

The Urbanna Town Council held its scheduled meeting on November 21, 2019 at 7:00p.m. in the Council Chambers of Town Hall. Mayor Gravatt called the meeting to order and led the Pledge of Allegiance. Members present and answering aye to the roll call were: Mayor Gravatt, Bill Goldsmith, Bill Smith, Larry Chowning, Barbara Hartley, Boyd Wiley and George DeVries. Also present were Holly Gailey-Town Administrator, Michele Hutton-Town Treasurer and Town Attorney, Andrew Bury. Also in attendance were 5 guests and one member of the press.

The first item of business was public comment. Town resident Kristi Anzivino asked council about the phone system tree that a person receives if the phone is not answered. She noted that residents have asked her why it is so complicated and could the town simplify the process. Ms. Gailey addressed the concern.

Moving on, Mayor Gravatt presented 3 changes to the minutes that were to be approved through the consent agenda. The changes were noted and will be incorporated into the official record of minutes. Goldsmith made a motion to approve the consent agenda with the noted changes which was seconded by DeVries. The following responded aye to a roll call vote: Goldsmith, DeVries, Chowning, Smith and Wiley. Hartley passed on the vote.

Moving on, Mayor Gravatt asked to add the treasurer's report if no objections. As there were no objections, Town Treasurer, Michele Hutton presented a financial review.

Under old business, Ms. Gailey stated that she had no yet received the ridership numbers from Bay Transit for the Oyster Festival from Greys Point Campground and would bring those to council once received.

Moving on, Mayor Gravatt presented recommended language changes to the golf cart inspection sheet. The proposed policy stated "All golf carts operated within the Town of Urbanna limits must be registered with the Town of Urbanna and bear an Official Golf Cart Registration sticker. All golf carts must be inspected and meet state street golf carts license requirements which will include headlights, slow vehicle identification, seat belts, proof of insurance, inspection receipt and registration fee must be presented and paid at the Town of Urbanna Office on a yearly basis. Golf Cart Registration Stickers will be displayed on the front left bumper." Ms. Gailey noted that she will change the language on the registration form and council agreed to vote on this at next month's meeting. There was a motion by Hartley to table the final decision on the changes until the December 12 work session, which was seconded by Smith. Answering aye to a roll call vote was: Hartley, Smith, Chowning, Wiley, DeVries and Goldsmith.

The next item on the agenda was the public restroom policy at the town marina. There was a motion by Goldsmith to change the policy for special events which would make the restroom facility private for the duration of the event. His motion was stated as: In the case of special events where additional facilities are provided by the town for the general public that the restrooms at the marina are accessible only to slip holders. This motion was seconded by DeVries. During a roll call vote, the following answered aye:

Goldsmith, Hartley, DeVries and Smith. Answering no to the motion was Chowning and Wiley.

Continuing in old business, Bill Smith introduced VA-WARN, which stands for Virginia Water and Wastewater Agency Response Network. He encouraged council members to go the website and review the provisions within the network. He noted that a resolution was necessary and that it will be up for a vote in December.

Mayor Gravatt offered an update on the museum repairs by stating that progress is being made on the porch. She noted that she had spoken with the contractor and that they were currently painting the boards in their shop during the rainy days and will be completing the porch as soon as weather permitted.

At this time, Bill Goldsmith informed council about the progress he had made on companies with interest in having antennae's on the town's water tower. The consensus is if a company wants or needs service in a particular service area, the company will find you and not the other way around.

Under new business, Ms. Gailey presented the Taber Park concept that was received by LPDA (Land Planning and Design). Ms. Gailey explained that the plan concept requires approval before the process can continue into the cost analysis stage. She also stated that she understood that there was still some contention among members of council about the construction of a new pool and if there was not a majority in agreement, the plan should not move forward until such a time that a majority agrees on new construction. It was noted that the concept was born after several town hall meetings that were held to find out what the community would like to see at the park. After a lengthy discussion, Chowning made a motion to approve the concept plan as presented. This was seconded by DeVries. At this time, Ms. Hartley asked that some provisional estimates be explored for potentially enclosing the pool. Ms. Gailey called the roll to which the following responded aye: Chowning, DeVries, Hartley, Wiley, Smith and Goldsmith.

The next item on the agenda was discussion on the December meeting schedule. It was determined that even though the meetings are a week apart, that both meetings would be held as scheduled. It was also determined that the Christmas social would be held on December 19 at 6:00pm and the meeting would follow.

At this time, there was a public comment by Paul Malone concerning the phone message tree in agreeance with previous comments. He stated that there needs to be an explanation of why a caller has reached the automated system so that the caller understands how to proceed. The comments were noted by the administrator.

Next, Carl Jackson commented on the public restroom policy at the marina. He felt that the public should be limited to certain hours. He expressed that he moved his boat from the town marina across the creek to have the privacy. His concern was that the marina

will just become a public park if privacy was not at the forefront for paying visitors/boaters.

Moving on to announcements, Ms. Gailey noted that the USDA would be onsite on November 25th for buzzard remediation. She also announced that all town computers were upgraded to Windows 10 as the previous version was no longer supported.

With there being no further business, Hartley made a motion to adjourn. This was seconded by DeVries. Ms. Gailey called the roll to which the following answered aye: Hartley, DeVries, Smith, Goldsmith, Wiley and Chowning. The meeting was adjourned at 8:17PM.


Clerk