

The Urbanna Town Council held its scheduled meeting on December 19, 2019 at 7:00p.m. in the Council Chambers of Town Hall. Mayor Gravatt called the meeting to order and led the Pledge of Allegiance. At this time, Mayor Gravatt thanked everyone for attending the social prior to the meeting and wished all happy holidays. Members present and answering aye to the roll call were: Mayor Gravatt, Bill Goldsmith, Bill Smith, Larry Chowning, Barbara Hartley, Boyd Wiley and George DeVries. Also present were Holly Gailey-Town Administrator, Michele Hutton-Town Treasurer and Town Attorney, Andrew Bury. Also in attendance were 15 guests and one member of the press.

The first item of business was public comment. Town resident Michael Sheffield read a prepared statement on the marina. This was in response to the proposed commercial use policy and rules and regulations and the fact that a decision had not been reached on the subject.

Town resident, Bill Mayo, stated that there was not enough information out about the Christmas House Tour and that he had persons complaining to him about the lack of information and that money was likely lost because of it. At this time the Mayor closed the public comment period.

Moving into the consent agenda, Bill Goldsmith made a motion to approve minutes as presented, to which Bill Smith seconded. Those answering aye to the roll call vote: Goldsmith, Smith, Chowning, and Wiley. DeVries and Hartley abstained from the vote.

At this time, Michele Hutton offered a treasurers report.

Under new business, it was announced that the Middlesex County Rescue Squad was unable to attend and would be rescheduled for January 23, 2020.

At this time, Resolution 2019-RES-13 was read aloud by Bill Smith. This has been attached as part of these minutes. The motion to approve was made by Barbara Hartley and seconded by Bill Goldsmith.

Moving into old business, Mayor Gravatt reviewed the changes to the golf cart policy noting that headlights were now required and that the sticker would be place on the front left fender. There was a brief discussion regarding windshield wipers as not all carts have windshields. It was determined that there would not be a requirement for windshield wipers. Ms. Hartley stated that she thought that Billy Mayo should review the form since he has been involved with the golf carts since the beginning of the ordinance approval.

At this time, Ms. Hartley asked if there was interest in talking with the power company about LED street lights. With there being interest, Ms. Gailey stated that she had contacted Dominion and that they will gladly change the street lights to LED at the expense of the town. She continued by saying that she would follow up to see if that arrangement had been changed or updated.

The next item on the agenda was the commercial use policy for the marina. Bill Smith stated that he felt like Michael Sheffield should be added to the marina committee and that a meeting schedule be given to members of council so that everyone knows when the meetings are held and where. There was a motion on the floor by Bill Smith to table the commercial use policy until it has time to go back to committee for further review and a completed document could be presented to the town council for approval. This was seconded by George DeVries. Those answering aye to a roll call vote: Smith, DeVries, Goldsmith, Hartley, Wiley and Chowning.

At this time, Bill Goldsmith made a motion to appoint Michael Sheffield to the Marina Committee. This was seconded Barbara Hartley. Responding aye to a roll call vote: Goldsmith, Hartley, DeVries, Wiley, Chowning and Smith.

Moving on, there was a brief discussion on the holiday schedule for the town office. Ms. Gailey asked for the office to be closed on December 26, 2019. Larry Chowning made a motion to approve the closing of the office on December 26th, which was seconded by Barbara Hartley. Those answering aye to the roll call vote: Chowning, Hartley, Smith, Goldsmith, DeVries and Wiley.

Under the direction of George Devries, Brendan Harris was asked to give a brief opinion on the condition of the town pool. He stated that there were items that need to be addressed but that the pool could last another year with careful planning. It was determined that cosmetically, the pool was questionable but that operating one more year would be satisfactory.

At this time, George DeVries moved to go into executive session pursuant to Section 2.2-3711(A)(29) and Section 2.2-3711(A)(8).

Bill Smith seconded the motion. Ms. Gailey called the roll to which the following answered aye: DeVries, Smith, Goldsmith, Hartley, Chowning and Wiley.

Goldsmith made a motion to re-enter open session to which Bill Smith seconded. Ms. Gailey called the roll to which the following answered aye: DeVries, Hartley, Smith, Chowning, Wiley and Goldsmith.

Upon returning to open session, George DeVries moved to approve the following Certificate of Executive Meeting to which Barbara Hartley seconded:

Whereas, the Urbanna Town Council has convened an Executive Session meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

Whereas, Section 2.1-344.1 of the Code of Virginia requires a certification by the Urbanna Town Council that such executive meeting was conducted in conformity with Virginia law;

Now, Therefore Be It Resolved that the Urbanna Town Council hereby certifies that to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the executive meeting to which this certification resolution applies, and (i) only such public business matters as were identified in the motion convening the executive session were heard, discussed or considered by the Urbanna Town Council.

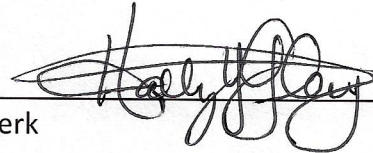
VOTE:

Aye: Mayor Gravatt, Bill Smith, Larry Chowning, Boyd Wiley, Barbara Hartley, George DeVries and Bill Goldsmith.

At this time, a motion was made Barbara Hartley to authorize Ms. Gailey to finalize the documents for the lease of the town parking lot from Marshall's by signing this agreement to lease with an option to purchase. This motion was seconded by Bill Goldsmith.

With there being no further business, Hartley made a motion to adjourn. This was seconded by DeVries. Ms. Gailey called the roll to which the following answered aye: Hartley, DeVries, Smith, Goldsmith, Wiley and Chowning. The meeting was adjourned at 8:17PM.

Clerk

A handwritten signature in black ink, appearing to read "Barbara Hartley", is written over a horizontal line. The signature is stylized and cursive.