

The Regular Meeting of the Urbanna Town Council was held on January 22, 2018 in the Council Chambers at Town Hall at 7:00 pm. Mayor Hollberg opened the meeting with the Pledge of Allegiance. Ms. Gailey called the roll to which the following answered present: Marjorie Austin, Larry Chowning, Diane Gravatt, Steve Hollberg, Barbara Hartley, Boyd Wiley and George DeVries. Also present were Holly Gailey – Town Administrator, Traci Wright – Town Clerk, Bob Henkel – Treasurer, Andy Bury – Town Attorney, one member of the press and twelve guests.

The first item of business was consideration of the December 7, 2017 Town Council work session minutes. Council Member George DeVries moved to approve the minutes as presented, seconded by Council Member Marjorie Austin. Ms. Gailey called the roll to which the following answered aye: Marjorie Austin, Larry Chowning, Diane Gravatt, Steve Hollberg, Barbara Hartley, Boyd Wiley and George DeVries.

The second item of business was consideration of the December 18, 2017 Town Council meeting minutes. Council Member Marjorie Austin moved to approve the minutes as presented to which Council Member George DeVries seconded. Ms. Gailey called the roll to which the following answered aye: Marjorie Austin, Larry Chowning, Diane Gravatt, Steve Hollberg, Barbara Hartley, Boyd Wiley and George DeVries.

At this time, Council Member George DeVries asked to amend the agenda to include appointing a new member of BZA.

Council Member Diane Gravatt asked to have the agenda amended to include presenting the Buyboat Master Plan.

Next, Town Administrator Holly Gailey gave an administrator report.

Ms. Gailey stated town staff mailed out delinquent 2017 Real Estate and Oyster Festival meals tax. Town staff has also completed 2017 W-2's and 1099's at this time.

Ms. Gailey advised that the town has entered into contract with Municode for a complete code re-codification.

Ms. Gailey and Mayor Hollberg discussed the town water system and a water grant application as well as fire hydrants.

Next on the agenda, Town Treasurer Bob Henkel gave a treasurers report.

At this time, Mayor Hollberg opened public comment.

Bill Smith of Rappahannock Avenue discussed fire hydrants.

Ginger Ragan of Rappahannock Avenue discussed concerns about stray dog issues.

Christy Anzivino of Howard Street discussed concerns about stray dog issues as well.

Mayor Hollberg closed the public comment session at this time.

There being no old business Mayor Hollberg moved to new business.

George Throckmorton presented a master plan for the Chili Cook Off/Polar Plunge. Mayor Hollberg made a motion to approve the master plan as presented amended to say Middlesex County Rescue Squad instead of Urbanna Rescue Squad, seconded by Council Member Marjorie Austin. Mayor Hollberg opened and closed the public hearing. Ms. Gailey called the roll to which the following answered aye: Marjorie Austin, Larry Chowning, Diane Gravatt, Steve Hollberg, Barbara Hartley, Boyd Wiley and George DeVries.

Next on the agenda, Council Member George DeVries made a motion to appoint Sue Warner to fill the vacancy on the BZA to which Council Member Larry Chowning seconded. Mayor Hollberg opened and closed public comment. Ms. Gailey called the roll to which the following answered aye: Marjorie Austin, Larry Chowning, Diane Gravatt, Steve Hollberg, Barbara Hartley, Boyd Wiley and George DeVries.

Council Member Diane Gravatt presented the master plan for the Buyboats to be held on August 3-5, 2018. Mayor Hollberg tabled this for later discussion.

At this time Pete Mansfield updated the town on County business.

Mayor Hollberg publically thanked all the first responders that came out and attended to the fire of the Burton house.

Council Member Barbara Hartley publically thanked town staff for attending to a water issue at her residence.

Ms. Gailey announced the next work session is scheduled for February 8, 2018 and the next Town Council meeting will be held on February 26, 2018. Ms. Gailey also announced that the Chili Cook Off will be on February 17, 2018.

Mayor Hollberg announced a reminder for a special called meeting regarding personnel on February 10, 2018 at 10:00.

Being there was no further business, Council Marjorie Austin made a motion to adjourn at 8:50 pm. Council Member George DeVries seconded. Ms. Gailey called the roll to which the following answered aye: Marjorie Austin, Larry Chowning, Diane Gravatt, Steve Hollberg, Barbara Hartley, Boyd Wiley and George DeVries.

---

Clerk