

The Town Council of the Town of Urbanna held a work session on February 8, 2018 at 6:30 pm in Town Hall. Mayor Steve Hollberg welcomed everyone to the meeting. Council Members present were: Marjorie Austin, Larry Chowning, Diane Gravatt, Mayor Steve Hollberg, Barbara Hartley, Boyd Wiley and George DeVries. Also present were Holly Gailey – Town Administrator, Traci Wright – Town Clerk, Bob Henkel – Town Treasurer, two guests and one member of the press.

Ms. Gailey called the roll to which the following answered present: Marjorie Austin, Larry Chowning, Diane Gravatt, Mayor Steve Hollberg, Barbara Hartley, Boyd Wiley and George DeVries.

First on the agenda Ben Burton from Bay Design Group gave a dredge project update.

Next, Diane Gravatt discussed progress on the Buyboats event and asked to be added to the agenda for the next meeting.

Council Member Larry Chowning asked Ms. Gailey to contact Bay Design and get pricing on a replacement boat ramp and report back.

Mayor Hollberg discussed the need to hold a public comment forum for the project at the end of Virginia Street.

Council Member Barbara Hartley announced all new members of the Museum and Visitors Center committee board.

Diane Gravatt met with Michelle Brown of Middlesex County Economics. There was discussion about how many groups the town needs to be financially involved in.

Mayor Hollberg gave a brief update of the MPPDC meeting recently attended.

Mayor Hollberg discussed a meeting in reference to current conditions of fire hydrants throughout town with the Ray Burch and Ms. Gailey. The Town and Churchview Septic Service will have an arrangement to test hydrants twice per year and furnish a written report. Ms. Gailey and Mr. Bury are to work out details on the hydrant on Obert Street that currently has a wooden fence in the way that causes issues with proper use of the hydrant.

At this time, Holly Gailey gave an administrator report. Ms. Gailey advised that town staff has provided Municode with an original copy of the Town Code to start the re-codification process.

Mayor Hollberg made a motion to establish a public hearing for the Urbanna Cup Master Plan for February 26, 2018, seconded by Council Member Barbara Hartley. Ms. Gailey called the roll to which all answered aye: Marjorie Austin, Larry Chowning, Diane Gravatt, Mayor Steve Hollberg, Barbara Hartley, Boyd Wiley and George DeVries.

Mayor Hollberg asked Ms. Gailey for an update on the status of the water study grant. After discussion, Ms. Gailey was instructed to seek help from the Thrasher Group.

Ms. Gailey advised council that VML insurance preformed a site check and at this time the Ford Van with the bucket has been taken out of service at this time until repaired and cleared to return to service.

At this time Bob Henkel gave a financial report.

There was brief discussion about adding meters to each power pedestal at each boat slip to measure the amount of electricity used and pass the cost to the slip renters at the Town Marina.

Discussion about the Trolley resulted in the Town will continue use of the Trolley and Council Member Marjorie Austin was put in charge of selling advertising. Council Member Larry Chowning suggested a payment to whoever does the selling. This idea was tabled at this time.

There being no further business at this time Council Member Marjorie Austin made a motion to adjourn at 8:47 pm to which Council Member Barbara Hartley seconded. Ms. Gailey called the roll to which the following answered aye: Marjorie Austin, Larry Chowning, Diane Gravatt, Mayor Steve Hollberg, Barbara Hartley, Boyd Wiley and George DeVries.

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Clerk