

The Town Council of the Town of Urbanna held a work session on January 11, 2018 at 6:30 pm in Town Hall. Mayor Steve Hollberg welcomed everyone to the meeting. Council Members present were: Larry Chowning, Diane Gravatt, Mayor Steve Hollberg, Barbara Hartley, Boyd Wiley and George DeVries. Absent: Marjorie Austin. Also present were Holly Gailey – Town Administrator, Traci Wright – Town Clerk, Bob Henkel – Town Treasurer, Andrew Bury – Town Attorney, one guest and one member of the press.

Ms. Gailey called the roll to which the following answered present: Larry Chowning, Diane Gravatt, Mayor Steve Hollberg, Barbara Hartley, Boyd Wiley and George DeVries. Absent: Marjorie Austin.

There were no committee reports or a Mayor's report at this time.

Mayor Hollberg thanked everyone involved in making the 2017 Christmas a success and a thank you to resident Beth Justice for her hard work on a successful 2017 Farmers Market.

At this time, Council Member Larry Chowning made a motion to instruct town staff to compose a list of items at the Town Museum to input in Past Perfect. Council Member George DeVries seconded. Ms. Gailey called the roll to which the following answered aye: Larry Chowning, Diane Gravatt, Mayor Steve Hollberg, Barbara Hartley, Boyd Wiley and George DeVries.

Next on the agenda, Council Member Larry Chowning made a motion to expense \$700.00 to the Planning District Commission to which Mayor Hollberg seconded. Ms. Gailey called the roll to which the following answered aye: Larry Chowning, Diane Gravatt, Mayor Steve Hollberg, Barbara Hartley, Boyd Wiley and George DeVries.

Next, there was discussion about dues increasing for the Town to the MPPDC.

At this time, Holly Gailey gave an administrator report.

Ms. Gailey asked to add to the next scheduled meeting approval of the master plan for the Chili Cook Off and Polar Plunge.

At this time, Mayor Hollberg suggested that Ms. Gailey contact Will Smiley in reference to funds available to purchase play ground equipment. Mayor Hollberg also suggested contacting local families for ideas and suggestions.

Ms. Gailey gave a report on the water distribution study grant. It was decided at this time to add this to the next scheduled agenda for discussion. Ms. Gailey asked if it was the will of council to have a third party take a look at the application. After much discussion it was decided by council for Ms. Gailey to submit the water grant application as soon as possible. There was discussion about the fire hydrants at this time. Ms. Gailey advised council that Sydnor Hydro will be performing pressure testing on all hydrants to compare to information gathered in 2013.

At this time Bob Henkel gave a financial report.

With there being no further business, Council Member George DeVries moved to go into executive session at, pursuant to Section 2.2-3711a(1), Personnel Matters. Council Member Barbara Hartley seconded. Ms. Gailey called the roll to which the following answered aye: Larry Chowning, Diane Gravatt, Mayor Steve Hollberg, Barbara Hartley, Boyd Wiley and George DeVries.

Council Member Barbara Hartley made a motion to re-enter open session Council Member Boyd Wiley seconded. Ms. Gailey called the roll to which the following answered aye: Larry Chowning, Diane Gravatt, Mayor Steve Hollberg, Barbara Hartley, Boyd Wiley and George DeVries.

Upon returning to open session, Council Member Boyd Wiley moved to approve the following Certificate of Executive Meeting to which Mayor Hollberg seconded.

Whereas, the Urbanna Town Council has convened an Executive Session meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

Whereas, Section 2.1-344.1 of the Code of Virginia requires a certification by the Urbanna Town Council that such executive meeting was conducted in conformity with Virginia law;

Now, Therefore Be It Resolved that the Urbanna Town Council hereby certifies that to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the executive meeting to which this certification resolution applies, and (i) only such public business matters as were identified in the motion convening the executive session were heard, discussed or considered by the Urbanna Town Council.

Ms. Gailey called the roll to which the following answered aye: Larry Chowning, Diane Gravatt, Mayor Steve Hollberg, Barbara Hartley, Boyd Wiley and George DeVries.

There being no further business at this time Council Member Larry Chowning made a motion to adjourn at 8:45 pm to which Mayor Hollberg seconded. Ms. Gailey called the roll to which the following answered aye: Larry Chowning, Diane Gravatt, Mayor Steve Hollberg, Barbara Hartley, Boyd Wiley and George DeVries.

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Clerk