
Michele C. Hutton
Treasurer
m.hutton@urbannava.gov

No person shall operate a golf cart on or over any public highways in the Town of Urbanna unless they satisfy all of the following conditions:

- A. The person is licensed to drive upon highways of the Commonwealth of Virginia and then, only in accordance with such driver's license.
- B. Every golf cart, whenever operated on a public highway, shall display a slow-moving vehicle emblem in conformity with §46.2-1081 of the Code of Virginia, 1950, as amended.
- C. Golf carts shall be operated upon public highways only between sunrise and sunset, unless equipped with such lights as are required in Article 3 of Chapter 10 of Title 46.2 of the Code of Virginia, 1950, as amended.
- D. The operation of golf carts shall be in such a manner so as not to impede the safety and efficient flow of motor vehicle traffic.
- E. Golf carts must be operated in accordance with all applicable state and local laws and ordinances, including all laws, regulations and ordinances pertaining to the possession and use of alcoholic beverages.
- F. Only the number of people the golf cart is designed to seat may ride on a golf cart. Additionally, passengers shall not be carried on the part of a golf cart designed to carry golf bags.
- G. Golf carts must be operated to the extreme right of the roadway and must yield to all vehicular and pedestrian traffic.
- H. Golf carts shall not be operated during inclement weather, nor when visibility is impaired by weather, smoke, fog or other conditions.
- I. The Sheriff of Middlesex County, Virginia, or his designee, may prohibit the operation of golf carts on any highway if the Sheriff determines that the prohibition is necessary in the interest of safety.

Notwithstanding anything contained herein to the contrary, the Town of Urbanna reserves the right to restrict the operation of golf carts on the public highways within its jurisdictional limits during Festival Events more fully described under §7.1- 17 et seq. of the Urbanna Town Code or during other events when the public roads are closed to vehicular traffic. All restricted uses shall be included in the Master Plan submitted by the sponsoring organization and approved by the Town Council for the Town of Urbanna or by separate Resolution of the Town Council for other events when the public roads are closed to vehicular traffic.

July 12, 2012

19

Section 14- 44.

Local Vehicle License.

pedestrians. The Town of Urbanna has no liability under any theory of liability and the Town assumes no liability, for permitting golf carts to be operated on the public highways and roads under the special legislation granted by the Virginia General Assembly. Any person who operates a golf cart is responsible for procuring liability insurance sufficient to cover the risk involved in using a golf cart on the public streets and roads.



ANNUAL GOLF CART SAFETY INSPECTION & INSURANCE CERTIFICATION

All Golf Carts operated within the Town of Urbanna Corporate Limits shall be registered with the Town of Urbanna and bear an Official Golf Cart Registration sticker. All golf carts must be inspected and meet state street golf carts license requirements which will include headlights, slow moving vehicle identification, seat belts, proof of insurance, inspection receipt and registration fee must be presented and paid at the Town of Urbanna Office on a yearly basis. Golf carts Registration Stickers will be displayed on the front left fender. As designated in accordance with §46.2-1163 of the Code of Virginia, 1959, as amended, OR by a business which is engaged in the sale of golf carts, the owner of the golf cart shall be responsible for obtaining a certification from the inspection station verifying the golf cart meets all the required safety standards.

The 2023 permit fee is \$25. Due by April 28, 2023

Inspection Item	✓ Passed	Inspection Item	✓ Passed
Headlights are required. Tail lights and turn signals are recommended.		Rubber or equivalent tires	
Windshield wipers, if equipped with a permanent windshield		Horn	
Adequate steering gear		Brakes, emergency or parking brake	
Mirror - At least one required		Adequately fixed driver's seat	
All factory installed safety equipment		Mechanical systems functional, fuel leak check	
Safety lap belts		Functional speed governor (gas powered)	
Slow moving vehicle sign			
Inspected By (signature):			
Station License # and/or Name		Inspection Date	
Golf Cart Owner			
Owner Name	Mailing Address:		Telephone
	Street Address:		
Cart Manufacturer	Model		Serial or Vin
Golf Cart Insurance Certification			
Golf carts and drivers operating within the Urbanna town limits shall be covered by an insurance policy that meets the minimum liability coverages contained in §46.2.472 of the Code of Virginia, 1950, as amended, and provide proof of coverage when operating on public streets.			
Carrier: _____			
Policy Number: _____			
Attach proof of insurance to this document			
Insurance Verified By:	Inspection Verified:	Night Use Approved	Issue Date:
	Yes No	Yes No	
Fee \$25.00	Receipt Number		Decal Year: 2023
New Permit			Renewal
Revised 4/23/2020	Office Use Only		

